

1. Board Of Commissioners Committee & Business Meeting Agenda

Documents:

[1-20-2020 - BOC COMMITTEE AND BUSINESS AGENDA.PDF](#)

2. Board Of Commissioners Committee & Business Meeting Packet

Documents:

[1-20-2020 - BOC PACKET.PDF](#)

**ROSS TOWNSHIP BOARD OF COMMISSIONERS  
COMBINED COMMITTEE/BUSINESS MEETING  
AGENDA  
MONDAY, JANUARY 20, 2020  
7:00 P.M.**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
INVOCATION**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

*At this time, citizens may address the Board of Commissioners on any issue appearing on today's agenda. Only residents and taxpayers of the Township of Ross will be permitted to address the Board of Commissioners. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Board who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record.*

**PRESIDENT'S REPORT**

**TAX COLLECTOR REPORT**

**INTERVIEWS FOR BOARD AND COMMISSION OPENINGS**

<b><u>BOARD / COMMISSION</u></b>	<b><u>TIME</u></b>	<b><u>APPLICANT NAME</u></b>
<b>ZONING HEARING BOARD</b> 1 Vacancy & 1 Alternate – 5 Year Term	7:05 PM	Tara Howey
<b>CIVIL SERVICE COMMISSION</b> 1 Vacancy & 1 Alternate – 6 Year Term	7:10 PM	William McKellar
<b>EQUAL OPPORTUNITY BOARD</b> 1 Vacancy – 5 Year Term	7:15 PM	Sandra Miller
<b>ENVIRONMENTAL ADVISORY COUNCIL</b> 7 Vacancies – 3 - 1 Year Terms, 1 - 2 Year Term, 1 – 3 Year Term, 1 – 4 Year Term, & 1 – 5 Year Term	7:20 PM 7:25 PM 7:30 PM 7:35 PM 7:40 PM 7:45 PM 7:50 PM 7:55 PM	Kim Stelmach Susan Hockenberry Bradley August Ryan Briggs William Doran Barry Rush Caitlin Klotz Kristen Schawalder
<b>PLANNING COMMISSION</b> 2 Vacancies – 4 Year Term <b>(MULTIPLE BOARD APPLICANT- Planning Commission &amp; Environmental Advisory Council)</b>	8:00 PM	Jennifer Deemer

## **CONSENT AGENDA**

1. Approval of Minutes – December 2, 2019 and January 6, 2020
2. Bill List – January 20, 2020

**MOTION: I move to approve the January 20, 2020 Consent Agenda**

## **ADMINISTRATION, OPERATIONS, AND POLICY**

**Chair: Joe Laslavic; Members: Dan DeMarco, Pat Mullin**

1. Township Manager Report
2. Resolution – Vacant Property Program for Lincoln Avenue Extension, 611-N-300

**MOTION: I move to adopt Resolution No. 2343 authorizing the acquisition and subsequent disposition of parcel 611-N-300 would be in accord with the Comprehensive Plan of Ross Township.**

3. Resolution – Vacant Property Program for Gallagher Avenue, 161-S-336

**MOTION: I move to adopt Resolution No. 2344 authorizing the acquisition and subsequent disposition of parcel 161-S-336 would be in accord with the Comprehensive Plan of Ross Township.**

4. Administrative Training Request – Katie Malsch and Jessica Crawshaw are requesting approval to attend the 2020 Civic Summit May 3-6, 2020 in Buffalo, NY at a cost NTE \$2,514.00.

**MOTION: I move to authorize Katie Malsch and Jessica Crawshaw to attend the 2020 Civic Summit from May 3-6, 2020, in Buffalo, NY at a cost NTE \$2,514.00.**

5. Administrative Training Request - PELRAS

**MOTION: I move to authorize Dan DeMarco, Joe Ley, and Ronald Borczyk to attend the 2020 PELRAS Conference from March 18-20, 2020, in State College, PA at a cost NTE \$3,500.00.**

6. Executive Training Request - ALOM

**MOTION: I move to authorize Commissioner Laslavic, Commissioner Betkowski, Commissioner Pirring, Commissioner Poweska, Commissioner DeMarco, and Manager Borczyk to attend the 2020 ALOM Conference from April 2-5, 2020, at Seven Springs, PA at a cost NTE \$6,500.00.**

7. New Business

## **FINANCE, BUDGET, AND PENSION**

**Chair: Sarah Poweska; Members: William McKellar, Jack Betkowski**

1. Finance Director Report
2. New Business

### **PUBLIC WORKS, SANITATION, AND SEWERS**

**Chair: Patrick Mullin; Members: Jason Piring, Jeremy Shaffer**

1. Public Works Director Report
2. Speed Humps
3. New Business

### **PLANNING, ZONING, AND ECONOMIC DEVELOPMENT**

**Chair: Dan DeMarco; Members: Sarah Poweska, Jack Betkowski**

1. Community Development Director Report
2. Ordinance to be Introduced
  - a. Rezoning of Parcel 216-L-115 from an R-2 to an R-3 Zoning District for a future residential development.
3. **SP-19-1:** Perry Shops - Kossman Development Company is requesting Preliminary Site Development plan approval for a proposed Mixed-Use Development on property located at L/B# 611-L-60, 7910-7920 Perry Highway in a C-1 Zoning District of the 9<sup>th</sup> Ward.

**MOTION: I move to grant Conditional Approval of the SP-19-1 Preliminary Site Development plan, with final approval thereof to be granted upon the submittal of revised Preliminary Plans addressing and correcting all comments in Gateway Engineers review letter dated September 24, 2019, except those required for final site approval as noted and except those additionally authorized by the appropriate officials of Ross Township and the outcome of any pending court findings/rulings.**

4. **CU-19-1** – Lockamp Group, LLC is requesting Conditional Use approval for a commercial cheerleading school in an existing building at L/B # 429-P-366, 355 Rochester Road in a C-2 Zoning District in the 4<sup>th</sup> Ward.

**MOTION: I move to grant Conditional Use approval of CU-19-1 to Lockamp Group, LLC for a commercial cheerleading school at L/B # 429-P-366, 355 Rochester Road in a C-2 Zoning District in the 4<sup>th</sup> Ward.**

5. New Business

### **PUBLIC SAFETY**

**Chair: William McKellar; Members: Jack Betkowski, Dan DeMarco**

1. Police Chief Report
2. Police Contract – The Police Association and the Township have reached a tentative agreement on the terms of a new four (4) year contract retroactive to January 1, 2020.

**MOTION: I move to ratify the Tentative Agreement by and between the Township of Ross and the Ross Township Police Association for changes to the Collective Bargaining Agreement effective January 1, 2020 through December 31, 2023.**

3. New Business

### **PARKS AND RECREATION**

**Chair: Jason Piring; Members: Joe Laslavic, Pat Mullin**

1. Parks and Recreation Director Report
2. Administrative Training Request – Eloise Peet and Laurie Berie are requesting approval to attend the 2020 Pennsylvania Recreation and Park Society/PA Association of Environmental Educators Conference from March 17-20, 2020, in Seven Springs, PA at a cost NTE \$2,500.00.

**MOTION: I move to authorize Eloise Peet and Laurie Berie to attend the 2020 Pennsylvania Recreation and Park Society/PA Association of Environmental Educators Conference from March 17-20, 2020, in Seven Springs, PA at a cost NTE \$2,500.00.**

3. CITF Grant – Sangree Park Master Plan, Phase I (Play Area)

**MOTION: I move to authorize Eloise Peet to execute the Grant Contract 2019-CITF-118 between Ross Township and Allegheny County Economic Development, Community Infrastructure & Tourism Fund for the grant amount of \$75,000.00.**

4. Awarding of the Evergreen Spillway & Seating Bid

**MOTION: I move to award the Evergreen Spillway and Seating bid to S.E.T., Inc. in the amount of \$144,805.00.**

5. New Business

### **OTHER BOARDS/ENTITIES (COG, CONNECT, INTERGOVERNMENTAL)**

### **PUBLIC COMMENT**

*At this time, citizens may address the Board of Commissioners on any issue. Only residents and taxpayers of the Township of Ross will be permitted to address the Board of Commissioners. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Board who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record.*

### **ADJOURNMENT**

## **VOTING ORDER**

Commissioner Poweska  
Commissioner Laslavic  
Commissioner McKellar  
Commissioner Piring  
Commissioner Mullin  
Commissioner Shaffer  
Commissioner Betkowski  
Commissioner DeMarco  
Commissioner Korbel

Ross Township Commissioners Committee Meeting  
1000 Ross Municipal Drive  
Pittsburgh, PA 15237  
December 2, 2019  
6:30 p.m.

**COMMISSIONERS PRESENT:** Stephen Korbel, Daniel L. DeMarco, Jeremy Shaffer, Jack Betkowski, Jason Pirring, Joseph Laslavic, Grace Stanko and Richard Avon

**ABSENT:** Patrick Mullin

**SOLICITOR:** P. J. Murray, Esq.

**TOWNSHIP MANAGER:** Richard Hadley

**RECORDING SECRETARY:** Noreen A. Re

**DIRECTOR OF COMMUNITY DEVELOPMENT AND BOARD  
LIAISON:** Dominic J. Rickert

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*Pledge of Allegiance/Invocation*

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**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

Dr. David Barkovich, 196 Avondale Street, Pittsburgh, PA 15237, addressed the Board regarding Ordinance No. 2435. He questioned whether there were any problems reported regarding this issue. He also inquired if anyone had spoken to a resident running a bed and breakfast for their input.

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**PRESENTATION OF PLAQUES:**

**Recognition of Service - Presentation of Plaques -  
Commissioner Rick Avon and Commissioner Grace Stanko**

Commissioner Korbel presented a plaque to Commissioner Avon and thanked him for his four years of service.

Commissioner Korbel presented a plaque to Commissioner Stanko and thanked her for her 16 years of service. Commissioner Stanko was the first woman to be president of the North Hills Council of Governments. She also encouraged the creation of a program for women elected officials at the ALOM conference with Ms. Jean Clark, who is the governor of affairs with ALOM. She also was involved with the creation of the Bicentennial program book. Commissioner Stanko also started the Ross Business and Economic Development Association. She had previously started the Perrysville Business Association 25 years ago. She thanked everyone for their assistance throughout the years.

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#### **PRESIDENT'S REPORT:**

Commissioner Korbel stated there would be an executive session following the meeting to discuss personnel matters and potential litigation. He also mentioned there would be a resolution under Public Works regarding applying for an H2O PA grant for several stormwater and flood mitigation projects in the township.

Commissioner Korbel introduced State Representative Sara Innamorato. Representative Innamorato invited everyone to attend her office open house on Saturday from 12 noon to 4:00 p.m.

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#### **TAX COLLECTOR REPORT:**

Ms. Poweska was not present. No report was given.

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#### **CONSENT AGENDA:**

**Approval of Minutes – October 21, 2019; November 6, 2019; and November 18, 2019**

**Bill List – December 2, 2019**

**Motion to approve the minutes of November 6, 2019, and November 18, 2019, made by Commissioner Laslavic and seconded by Commissioner DeMarco.**

**Motion passes – 8 to 0**

**Motion to approve the minutes of October 21, 2019, made by Commissioner Laslavic and seconded by Commissioner Piring.**

**Motion passes – 6 to 0 with 2 abstentions  
Commissioners Shaffer and Avon abstaining**

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**ADMINISTRATION, OPERATIONS AND POLICY:**

**Chair: Joe Laslavic; Members – Dan DeMarco and Pat Mullin**

**Township Manager Report:**

Mr. Hadley apologized for not putting Parks and Recreation on the agenda.

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Reorganization Meeting – Advertise meeting**

**Motion to authorize advertising the 2020 Board of Commissioners Reorganization Meeting to be held on January 6, 2020, at 6:30 p.m. made by Commissioner Laslavic and seconded by Commissioner DeMarco.**

**Motion passes – 8 to 0**

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**Resolution – 2020 Fee Schedule**

**Motion to adopt Resolution No. 2340 adopting the 2020 Fee Schedule made by Commissioner Laslavic and seconded by Commissioner DeMarco.**

Commissioner Shaffer commented that he would have liked to have gotten the fee schedule sooner and that it would have been nice to compare 2019 with 2020.

**Motion passes – 8 to 0**

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## **Resolution – 2020 Employee Wages**

**Motion to adopt Resolution No. 2339 adopting the 2020 Employee Wage Rates made by Commissioner Laslavic and seconded by Commissioner DeMarco.**

**Motion passes – 8 to 0**

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**New Business - None**

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## **FINANCE, BUDGET AND PENSION:**

**Chair: Jason Piring; Members – Joe Laslavic and Dan DeMarco**

### **Finance Director Report**

Regarding the status of monthly sewer bills, Mr. Berty stated he spoke to the owner of Jordan Tax, Mr. Bill Leonard, regarding the situation. Mr. Leonard indicated that even though West View Water is sending Jordan the files, there is still an issue with them sending quarterly files. There is a billing period overlap. Mr. Leonard was trying to have a meeting with West View Water representatives, which Mr. Berty plans on attending. He will provide an update as soon as he gets a firm date.

The benchmark for October is 83.3 percent. The General Fund ended at 96.7, which was \$135,00 higher than last year at this time. Earned Income Tax collections finished at 90.5 percent, which was \$261,000 above the collections at this point last year. Business Privilege, Mercantile, Real Estate Transfer and the Regional Asset Distribution all finished above 83 percent.

Expenditures finished at 81.3 percent. Pension payments and debt service payments, which are paid in a lump sum, reached the full 100 percent. Due to the use of specialized labor counsel, legal services were at 99 percent of the annual budget. Engineering finished at 104.9 percent at the end of October. Fire departments finished at 93 percent. Overall, the total expenditures at the end of October were \$1.6 million higher than they were at this time in 2018. Part of that is due to the timing difference of paying the debt service,

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which was \$550,000 more this year. There was also an additional \$530,000 that was transferred into the Capital Fund.

The Sewer Fund finished with \$30,000 of revenues exceeding expenditures. The Capital fund finished at 81.9 percent. The Road Program was paid off to date. There were some hardware needs this year that made it above budget at 153 percent. Mr. Berty indicated it was a very tight budget in 2019.

Commissioner Betkowski mentioned issues with the billing from Jordan Tax for sewage. Commissioner Korbel indicated they were exploring alternatives.

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**Ordinances to be Adopted:**

**2020 Appropriation Budget**

Mr. Berty stated the final budget is very similar to the proposed budget. There were some rate changes to the final budget for the nonunion salaries, as well as grants were added in that were discussed at the last budget meeting.

**Motion to adopt Ordinance No. 2438 adopting the 2020 Appropriation Budget made by Commissioner Piring and seconded by Commissioner Laslavic.**

Commissioner Shaffer expressed concern with approving a budget that has \$3 million being used from the Reserve Fund to balance it. Commissioner DeMarco stated he was open to suggestions on how to balance the budget. Commissioner Shaffer also suggested benchmarking the township against other similarly sized communities such as Shaler and McCandless. Commissioner DeMarco was in agreement. Among the comments Commissioner Korbel made was that there is more money in the Reserve Fund than is recommended. He stated using funds from the Reserve Fund helps to provide the residents with topnotch municipal services.

Roll call:

Commissioner Piring – Yes

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Commissioner Betkowski – Yes  
Commissioner Avon – Yes  
Commissioner Stanko – Yes  
Commissioner Laslavic – Yes  
Commissioner DeMarco – Yes  
Commissioner Shaffer – No  
Commissioner Korbel – Yes

**Motion passes – 7 to 1  
Commissioner Shaffer voting in the negative**

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**Fixing the Tax Rate for 2020**

**Motion to adopt Ordinance No. 2439 fixing the 2020 Tax Rate at 2.7 mills made by Commissioner Piring and seconded by Commissioner DeMarco.**

The tax rate remains the same as 2019 with no increase.

**Motion passes – 8 to 0**

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**Fixing the Sewer User Fee for 2020**

**Motion to adopt Ordinance No. 2440 fixing the 2020 Sewer Rates for Ross Township made by Commissioner Piring and seconded by Commissioner Laslavic.**

Commissioner Shaffer inquired if final input was received from Girty's Run on what they would be charging the township. Commissioner Korbel stated their meeting follows tonight's meeting and that Commissioner Shaffer could attend and express his opinion or he could call Mr. Grady or Mr. Joyce.

**Motion passes – 7 to 1  
Commissioner Shaffer voting in the negative**

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**New Business – None**

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**PLANNING, ZONING AND ECONOMIC DEVELOPMENT:**

**Chair: Dan DeMarco; Members – Jack Betkowski and Grace Stanko**

**Community Development Director Report**

Mr. Rickert had no report this evening.

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**Ordinance to be Adopted – Amendment to Section 27-202, Zoning – Definition of Bed and Breakfast to include Airbnb.**

**Motion to adopt Ordinance No. 2435 amending and repealing, in part, Chapter 27 of the Ross Township Code of Ordinances, Zoning, Section 27-202, Definition of Bed and Breakfast to include Airbnb made by Commissioner DeMarco and seconded by Commissioner Stanko.**

Commissioner Shaffer indicated he would be interested in hearing from any owners and honoring Dr. Barkovich's request.

**Motion to table made by Commissioner Shaffer.**

**No second – Motion fails**

Commissioner Korbel commented that all notice provisions were followed and that the ordinance was just a definitional change.

**Motion passes – 8 to 0**

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**Resolution – Sewer Planning Module for the Diamond Exchange at 5004 McKnight Road.**

**Motion to adopt Resolution No. 2341 approving a sewer planning module for the Diamond Exchange redevelopment located at 5004 McKnight Road made by Commissioner DeMarco and seconded by Commissioner Laslavic.**

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Commissioner DeMarco commented that he is still seeing political signs in the township. He requested that Public Works

remove signs in the public right-of-way. Upon inquiry by Commissioner Stanko if the previously charged \$100 fee was incentive for sign removal, Commissioner DeMarco stated he didn't think that helped. He also referenced other nonpolitical signage.

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**New Business - None**

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**PUBLIC SAFETY:**

**Co-Chairs: Jack Betkowski and Dan DeMarco; Member – Pat Mullin**

**Police Chief Report:**

Chief Ley stated they would be partnering up with the McCandless Police Department on Thursday, December 12<sup>th</sup>, from 6:00 p.m. to 8:00 p.m. for a Neighbor-to-Neighbor/Cop-to-Cop event at the Starbucks on McKnight Road near Browns Lane. Starbucks is donating the coffee.

**Motion passes unanimously**

Commissioner Piring questioned the functioning of the digital sign on Rochester Road. Chief Ley stated it is solar powered and has a battery backup. He indicated they would check the battery.

Commissioner DeMarco inquired about the light at Braunlich and McKnight. Chief Ley indicated the cameras were down for an extended period of time. Traffic Control went out and fixed the problem. There had a been a malfunction, and the Police Department had not been notified.

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**Ordinance establishing a No Parking Zone on Morelli Drive.**

**Motion to adopt Ordinance No. 2436 amending Chapter 15, Section 404, of the Ross Township Code establishing a No Parking Zone on Morelli Drive in Ross Township made by Commissioner Betkowski and seconded by Commissioner DeMarco.**

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**Motion passes – 8 to 0**

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**Ordinance to designate a handicap parking space at 126 5th Avenue.**

**Motion to adopt Ordinance No. 2437 amending Chapter 15 of the Ross Township Code of Ordinances, Motor Vehicles and Traffic, Section 411, Handicap Parking, to designate a handicap parking space at 126 5th Avenue made by Commissioner Betkowski and seconded by Commissioner DeMarco.**

**Motion passes – 8 to 0**

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**New Business - None**

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**PUBLIC WORKS, SANITATION AND SEWERS:**

**Chair: Pat Mullin; Members – Jack Betkowski and Rick Avon**

**Public Works Director Report**

Mr. Funk stated he was contacted by the County informing him that they will be milling and paving Cemetery Lane on Wednesday and Thursday. The McKnight Road North Project has started. They are cameraing the storm sewer lines along McKnight Road on the north section. The south section has been completed.

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**2020 Proposed Lowries Run Operating Committee Budget.**

**Motion to approve the 2020 Lowries Run Operating Committee Budget made by Commissioner Avon and seconded by Commissioner Stanko.**

**Motion passes – 8 to 0**

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**Public Works Laborer Hiring**

**Motion to hire Dirk Hasenbein, Chad Anderson, Louis Castriota, and Kevin Monper for the position of Public Works Laborer starting on January 6, 2020, conditioned on them**

**passing the background check and drug test made by Commissioner Avon and seconded by Commissioner Stanko.**

Upon inquiry regarding upcoming retirees and the new hires, Mr. Funk stated he felt they had the best four candidates, who all happened to be under the age of 30.

**Motion passes – 8 to 0**

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**New Business - None**

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**PARKS AND RECREATION:**

**Chair: Pat Mullin; Members – Jason Piring and Joe Laslavic**

**Parks and Recreation Director Report:**

Ms. Peet had no report tonight. She thanks the Board for supporting the Parks and Recreation Department.

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Commissioner Korbel stated there have been several projects that have been identified that total \$600,000 that has been budgeted for either next year or in future years. The following motion is for a grant that is a 50 percent match. The projects include a stormwater pond expansion, St. Williams Place stormwater sewer replacement, McIntyre Square rehab and Nelson Run flood control.

**Motion to approve Resolution No. 2342 authorizing the township to apply for an H2O PA grant in the amount of \$300,000 from the Commonwealth Financing Authority for township flood mitigation and stormwater controls made by Commissioner DeMarco and seconded by Commissioner Betkowski.**

Upon inquiry by Commissioner Betkowski regarding the McIntyre Square Project, Mr. Rick Minsterman from Gateway Engineering stated this deals with an issue with the storm line and is only Ross Township's contribution to the problem.

Upon inquiry by Commissioner Shaffer regarding the

St. Williams project, Mr. Minsterman stated this is essentially a storm line that connects the two inlets that are not connected to a storm system. The property owner has agreed to give the township a right-of-way.

Commissioner Stanko inquired if there was any update on the gazebo. Mr. Minsterman stated they are still looking for the vendor to get back to them on their corrections to the drawings.

**Motion passes – 8 to 0**

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**OTHER BOARDS/ENTITIES (COG, CONNECT, Intergovernmental) - None**

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**PUBLIC COMMENT - None**

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**Motion to adjourn made by Commissioner Laslavic and seconded by Commissioner Stanko.**

**Motion passes – 8 to 0**

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**MEETING ADJOURNED TO EXECUTIVE SESSION AT 7:30 P.M.**

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**Manager/Secretary**

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**President,  
Stephen Korbel  
Ross Township Board of  
Commissioners**

**Minutes transcribed by Noreen A. Re, Certified Realtime  
Reporter**

Ross Township Board of Commissioners  
1000 Ross Municipal Drive  
Pittsburgh, PA 15237  
January 6, 2020  
7:00 p.m.

## **REORGANIZATION MEETING**

**COMMISSIONERS PRESENT:** Stephen Korbel, Jeremy Shaffer, Patrick Mullin, Jeremy Pirring, Jack Betkowski, Sara Poweska, Daniel L. DeMarco, Joseph Laslavic and William McKellar

**SOLICITOR:** P. J. Murray, Esq.

**TOWNSHIP MANAGER:** Ronald L. Borczyk

**RECORDING SECRETARY:** Noreen A. Re

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*Pledge of Allegiance/Invocation*

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**INTRODUCTION – Introduction of Katie Duerig as the township's new Junior Commissioner. Katie is a Junior at North Hills High School. Katie will be sworn in with the new commissioners.**

Miss Katie Duerig was introduced as the new Junior Commissioner.

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**PUBLIC COMMENT ON AGENDA ITEMS - None**

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**SWARING IN OF ALL ELECTED OFFICIALS**

The Honorable Richard G. Opiela swore in newly-elected Commissioners Poweska and McKellar, along with re-elected Commissioners DeMarco, Betkowski and Mullin, as well as Tax Collector Matthew Mager and Junior Commissioner Katie Duerig.

Commissioner Korbel recognized those elected officials in attendance at the meeting tonight.

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## APPOINTMENT OF BOARD PRESIDENT

**Motion to nominate Commissioner Korbel for president made by Commissioner Mullin.**

**Motion to close nominations made by Commissioner Laslavic and seconded by Commissioner Mullin.**

**Motion passes – 8 to 1  
Commissioner Shaffer voting in the negative**

**Motion to appoint Commissioner Korbel as president made by Commissioner Betkowski and seconded by Commissioner Laslavic.**

**Motion passes – 8 to 1  
Commissioner Shaffer voting in the negative**

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## APPOINTMENT OF BOARD VICE PRESIDENT

**Motion to nominate Commissioner DeMarco for vice president made by Commissioner Mullin.**

**Motion to close nominations made by Commissioner Mullin and seconded by Commissioner McKellar.**

**Motion passes – 8 to 1  
Commissioner Shaffer voting in the negative**

**Motion to appoint Commissioner DeMarco as vice president made by Commissioner Betkowski and seconded by Commissioner Mullin.**

**Motion passes – 8 to 1  
Commissioner Shaffer voting in the negative**

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## APPOINTMENT OF TOWNSHIP MANAGER/SECRETARY

**Motion to hire Ronald L. Borczyk as Township Manager effective January 6, 2020, and for the appropriate township**

**officials to execute an employment agreement defining the terms and conditions of employment made by Commissioner Shaffer and seconded by Commissioner Pirring.**

**Motion passes unanimously**

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#### **APPOINTMENT OF TOWNSHIP SOLICITOR**

**Motion to appoint Attorney P. J. Murray as township solicitor made by Commissioner DeMarco and seconded by Commissioner Pirring.**

**Motion passes – 8 to 1  
Commissioner Shaffer voting in the negative**

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#### **APPOINTMENT OF TOWNSHIP ENGINEER**

**Motion to appoint Gateway Engineers as Interim Township Engineer made by Commissioner DeMarco and seconded by Commissioner Laslavic.**

**Motion passes unanimously**

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#### **ESTABLISHMENT OF 2020 BOARD OF COMMISSIONERS MEETING SCHEDULE**

**Motion to hold meetings of the Board of Commissioners on the first and third Monday of each month at 7:00 p.m., except that the Board of Commissioners will meet on the Tuesday following a township holiday and will meet on Wednesday following the General Election made by Commissioner DeMarco and seconded by Commissioner Pirring.**

**Motion passes unanimously**

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#### **DESIGNATION OF OFFICIAL NEWSPAPER**

**Motion to designate the Pittsburgh Post-Gazette as the township's official newspaper made by Commissioner Laslavic and seconded by Commissioner Mullin.**

Commissioner Korbel commented to the legislators in the audience that when the Post-Gazette goes fully digital, there will not be a newspaper in Allegheny County, as required.

**Motion passes unanimously**

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## **DESIGNATION OF TOWNSHIP DEPOSITORIES**

**Motion to designate First National Bank and PLGIT as the township's depositories made by Commissioner DeMarco and seconded by Commissioner Shaffer.**

**Motion passes unanimously**

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## **MISCELLANEOUS REORGANIZATION ITEMS:**

### **Committee Appointments:**

#### **Administration, Operations and Policy**

Commissioner Korbel appointed Commissioner Laslavic as the chair and Commissioners DeMarco and Mullin as members.

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#### **Public Safety**

Commissioner Korbel appointed Commissioner McKellar as the chair and Commissioners Betkowski and DeMarco as members.

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#### **Public Works, Sanitation and Sewers**

Commissioner Korbel appointed Commissioner Mullin as the chair and Commissioners Piring and Shaffer as members.

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#### **Finance, Budget and Pension**

Commissioner Korbel appointed Commissioner Poweska as the chair and Commissioners McKellar and Betkowski as members.

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## **Planning, Zoning and Economic Development**

Commissioner Korbel appointed Commissioner DeMarco as the chair and Commissioners Poweska and Betkowski as members.

## **Parks and Recreation**

Commissioner Korbel appointed Commissioner Piring as the chair and Commissioners Laslavic and Mullin as members.

## **Representatives to Other Boards/Entities:**

### **COG – North Hills Council of Governments**

Commissioner Korbel stated Commissioner Betkowski has agreed to stay on, and Commissioner Poweska has agreed to be the backup.

### **CONNECT – Congress of Neighboring Communities**

Commissioner Korbel stated Commissioner Betkowski has agreed to stay on, and Commissioner Poweska has agreed to be the backup.

### **Intergovernmental Liaisons (NHSD, West View Borough, etc.)**

Commissioner Korbel appointed Commissioners Piring, Poweska and himself to be the liaisons.

### **Township Boards and Commissions – To be appointed after interviews with candidates**

Commissioner Korbel commented that interviews for various township boards and committees will be held at the next meeting on January 20, 2020. Appointments will hopefully be made at the first meeting in February.

## **Miscellaneous RFPs**

**Motion to direct the township manager to prepare and advertise Requests for Proposals for the following professional services: Township Insurance Product, Special Labor Counsel, Township Engineer, ZHB Solicitor and Towing made by Commissioner DeMarco and seconded by Commissioner Poweska.**

**Motion passes unanimously**

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## **JUNIOR COMMISSIONER REPORT**

Katie gave an update on upcoming events happening in the school district. Among the highlights given is the North Hills Middle School Winter Musical is “The Little Mermaid Junior.” The show will be held on January 30<sup>th</sup>, 31<sup>st</sup> and February 1<sup>st</sup>. Also, Mr. Joe Welch has been named Teacher of the Year for 2020. He is the third teacher from North Hills to be named Teacher of the Year.

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**Motion to adjourn made by Commissioner Laslavic and seconded by Commissioner Mullin.**

**Motion passes unanimously**

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**MEETING ADJOURNED AT 7:26 P.M.**

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**Manager/Secretary**

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**President,  
Stephen Korbel  
Ross Township Board of  
Commissioners**

**Minutes transcribed by Noreen A. Re, Certified Realtime  
Reporter**

## Memorandum

To: **Ross Township Commissioners**  
CC: Ronald Borczyk and Daniel Berty  
From: Roseanne Jones  
Date: January 17, 2020  
RE: General Fund Vendor Payments January 20, 2020

The Finance Department is asking for approval for payment for the following checks.

1. Checks were issued from the FNB Payroll Account in the amount of **\$361,475.17**. These payments were for the payroll of December 13, 2019:

Employee Checks: #3892 to #3907  
Direct Deposit Transfers

2. Checks were issued from the FNB Payroll Account, for payroll related deductions, in the amount of **\$229,660.94**. These payments were for the payroll of December 13, 2019:

Vendor Checks: #3908 to #3910  
Wire Transfers

3. Checks were issued from the FNB Payroll Account in the amount of **\$285,252.22**. These payments were for the payroll of December 27, 2019:

Employee Checks: #3911 to #3918  
Direct Deposit Transfers

4. Checks were issued from the FNB Payroll Account, for payroll related deductions, in the amount of **\$167,018.74**. These payments were for the payroll of December 27, 2019:

Vendor Checks: #3919 to #3926  
Wire Transfers

5. Checks were issued from the FNB Payroll Account in the amount of **\$207,101.93**. These payments were for the payroll of January 10, 2020:

Employee Checks: #3927 to #3934  
Direct Deposit Transfers

6. Checks were issued from the FNB Payroll Account, for payroll related deductions, in the amount of **\$113,081.03**. These payments were for the payroll of January 10, 2020:

Vendor Checks: #3935 to #3937  
Wire Transfers

7. Checks are being issued from the FNB Checking Accounts, in payment for outstanding invoices, to our vendors in the amount of **\$3,581,882.52**.

Vendor Checks (General): #11744 to #11821 for \$ 615,191.01  
Vendor Checks (Capital): #4483 to #4485 for \$ 3,020.00  
Vendor Checks (Sewage): #3480 for \$ 43.90

PrePay Checks (General): #11538 to #11743 for \$ 639,971.43  
PrePay Checks (Capital): #4473 to #4482 for \$ 160,092.70  
PrePay Checks (Escrow): #5079 for \$ 9,291.25  
PrePay Checks (Sewage): #3468 to #3479 for \$2,154,272.23

8. FNB Credit Card Activity by Department: November, 2019  
FNB Credit Card Activity by Department: December, 2019

*To:* ROSS TOWNSHIP COMMISSIONERS

*From:* Dan Berty, Director of Finance

*Date:* January 16, 2020

*Subject:* JANUARY 2020 CHECK RUN

Attached is the Check Run detail listing to be approved at the January 20, 2020 meeting. The following is a brief description of the top four vendors payments listed in the General, Sewer, Escrow and Capital Improvement Fund preliminary check register. These vendor payments comprise **72.2%** of the total check register.

<u>NAME / DESCRIPTION</u>	<u>FUND</u>	<u>AMOUNT</u>
ALCOSAN SEWAGE USER FEES	SEWER	\$ 1,662,354.54
SOLI CONSTRUCTION SEWER REPAIR CONTRACT & MCKNIGHT CIRCLE STORM SEWER REPAIR	MULTIPLE	\$ 429,008.41
MEIT JANUARY & FEBRUARY EMPLOYEE HEALTH INSURANCE	OPERATING	\$ 316,221.26
GIRTYS RUN JOINT SEWER AUTHORITY USER FEES	SEWER	\$ 179,022.77

Listed below are total monthly payments for January 2020 to the Township Engineer, the Township Attorney, and any other Vendor with a reimbursable expense during the period, less the reimbursements by developers, grants, or bond proceeds:

Gateway Engineers and Surveyors	\$ 84,237.55
Less: Developer Escrow Payment	\$ (9,291.25)
Total Cost to Township:	<u><u>\$ 74,946.30</u></u>
PJ Murray	\$ 15,970.50
Less: Developer Escrow Payment	\$ -
Total Cost to Township:	<u><u>\$ 15,970.50</u></u>

Please feel free to contact me with any questions. Sincerely,



Dan Berty, Director of Finance



# **TOWNSHIP OF ROSS**

## **General Fund**

**Vendor Payments to be Approved  
For Payment on January 20, 2020**

**Checks #11744 to #11821  
In the amount of \$615,191.01**

**PrePay Checks #11538 to #11743  
In the amount of \$639,971.43**

## Ross Township

FNB OPERATING

Accounts Payable Check Run List

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>21ST CENTURY SOUND &amp; SECURITY</u></b>				
1/20/2020	1-6-2020	REMOTE STARTERS Check Amount for 21ST CENTURY SOUND & SECURITY	01 410 251000	598.00 598.00
<b><u>A &amp; H EQUIPMENT COMP</u></b>				
1/20/2020	C20847	TK 29 & 39 Check Amount for A & H EQUIPMENT COMP	01 437 251000	235.26 235.26
<b><u>ABSOLUTE EQUIPMENT</u></b>				
1/20/2020	155246	SUPPLIES Check Amount for ABSOLUTE EQUIPMENT	01 430 384000	350.00 350.00
<b><u>ACE K9 RADIOTRONICS</u></b>				
1/20/2020	269248	RENEW ONE YR SUBSCRIPTION TO ACEWATCHDOG SERVER SERVER SERVICE 1/15/20-1/15/21 (ALLENBAUGH, CHUBERKO, SYPOLT) Check Amount for ACE K9 RADIOTRONICS	01 410 319000	504.00 504.00
<b><u>APMM</u></b>				
1/20/2020	2020283	2020 DUES Check Amount for APMM	01 401 420000	165.00 165.00
<b><u>ARAMARK REFRESHMENT SERVICES</u></b>				
1/20/2020	6248939	COFFEE/WATER Check Amount for ARAMARK REFRESHMENT SERVICES	01 401 210000 01 401 240000	109.61 159.28 268.89
<b><u>AT &amp; T MOBILITY</u></b>				
1/20/2020	287293180819X010	PHONES Check Amount for AT & T MOBILITY	01 410 321000 01 415 321002 01 430 321002	737.78 93.88 37.73 869.39
<b><u>ATCO INTERNATIONAL</u></b>				
1/20/2020	I0543222	GARAGE Check Amount for ATCO INTERNATIONAL	01 437 250000	75.75 75.75
<b><u>BATTERIES PLUS</u></b>				
1/20/2020	P22952243	LANTERN Pay: BATTERIES PLUS BULBS Check Amount for BATTERIES PLUS	01 430 250000	40.35 40.35
<b><u>BEARCOM</u></b>				
1/20/2020	4953870	STOCK Check Amount for BEARCOM	01 437 251000	1241.48 1,241.48
<b><u>CAMPBELL DURRANT BEATTY PALOMBO &amp; MILLER, P.C.</u></b>				
1/20/2020	51911	SPECIAL LABOR COUNSEL Check Amount for CAMPBELL DURRANT BEATTY	01 404 350000	2672.23 2,672.23
<b><u>CARQUEST AUTO PARTS</u></b>				
1/20/2020	5430-509025	TRUCK 30	01 437 251000	45.49
1/20/2020	5430-509819	SHOP USE	01 437 250000	18.39
1/20/2020	5430-510037	POLICE CAR 7	01 410 251000	162.73
1/20/2020	5430-510237	VIKING TRAILER	01 437 251000	65.98
1/20/2020	5430-510432	POLICE CAR 1	01 410 251000	88.38
Check Amount for CARQUEST AUTO PARTS				
<b><u>CODE.SYS CODE CONSULTING</u></b>				
1/20/2020	ROS-DEC-19	UCC INSPECTIONS Check Amount for CODE.SYS CODE CONSULTING	01 413 310001	8516.66 8,516.66
<b><u>COMCAST</u></b>				
1/20/2020	8993210280130284	1000 ROSS MUNICIPAL	01 407 451000	258.35
1/20/2020	8993210280288595	1000 ROSS MUNICIPAL	01 407 451000	10.53
1/20/2020	8993210280410330	225 CEMETERY LN BLDG A	01 430 451000	403.15
Check Amount for COMCAST				
<b><u>COMDOC INC</u></b>				
1/20/2020	5008773697	COPIER LEASING Check Amount for COMDOC INC	01 430 451000	162.75 162.75
<b><u>COMDOC INC.</u></b>				
1/20/2020	IN3654458	BLACK/COLOR USAGE Check Amount for COMDOC INC.	01 430 451000	35.88 35.88

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>FALCO, ADAM</u></b>				
1/20/2020	01072064371	SHOP	01 437 250000	32.00
1/20/2020	12311964199	SHOP	01 437 250000	27.00
Check Amount for FALCO, ADAM				
<b><u>GROFF TRACTOR &amp; EQUIPMENT, LLC</u></b>				
1/20/2020	PS0280044-1	FRONT END LOADER (621E)	01 437 251000	1002.83
Check Amount for GROFF TRACTOR & EQUIPMENT, LLC				
<b><u>HEI-WAY, LLC</u></b>				
1/20/2020	00107004	PATCHING MATERIAL	01 431 252001	393.38
Check Amount for HEI-WAY, LLC				
<b><u>HOVIS AUTO</u></b>				
1/20/2020	13-331610	VARIOUS POLICE EXPLORERS	01 410 251000	7.50
Check Amount for HOVIS AUTO				
<b><u>HUNTER TRUCK SALES &amp; SERVICE INC</u></b>				
1/20/2020	X105061265:01	PART	01 437 251000	57.66
Check Amount for HUNTER TRUCK SALES & SERVICE INC				
<b><u>ICMA RETIREMENT CORPORATION</u></b>				
1/20/2020	43713	ANNUAL PLAN FEE FOR PERIOD 1/1/2020-3/31/2020	01 483 500001	250.00
Check Amount for ICMA RETIREMENT CORPORATION				
<b><u>JAMES PERKA WINDOW</u></b>				
1/20/2020	01142020	WINDOW CLEANING	01 409 450000	525.00
Check Amount for JAMES PERKA WINDOW				
<b><u>KAULES SCREEN WORKS</u></b>				
1/20/2020	3222	BASKETBALL T-SHIRTS	01 451 210100	268.00
1/20/2020	3240	7TH-12TH JERSEYS	01 451 210100	160.00
Check Amount for KAULES SCREEN WORKS				
<b><u>KIMBALL MIDWEST</u></b>				
1/20/2020	7644717	STOCK	01 437 250000	389.20
Check Amount for KIMBALL MIDWEST				
<b><u>LEFCON</u></b>				
1/20/2020	18-4416	OFFICE 365	01 410 451002	305.00
1/20/2020	18-4515	ONSITE COMPUTER SETUPS 8 COMPUTERS	01 400 470000	720.00
Check Amount for LEFCON				
<b><u>LINDY PAVING INC</u></b>				
1/20/2020	DA148773	ASPHALT	01 431 252000	516.45
Check Amount for LINDY PAVING INC				
<b><u>MARKL SUPPLY</u></b>				
1/20/2020	00128353-0	LAWRENCE WAGNER	01 145 014504	881.75
Check Amount for MARKL SUPPLY				
<b><u>MASTERMANS</u></b>				
1/20/2020	1102457739	GLOVES	01 430 236001	450.36
Check Amount for MASTERMANS				
<b><u>MATT MERTZ PLUMBING</u></b>				
1/20/2020	11270	REPAIRS AT PUBLIC WORKS GARAGE	01 430 370000	1685.00
Check Amount for MATT MERTZ PLUMBING				
<b><u>MAZURS</u></b>				
1/20/2020	29317	FORD #40 REPAIRS	01 437 374000	848.00
Check Amount for MAZURS				

## Ross Township

FNB OPERATING

Accounts Payable Check Run List

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>MEIT</b>				
1/20/2020	178046	FEBRUARY COVERAGE	01 210 021300 01 400 157000 01 401 156000 01 401 157000 01 402 156000 01 402 157000 01 410 156000 01 410 157000 01 413 156000 01 413 157000 01 414 156000 01 414 157000 01 419 157000 01 430 156000 01 430 157000 01 451 156000 01 451 157000 01 487 160000	7594.43 63.60 4047.46 183.86 2701.13 183.86 69714.24 8039.16 6308.53 183.86 1069.95 44.72 129.62 47348.29 2437.93 2940.45 134.16 6931.50
				<b>160,056.75</b>
<b>Check Amount for MEIT</b>				
<b>MEIT MUNICIPAL BENEFITS SERVICES</b>				
1/20/2020	627287-F	1-1-20 TO 12-31-20 CROSSING GUARDS POLICY#6	01 419 157000	756.00
				<b>756.00</b>
<b>Check Amount for MEIT MUNICIPAL BENEFITS SERVICES</b>				
<b>MORTON SALT</b>				
1/20/2020	5401998650	SALT	01 432 245000	14236.83
1/20/2020	5402002032	SALT	01 432 245000	20610.33
				<b>34,847.16</b>
<b>Check Amount for MORTON SALT</b>				
<b>MRM TRUST</b>				
1/20/2020	1920PRJ3449	WORKERS COMP	01 401 354000 01 402 354000 01 410 354000 01 411 354000 01 413 354000 01 419 354000 01 430 354000 01 451 354000 01 453 354000	85.82 82.50 24500.00 255.00 75.00 1236.10 11250.00 920.00 435.25
				<b>38,839.67</b>
<b>Check Amount for MRM TRUST</b>				
<b>MT. LEBANON OFFICE</b>				
1/20/2020	006634276	LUXHIDE UPHOLSTERY CHAIRS	01 413 750000	1507.50
				<b>1,507.50</b>
<b>Check Amount for MT. LEBANON OFFICE</b>				
<b>MUNSCH, KENNETH</b>				
1/20/2020	8304-8	2 CHAINS	01 454 374000	10.00
				<b>10.00</b>
<b>Check Amount for MUNSCH, KENNETH</b>				
<b>NORTH EASTERN UNIFORMS &amp; EQUIP., INC.</b>				
1/20/2020	50887	UNIFORMS	01 419 238001	351.55
1/20/2020	50888	UNIFORMS	01 419 238001	404.50
1/20/2020	50982	UNIFORMS	01 419 238001	70.00
1/20/2020	50983	UNIFORM	01 419 238001	70.00
				<b>896.05</b>
<b>Check Amount for NORTH EASTERN UNIFORMS &amp; EQUIP.,</b>				
<b>NORTH HILLS AUTO SUPPLY INC</b>				
1/20/2020	278894	XMARK WALK BEHIND	01 437 251000	63.34
1/20/2020	379220	SHOP	01 437 250000	8.25
1/20/2020	379249	SHOP	01 437 250000	17.77
				<b>89.36</b>
<b>Check Amount for NORTH HILLS AUTO SUPPLY INC</b>				
<b>NORTH HILLS LOCK &amp; SAFE</b>				
1/20/2020	28624	KEYS	01 409 250000	44.50
				<b>44.50</b>
<b>Check Amount for NORTH HILLS LOCK &amp; SAFE</b>				
<b>NORTH HILLS SCHOOL DISTRICT</b>				
1/20/2020	DECEMBER 2019	ACT 511 COLLECTION FEE 12/1/19-12/31/19	01 403 318000	538.59
				<b>538.59</b>
<b>Check Amount for NORTH HILLS SCHOOL DISTRICT</b>				

## Ross Township

FNB OPERATING

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>NORTHLAND PUBLIC LIBRARY</u></b>				
1/20/2020	01102020	2020 1ST QUARTERLY INSTALLMENT (FEB)	01 456 530000	132151.00
Check Amount for NORTHLAND PUBLIC LIBRARY				
<b><u>NWGS COMPANIES</u></b>				
1/20/2020	14470	HEALTHCARE	01 401 156101 01 402 156101 01 410 156101 01 413 156101 01 414 156101 01 430 156101 01 451 156101 01 487 160000	15.00 15.00 210.00 15.00 5.00 145.00 10.00 30.00 <b>445.00</b>
Check Amount for NWGS COMPANIES				
<b><u>OIL SERVICE INC</u></b>				
1/20/2020	3071606	DIESEL EXHAUST FLUID	01 437 235000	720.00
Check Amount for OIL SERVICE INC				
<b><u>ORKIN</u></b>				
1/20/2020	191772217	3430 EVERGREEN CARPENTER ANT Pay:ORKIN	01 454 370000	77.00
Check Amount for ORKIN				
<b><u>OVERHEAD DOOR CO OF GREATER PGH</u></b>				
1/20/2020	310855	SERVICE CALL - REFLECTOR AND RE-ALIGN PHOTO SAFETY	01 430 370000	283.49
Check Amount for OVERHEAD DOOR CO OF GREATER				
<b><u>PA CHIEFS OF POLICE ASSOCIATION</u></b>				
1/20/2020	3171	LIVESCAN/CPIN/MAINT:MOBILE ID MAINT; ID CELLULAR	01 410 420000	990.00
Check Amount for PA CHIEFS OF POLICE ASSOCIATION				
<b><u>PA ONE CALL SYSTEMS</u></b>				
1/20/2020	0000842937	MONTHLY ACTIVITY FEE	01 430 450000	284.38
Check Amount for PA ONE CALL SYSTEMS				
<b><u>PETROLEUM TECHNICAL SERVICES</u></b>				
1/20/2020	41901	SERVICE CALL	01 437 231000	1766.27
Check Amount for PETROLEUM TECHNICAL SERVICES				
<b><u>PITTSBURGH POST GAZETTE</u></b>				
1/20/2020	36605	ADS	01 404 341000 01 414 341000	527.00 54.25 <b>581.25</b>
Check Amount for PITTSBURGH POST GAZETTE				
<b><u>POINT SPRING &amp; DRIVESHAFT CO</u></b>				
1/20/2020	I579074	STOCK	01 437 251002	101.60
Check Amount for POINT SPRING & DRIVESHAFT CO				
<b><u>PRESS CRAFT PRINTERS</u></b>				
1/20/2020	01102008	ENVELOPES	01 410 200013	130.00
Check Amount for PRESS CRAFT PRINTERS				
<b><u>PRO-AM SAFETY INC</u></b>				
1/20/2020	68815	FIRE MARSHALL	01 411 240000	788.25
Check Amount for PRO-AM SAFETY INC				
<b><u>QUILL CORPORATION</u></b>				
1/20/2020	3690737	SUPPLIES	01 401 210000	5.82
1/20/2020	3754903	STAMP	01 410 210000 01 413 240000	153.11 39.99 <b>198.92</b>
Check Amount for QUILL CORPORATION				
<b><u>R &amp; M</u></b>				
1/20/2020	12192019	UNIFORMS	01 430 236001	408.00
Check Amount for R & M				
<b><u>RE NOREEN A</u></b>				
1/20/2020	01152020	JANUARY 15, 2020 - REORGANIZATION MTG - BOC	01 400 145000	175.00
Check Amount for RE NOREEN A				

FNB OPERATING		Ross Township Accounts Payable Check Run List		Page: 5
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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>ROOTS LAWN SERVICE</b>				
1/20/2020	583120	CLEANING TRASH - 229 6TH AVE	01 413 240000	200.00
Check Amount for ROOTS LAWN SERVICE				
200.00				
<b>ROSS MAINTENANCE</b>				
1/20/2020	194071	SUPPLIES	01 409 236000 01 430 236000 01 454 250015	959.10 829.25 855.00
Check Amount for ROSS MAINTENANCE				
2,643.35				
<b>SCOTT ELECTRIC</b>				
1/20/2020	1779213	LAMP	01 409 250000	21.79
1/20/2020	1779214	LAMP	01 409 250000	130.76
Check Amount for SCOTT ELECTRIC				
152.55				
<b>SHERWIN WILLIAMS PAINT</b>				
1/20/2020	8006-9	MUNICIPAL BLDG	01 409 250000	120.00
Pay:SHERWIN WILLIAMS PAINT				
Check Amount for SHERWIN WILLIAMS PAINT				
120.00				
<b>SHULTS FORD</b>				
1/20/2020	672496FOW	TRUCK 40	01 437 251000	32.97
1/20/2020	672497FOW	POLICE CAR 30	01 410 251000	134.35
1/20/2020	FOCS108266	TRUCK 31	01 437 374000	667.71
Check Amount for SHULTS FORD				
835.03				
<b>SOLI CONSTRUCTION INC</b>				
1/20/2020	C-34500-0005	APP NO 1 - MCKNIGHT CIRCLE CULVERT COLLAPSE EMERG	01 436 750000	202418.87
Check Amount for SOLI CONSTRUCTION INC				
202,418.87				
<b>T &amp; M HARDWARE &amp; RENTAL, INC.</b>				
1/20/2020	1912-600196	STOCK	01 437 251000	28.18
1/20/2020	2001-609248	GARAGE	01 437 250000	26.95
1/20/2020	2001-609958	MUNICIPAL	01 409 250000	17.47
1/20/2020	2001-610660	MUNICIPAL BLDG	01 409 250000	52.95
Check Amount for T & M HARDWARE & RENTAL, INC.				
125.55				
<b>THE BARN LANDSCAPE SUPPLY INC.</b>				
1/20/2020	70404	TOPSOIL	01 436 250000	64.00
Check Amount for THE BARN LANDSCAPE SUPPLY INC.				
64.00				
<b>TIFCO INDUSTRIES</b>				
1/20/2020	71516307	SUPPLIES	01 437 251000	454.43
Check Amount for TIFCO INDUSTRIES				
454.43				
<b>TRI STATE HOSE &amp; SUPPLY CO.</b>				
1/20/2020	49597	CREDIT INV #48978	01 437 250000	-30.02
1/20/2020	49598	AIR HOSE	01 437 250000	46.75
Check Amount for TRI STATE HOSE & SUPPLY CO.				
16.73				
<b>TURN 4 TOILETS, LLC</b>				
1/20/2020	19-2077	OUTDOOR RECREATION-SANGREE PARK MOVIE	01 453 462000	175.00
1/20/2020	19-2208	SANITATION SERVICES - MAYER PARK	01 454 440000	210.00
Check Amount for TURN 4 TOILETS, LLC				
385.00				
<b>UNIFIRST CORPORATION</b>				
1/20/2020	0745657633	UNIFORMS	01 430 238000	219.82
1/20/2020	0752957405	MATS	01 409 370000	73.75
Check Amount for UNIFIRST CORPORATION				
293.57				
<b>UPS</b>				
1/20/2020	0000A9E256010	PACKAGE DELIVERY	01 413 240000	6.90
Check Amount for UPS				
6.90				
<b>VERIZON</b>				
1/20/2020	450732763000133	PHONE ALLOCATION	01 410 321000 01 410 323000	78.21 267.53
Check Amount for VERIZON				
345.74				

<b>FNB OPERATING</b>	<b>Ross Township</b> <b>Accounts Payable Check Run List</b>	Page: 6
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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>VERIZON WIRELESS</u></b>				
1/20/2020	9845354707	WIRELESS ACCTS	01 400 321000 01 401 321002 01 402 321002 01 410 321003 01 413 321002 01 430 321002 01 451 321002	160.04 40.01 40.01 31.96 120.03 267.08 40.01 <b>699.14</b>
		Check Amount for VERIZON WIRELESS		
<b><u>W.L. ROENIGK, INC.</u></b>				
1/20/2020	120-1	JANUARY 2020 SENIOR CITIZENS TRANSPORTATION	01 458 450005	3750.00
		Check Amount for W.L. ROENIGK, INC.		<b>3,750.00</b>
<b><u>WASTE MANAGEMENT</u></b>				
1/20/2020	6943429-0068-5	CONTAINER USAGE 12/16-31	01 430 250000	166.50
		Check Amount for WASTE MANAGEMENT		<b>166.50</b>
<b><u>WESTERN PA CHIEFS' OF POLICE ASSOC.</u></b>				
1/20/2020	2020 DUES	2020 DUES Pay:WESTERN PA CHIEFS' OF POLICE ASSOC.	01 410 420000	90.00
		Check Amount for WESTERN PA CHIEFS' OF POLICE		<b>90.00</b>
<b><u>WINZER CORPORATION</u></b>				
1/20/2020	6520811	PARTS	01 437 250000	430.14
		Check Amount for WINZER CORPORATION		<b>430.14</b>
<b>Report Total</b>				<b>615,191.01</b>

FNB OPERATING		Ross Township Accounts Payable Check Run List		Page: 1
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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>A &amp; H EQUIPMENT COMP</b>				
1/09/2020	C20736	PARTS	01 437 250000	1083.98
1/09/2020	C20766	PARTS	01 437 250000	149.20
		Check Amount for A & H EQUIPMENT COMP		1,233.18
<b>A &amp; M FAMILY TIRE</b>				
12/18/2019	50049	TIRES - CAR #8	01 410 251001	680.88
12/18/2019	50115	TIRES - CAR #1	01 410 251001	680.88
12/18/2019	50134	TIRES - CAR #5	01 410 251001	680.88
12/18/2019	50231	TIRES - CAR #7	01 410 251001	730.88
12/18/2019	50240	TIRES - UNIT #24	01 410 251001	110.00
1/09/2020	50248	TIRES	01 410 251001	795.64
		Check Amount for A & M FAMILY TIRE		3,679.16
<b>A-AIR COMPANY</b>				
1/09/2020	14343	SEMI ANNUAL PREVENTIVE MAINTENANCE BILLING	01 409 250000	300.00
		Check Amount for A-AIR COMPANY		300.00
<b>ABSOLUTE EQUIPMENT</b>				
12/18/2019	154746	BLADE FOR CUT SAW	01 436 250000	163.79
12/18/2019	154753	PART	01 436 250000	18.03
1/09/2020	155222	PARTS	01 436 250000	239.95
		Check Amount for ABSOLUTE EQUIPMENT		421.77
<b>ALL-CLEAN BUILDING SERVICES</b>				
12/18/2019	1824	POLICE ANNEX	01 409 450000	120.00
12/18/2019	1825	MUNICIPAL BLDG	01 409 450000	3282.00
12/18/2019	1826	DPW	01 430 370000	693.00
1/09/2020	1831	MUNICIPAL BLDG --GYM	01 454 370000	1100.00
1/09/2020	1843	POLICE ANNEX	01 409 450000	120.00
1/09/2020	1844	MUNICIPAL BLDG	01 409 450000	3282.00
1/09/2020	1845	DPW	01 430 370000	693.00
		Check Amount for ALL-CLEAN BUILDING SERVICES		9,290.00
<b>ALLEGHENY GLOBAL ENVIRONMENTAL, INC.</b>				
1/09/2020	DC19-1335	ASBESTOS CONTAINING MATERIALS SURVEY	01 413 242002	900.00
		Check Amount for ALLEGHENY GLOBAL		900.00
<b>ALLEGHENY LEAGUE OF MUNICIPALITIES</b>				
12/06/2019	2475	ACWPATC 2020 ANNUAL DUES	01 400 460000	475.00
		Check Amount for ALLEGHENY LEAGUE OF		475.00
<b>ALLIED COMMUNICATIONS</b>				
12/18/2019	1662	GPS AIRTIME NOVEMBER 2019	01 437 250000	751.95
1/09/2020	1718	GPS AIRTIME FOR DECEMBER 2019	01 437 251000	751.95
		Check Amount for ALLIED COMMUNICATIONS		1,503.90
<b>ARAMARK REFRESHMENT SERVICES</b>				
1/09/2020	6306205	BRONZE WATER FILTER	01 401 240000	88.09
12/18/2019	6318319	COCOA MIX - LOBBY SUPPLIES	01 401 240000	140.99
12/18/2019	6349277	LOBBY SUPPLIES; WATER	01 401 210000	46.32
		Check Amount for ARAMARK REFRESHMENT SERVICES		175.52
				450.92
<b>AT &amp; T MOBILITY</b>				
1/07/2020	287293180819X120	PHONES	01 410 321000	737.78
			01 415 321002	93.82
			01 430 321002	37.73
		Check Amount for AT & T MOBILITY		869.33
<b>ATCO INTERNATIONAL</b>				
12/18/2019	IO541322	ALL PRO	01 437 250000	115.00
		Check Amount for ATCO INTERNATIONAL		115.00
<b>ATLAS CLAY &amp; METAL PRODUCTS INC</b>				
1/09/2020	212280	PARTS	01 436 250001	229.34
		Check Amount for ATLAS CLAY & METAL PRODUCTS INC		229.34
<b>AUSTIN, MARIA</b>				
12/18/2019	12112019	REFUND 7TH-12TH GRADE BASKETBALL	01 368 368201	115.00
		Check Amount for AUSTIN, MARIA		115.00
<b>AVANTI CONSULTING GROUP, INC</b>				
1/09/2020	0104	JANUARY, 2020	01 400 310000	3600.00

# Ross Township

**FNB OPERATING**
**Accounts Payable Check Run List**

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
12/18/2019	1242	DECEMBER 2019	01 400 310000	3500.00
		Check Amount for AVANTI CONSULTING GROUP, INC		7,100.00
<b><u>AW MCNABB, LLC</u></b>				
12/18/2019	0132	DEMOLITION OF 87 TRANSVAAL AVENUE	01 413 242002	32000.00
		Check Amount for AW MCNABB, LLC		32,000.00
<b><u>BATTERIES PLUS</u></b>				
12/18/2019	P21431888	BATTERY Pay:BATTERIES PLUS BULBS	01 410 450002	27.95
12/18/2019	P21698643	BATTERY Pay:BATTERIES PLUS BULBS	01 410 251000	15.95
		Check Amount for BATTERIES PLUS		43.90
<b><u>BEARCOM</u></b>				
1/09/2020	4949729	PARTS	01 410 450002	149.20
		Check Amount for BEARCOM		149.20
<b><u>BIG DADDY WILDLIFE REMOVAL</u></b>				
12/18/2019	782	DEAD ANIMAL REMOVAL	01 410 450004	1390.00
1/09/2020	798	DEAD ANIMAL REMOVAL	01 410 450004	1060.00
		Check Amount for BIG DADDY WILDLIFE REMOVAL		2,450.00
<b><u>BIRKS, MARY BETH</u></b>				
12/18/2019	12122019	PRESCHOOL RUG RATS PROGRAM	01 451 146000	140.00
		Check Amount for BIRKS, MARY BETH		140.00
<b><u>CAMPBELL DURRANT BEATTY PALOMBO &amp; MILLER, P.C.</u></b>				
12/18/2019	51910	SPECIAL LABOR COUNSEL	01 404 350000	11562.95
		Check Amount for CAMPBELL DURRANT BEATTY		11,562.95
<b><u>CARQUEST AUTO PARTS</u></b>				
12/18/2019	5430-505918	POLICE CAR 5	01 410 251000	5.95
12/18/2019	5430-505977	POLICE CAR 30	01 410 251000	10.12
12/18/2019	5430-506109	TRUCK 13	01 437 251000	210.77
12/18/2019	5430-506183	SHOP USE	01 437 250000	15.83
12/18/2019	5430-506192	SHOP USE	01 437 250000	94.98
12/18/2019	5430-506393	TRUCK 158	01 437 251000	34.44
12/18/2019	5430-506553	TRUCK 158	01 437 251000	7.14
12/18/2019	5430-506562	POLICE CAR 1	01 410 251000	120.88
12/18/2019	5430-506714	CAR 7	01 410 251000	4.80
12/18/2019	5430-507398	POLICE CAR 30	01 410 251000	172.87
1/09/2020	5430-508843	SHOP USE	01 437 250000	33.06
		Check Amount for CARQUEST AUTO PARTS		710.84
<b><u>CASH</u></b>				
1/09/2020	01032020	REPLENISH PETTY CASH FOR YEAR END 2019	01 401 240000	67.85
			01 402 310000	5.00
			01 410 210000	33.39
			01 410 319000	60.00
			01 410 337000	443.00
		Check Amount for CASH		609.24
<b><u>CATHERINE A. CONLEY, ESQUIRE</u></b>				
1/09/2020	01082020-93	ZONING HEARING BOARD	01 414 314001	1138.25
12/18/2019	12112019-92	ZONING HEARING BOARD	01 414 314001	2467.75
		Check Amount for CATHERINE A. CONLEY, ESQUIRE		3,606.00
<b><u>CERTIFIED LABORATORIES</u></b>				
12/18/2019	3765396	MILE HI	01 437 232000	278.90
12/18/2019	3765397	DIESEL MATE	01 437 232000	318.00
		Check Amount for CERTIFIED LABORATORIES		596.90
<b><u>CIVICPLUS</u></b>				
12/18/2019	194453	SOFTWARE FEES - NOVEMBER 2019	01 407 453000	200.00
1/09/2020	195313	SOFTWARE FEES 12/1-31	01 407 453000	200.00
		Check Amount for CIVICPLUS		400.00
<b><u>CODE.SYS CODE CONSULTING</u></b>				
12/18/2019	ROS-NOV-19	MONTHLY INSPECTIONS	01 413 310001	8681.25
1/09/2020	ROS-NOV-19	UCC INSPECTIONS	01 413 310001	9492.48
		Check Amount for CODE.SYS CODE CONSULTING		18,173.73

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>COMBUSTION SERVICE &amp; EQUIP</b>				
1/09/2020	60610	SEMI ANNUAL INVOICE FOR PM SERVICE AGMT	01 409 370000	2310.00
<b>Check Amount for COMBUSTION SERVICE &amp; EQUIP</b>				
<b>COMCAST</b>				
12/18/2019	8993210280130284	1000 ROSS MUNICIPAL	01 407 451000	256.85
12/18/2019	8993210280288595	1000 ROSS MUNICIPAL	01 407 451000	10.47
12/06/2019	8993210280289247	225 CEMETERY LN	01 430 451000	7.36
1/07/2020	8993210280289247	225 CEMETERY LN	01 430 451000	7.40
1/07/2020	8993210280391290	235 CEMETERY LN FRNT	01 410 530002	86.90
12/06/2019	8993210280401859	300 DENNY PARK DR	01 407 451000	66.90
1/09/2020	8993210280401859	300 DENNY PARK	01 407 451000	68.40
12/18/2019	8993210280410330	225 CEMETERY LN BLDG A	01 430 451000	401.43
12/18/2019	8993210280412021	225 CEMETERY LN UNIT MAINT	01 430 451000	22.08
12/18/2019	8993210280426526	302 CEDAR DR OFC	01 407 451000	86.90
<b>Check Amount for COMCAST</b>				
<b>COMCAST TELEPHONES</b>				
1/09/2020	92920650	PHONES	01 409 321000	504.99
<b>Check Amount for COMCAST TELEPHONES</b>				
<b>COMDOC INC</b>				
12/18/2019	5008381144	LEASING	01 430 451000	162.75
1/09/2020	IN3640529	BLACK/COLOR USAGE	01 401 451000	218.01
<b>Check Amount for COMDOC INC</b>				
<b>COMDOC INC.</b>				
12/18/2019	IN3589395	XC702-E2B106706 BLACK/COLOR USAGE	01 401 451000	242.76
12/18/2019	IN3607276	XER/XVLC7020 BLK/CLR	01 430 451000	52.56
<b>Check Amount for COMDOC INC.</b>				
<b>COMMONWEALTH OF PA - USTIF</b>				
12/18/2019	576053122019103	USTIF CAPACITY FEE	01 437 231000	412.50
<b>Check Amount for COMMONWEALTH OF PA - USTIF</b>				
<b>CONSOLIDATED COMMUNICATIONS</b>				
1/07/2020	4124590053/0	PHONES	01 410 321000	43.86
<b>Check Amount for CONSOLIDATED COMMUNICATIONS</b>				
<b>CONSTELLATION NEWENERGY, INC</b>				
12/18/2019	16060987401	BABCOCK/EVERGREEN	01 433 450003	28.08
12/18/2019	16061123501	THOMPSN@MCINTYRE	01 433 450003	69.72
12/18/2019	16061123901	THOMPSON/PERRY	01 433 450003	20.85
12/18/2019	16061124401	3 DEGREE/BABCOCK	01 433 450003	39.99
12/18/2019	16061124601	PERRY HW S-SCHAR	01 433 450003	0.46
12/18/2019	16061124901	PERRY HW N-SCHAR	01 433 450003	0.46
12/18/2019	16061125701	MCINTYRE RD #1	01 433 450003	0.46
12/18/2019	16061126501	MCINTYRE RD #2	01 433 450003	0.46
12/18/2019	16061126701	THOMPSN/BABCOCK	01 433 450003	18.40
12/18/2019	16061127101	BABCOCK @BROWNS LN	01 433 450003	80.54
12/18/2019	16061127601	BABCOCK@CEMETERY	01 433 450003	52.52
12/18/2019	16061128001	BABCOCK/RODERICK	01 433 450003	7.97
12/18/2019	16061128301	BABCOCK/ROCHESTR	01 433 450003	24.49
12/18/2019	16061128701	MCKNIGH@ROSS PAR	01 433 450003	73.37
12/18/2019	16061129101	BABCOCK@RAMP G	01 433 450003	6.21
12/18/2019	16061129401	MCKNIGH&BRWN'S@J	01 433 450003	7.75
12/18/2019	16061130001	MCNIGHT/MALL	01 433 450003	0.68
12/18/2019	16061130201	BRIGHTN/JACKS RN	01 433 450003	12.36
12/18/2019	16061130301	MCKNIGH@MED.CNTR DR	01 433 450003	82.88
12/18/2019	16061130401	MCKNIGH@MALL DR	01 433 450003	73.08
12/18/2019	16061130801	MCKNIGH@NELSON R	01 433 450003	60.78
12/18/2019	16061130901	MCKNIGH@SIEBERT RD	01 433 450003	6.38
12/18/2019	16061131201	MCKNIGHT/TUNE UP	01 433 450003	0.68
12/18/2019	16061131301	MCKNIGH@BRAUNLIC	01 433 450003	82.31
12/18/2019	16061131601	MCNIGH/GULF STA	01 433 450003	0.68
12/18/2019	16061131701	MCKNIGH@ROSS TOW	01 433 450003	87.09
12/18/2019	16061131801	MCKNIGHT@MCINTYR	01 433 450003	63.57
12/18/2019	16061132001	MCKNIGHT@TUNE UP	01 433 450003	0.68
12/18/2019	16061132101	PERRY HW/GOOD	01 433 450003	24.67

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
12/18/2019	16061132201	PERRY HW/TRION	01 433 450003	9.12
12/18/2019	16061132301	MCKNIGHT@MALL	01 433 450003	0.68
12/18/2019	16061132501	PERRY HW/WASH	01 433 450003	7.97
12/18/2019	16061132701	REIS RN-LOWERY'S	01 433 450003	40.10
12/18/2019	16061132801	ROCHESTR/GLENMOR	01 433 450003	18.00
12/18/2019	16061133001	SEWIKY OAKMNT/19	01 433 450003	69.44
12/18/2019	16061133101	PERRY/JACKSON	01 433 450003	20.85
12/18/2019	16061133601	PERRY/ROCHESTER	01 433 450003	15.15
12/18/2019	16061133701	PERRY@IVORY	01 433 450003	43.06
12/18/2019	16061133801	RCHSTR/E-H SCH	01 433 450003	1.37
12/18/2019	16061134001	RCHSTR/W-H SCH	01 433 450003	1.37
12/18/2019	16074557001	1000 ROSS MUNICIPAL RD	01 434 361000	3042.93
12/18/2019	16191707501	JEFFRSON & COUNTRY PARK	01 454 361000	49.26
12/18/2019	16191707601	IVORY @ PRYSVLL AVE	01 433 450003	32.79
12/18/2019	16191715701	250 JACKS RUN RD	01 454 361000	12.50
12/18/2019	16200542201	3430 EVERGREEN RD	01 454 361000	31.63
12/18/2019	16200542301	985 PERRYSVILLE AVE	01 433 450003	152.50
12/18/2019	16209147401	235 CEMETERY LN	01 410 530002	34.22
12/18/2019	16209147701	225 CEMETERY LN	01 430 361000	865.14
12/18/2019	16249052901	250 JACKS RUN RD	01 454 361000	10.30
12/18/2019	16249067601	IVORY @ PRYSVLL AVE	01 433 450003	38.67
12/18/2019	16249151101	JEFFRSON & COUNTRY PARK	01 454 361000	46.20
1/09/2020	16258600301	BABCOCK@CEMETERY	01 433 450003	52.52
1/09/2020	16258616801	1000 ROSS MUNICIPAL RD	01 434 361000	2944.77
1/09/2020	16258884201	THOMPSN/BABCOCK	01 433 450003	18.40
1/09/2020	16258884601	THOMPSN@MCINTYRE	01 433 450003	69.72
1/09/2020	16258884801	THOMPSON/PERRY	01 433 450003	20.85
1/09/2020	16258885001	3 DEGREE/BABCOCK	01 433 450003	39.99
1/09/2020	16258885101	MCINTYRE RD #2	01 433 450003	0.46
1/09/2020	16258885401	PERRY HW S-SCHAR	01 433 450003	0.46
1/09/2020	16258885501	BABCOCK @ BROWNS LN	01 433 450003	80.54
1/09/2020	16258885701	PERRY HW N-SCHAR	01 433 450003	0.46
1/09/2020	16258885801	BABCOCK/EVERGREN	01 433 450003	28.08
1/09/2020	16258886101	MCINTYRE RD #1	01 433 450003	0.46
1/09/2020	16258886201	BABCOCK/ROCHESTR	01 433 450003	24.49
1/09/2020	16258886501	BABCOCK/RODERICK	01 433 450003	7.97
1/09/2020	16258886601	BABCOCK@RAMP G	01 433 450003	6.21
1/09/2020	16258886901	BRIGHTN/JACKS RN	01 433 450003	12.36
1/09/2020	16258887101	MCKNIGH&BRWN'S@J	01 433 450003	7.75
1/09/2020	16258887301	MCKNIGH@BRAUNLIC	01 433 450003	82.31
1/09/2020	16258887501	MCKNIGHT/MALL	01 433 450003	0.68
1/09/2020	16258887701	MCNKIGH/GULF STA	01 433 450003	0.68
1/09/2020	16258888001	MCKNIGH@MED.CNTR DR	01 433 450003	82.88
1/09/2020	16258888101	MCKNIGH@ROSS PAR	01 433 450003	73.37
1/09/2020	16258888301	MCKNIGH@MALL DR	01 433 450003	73.08
1/09/2020	16258888601	MCKNIGH@SIEBERT RD	01 433 450003	6.38
1/09/2020	16258888701	MCKNIGH@NELSON R	01 433 450003	60.78
1/09/2020	16258889001	MCKNIGHT/TUNE UP	01 433 450003	0.68
1/09/2020	16258889201	MCKNIGHT@TUNE UP	01 433 450003	0.68
1/09/2020	16258889401	MCKNIGH@ROSS TOW	01 433 450003	87.09
1/09/2020	16258889701	PERRY HW/GOOD	01 433 450003	24.67
1/09/2020	16258889801	MCKNIGHT@MALL	01 433 450003	0.68
1/09/2020	16258889001	PERRY HW/TRION	01 433 450003	9.12
1/09/2020	16258890201	MCKNIGHT@MCINTYR	01 433 450003	63.57
1/09/2020	16258890301	PERRY HW/WASH	01 433 450003	7.97
1/09/2020	16258890601	PERRY/JACKSON	01 433 450003	20.85
1/09/2020	16258890701	PERRY/ROCHESTER	01 433 450003	15.15
1/09/2020	16258891001	ROCHESTR/GLENMOR	01 433 450003	18.00
1/09/2020	16258891101	PERRY@IVORY	01 433 450003	43.06
1/09/2020	16258891301	SEWIKY OAKMNT/19	01 433 450003	69.44
1/09/2020	16258891601	RCHSTR/E-H SCH	01 433 450003	1.37
1/09/2020	16258891901	RCHSTR/W-H SCH	01 433 450003	1.37
1/09/2020	16258892101	REIS RN-LOWERY'S	01 433 450003	40.10
1/09/2020	16260776501	3430 EVERGREEN RD	01 454 361000	32.19
1/09/2020	16260776601	985 PERRYSVILLE AVE	01 433 450003	158.83
1/09/2020	16343627401	235 CEMETERY LN	01 410 530002	45.31
1/09/2020	16343627901	225 CEMETERY LN	01 430 361000	924.26
1/09/2020	16367217601	1000 ROSS MUNICIPAL RD	01 409 361000	3001.56

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
1/09/2020	16367272101	1000 ROSS MUNICIPAL RD	01 409 361000	3396.59
1/09/2020	16418042901	250 JACKS RUN RD	01 454 361000	12.11
1/09/2020	16427478401	IVORY @ PRYSVLL AVE	01 433 450003	41.05
1/09/2020	16427479801	JEFFRSON & COUNTRY PARK	01 454 361000	45.26
1/09/2020	16429056001	985 PERRYSVILLE AVE	01 433 450003	266.20
1/09/2020	16429056101	3430 EVERGREEN RD	01 454 361000	57.30
Check Amount for CONSTELLATION NEWENERGY, INC				17,550.93
<b>DICKIE, McCAMEY &amp; CHILCOTE, P.C.</b>				
12/18/2019	10493961	ROBERT ANSELL AND WILLIAM ANSELL OCT 17-31,	01 404 314000	630.00
Check Amount for DICKIE, McCAMEY & CHILCOTE, P.C.				630.00
<b>DUQUESNE LIGHT COMPANY</b>				
12/06/2019	202736505399	250 JACKS RUN RD SHLT	01 454 361000	27.80
1/07/2020	202738510181	250 JACKS RUN RD SHLT	01 454 361000	30.35
1/09/2020	209061566861	10TH ST & 9TH AVE	01 434 361000	17253.92
12/18/2019	209064305542	10TH ST & 9TH AVE	01 434 361000	17088.13
12/18/2019	315266901761	225 CEMETERY LN	01 430 361000	189.38
12/18/2019	336308869328	IVORY AT PERRYSVILLE AVE	01 433 450003	63.14
1/09/2020	336309355048	IVORY AT PERRYSVILLE AVE	01 433 450003	66.28
1/09/2020	459340032658	3430 EVERGREEN	01 454 361000	69.95
12/18/2019	459345940294	3430 EVERGREEN RD	01 454 361000	80.80
1/09/2020	525410107432	985 PERRYSVILLE AVE	01 433 450003	153.48
12/18/2019	525410202505	985 PERRYSVILLE AVE	01 433 450003	119.57
12/18/2019	549024647550	3430 EVERGREEN RD POOL	01 454 361000	28.64
1/09/2020	708015292325	1000 ROSS MUNICIPAL	01 409 361000	1383.17
1/09/2020	768564972527	1000 ROSS MUNICIPAL	01 433 450003	764.32
12/18/2019	768569360790	1000 ROSS MUNICIPAL	01 433 450003	764.32
12/18/2019	895395705166	235 CEMETERY LN	01 410 530002	65.79
1/07/2020	933887625143	JEFFRSON & COUNTRY PARK	01 454 361000	76.83
12/06/2019	933889106407	JEFFERSON & COUNTRY PARK	01 454 361000	78.13
12/18/2019	951694413506	225 CEMETERY LN WRKS	01 430 361000	649.62
Check Amount for DUQUESNE LIGHT COMPANY				38,953.62
<b>ELEGANCE IN AWARDS</b>				
12/18/2019	12429	AVON & STANKO	01 400 470000	215.40
12/18/2019	12438	DESK WEDGES - POWESKA & MCKELLAR	01 400 470000	151.95
1/09/2020	12446	RON BORCZYK; JR COMMISSIONER	01 400 470000	74.86
12/18/2019	12447	PLATE	01 401 210000	74.86
Check Amount for ELEGANCE IN AWARDS				37.62
<b>EMKINC</b>				
1/09/2020	20191217	UPGRADE	01 402 310000	150.00
Check Amount for EMKINC				150.00
<b>ENGIE RESOURCES</b>				
12/06/2019	11252019	ELECTRICITY	01 434 361000	237.68
1/09/2020	12262019	ELECTRICITY	01 434 361000	263.09
Check Amount for ENGIE RESOURCES				500.77
<b>FALCO, ADAM</b>				
12/18/2019	11191963295	SHOP USE	01 437 250000	318.50
12/18/2019	12031963452	SHOP	01 437 250000	49.20
1/09/2020	12171963889	SHOP	01 437 250000	56.00
Check Amount for FALCO, ADAM				423.70
<b>FREEDOM SYSTEMS CORP.</b>				
12/18/2019	1012690	CS-CITYSHARE SUITE; TRAINING	01 413 310000	2495.00
1/09/2020	1012850	EXTENDED SOFTWARE MAINTENANCE 3/6/20-3/5/21	01 413 451000	3113.00
Check Amount for FREEDOM SYSTEMS CORP.				5,608.00
<b>FUN EXPRESS</b>				
12/18/2019	699637868-01	SUPPLIES	01 451 247001	35.06
Check Amount for FUN EXPRESS				35.06
<b>GATEWAY ENGINEERS</b>				
1/09/2020	278778	ROSS-ST. WILLIAMS PLACE STORM SEWER	01 408 310100	897.25
1/09/2020	278785	GENERAL TRAFFIC ENGINEERING 2019	01 408 310200	998.50
1/09/2020	278786	ROSS 2019 MISC ENGR	01 408 310000	2754.00

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
1/09/2020	278790	2019 MS4	01 408 310100	218.75
1/09/2020	278794	2019 GENERAL PLANNING SUPPORT	01 408 310000	3187.50
1/09/2020	278802	MCKNIGHT CIRCLE CULVERT 2019	01 408 310100	1880.70
1/09/2020	278803	2019 MCKNIGHT ROAD STORM CULVERT	01 408 310100	906.00
1/09/2020	278805	MTF GRANT FILE REVIEWS	01 408 310000	826.10
1/09/2020	278810	ST. WILLIAMS PLACE EXISTING CONDITIONS SURVEY	01 408 310100	2404.00
Check Amount for GATEWAY ENGINEERS				14,072.80
<b>GENERAL CODE</b>				
1/09/2020	GC00109170	eCODE 360 ANNUAL MAINTENANCE	01 413 242006	995.00
Check Amount for GENERAL CODE				995.00
<b>GENERAL PRODUCTS &amp; SUPPLY INC</b>				
12/18/2019	203656	SHOP	01 437 250000	449.35
Check Amount for GENERAL PRODUCTS & SUPPLY INC				449.35
<b>GERARD PLUMBING AND HEATING</b>				
1/09/2020	90940	SERVICE CALL - REPAIR	01 409 370000	249.51
1/09/2020	91068	SERVICE CALL - REPAIRS	01 409 370000	223.01
Check Amount for GERARD PLUMBING AND HEATING				472.52
<b>GFOA-PA</b>				
1/09/2020	01012020	2020 MEMBERSHIP DUES RENEWAL Pay:GFOA-PA RECORD OFFICE	01 402 420000	75.00
Check Amount for GFOA-PA				75.00
<b>GOLIAS, ASHLEY</b>				
1/09/2020	12122019	PRESCHOOL RUGRATS - REFUND	01 368 368210	16.00
Check Amount for GOLIAS, ASHLEY				16.00
<b>GORDICO, INC</b>				
1/09/2020	10217	ON SITE SERVICE TIME	01 453 310000	394.78
Check Amount for GORDICO, INC				394.78
<b>GRIMCO, INC</b>				
12/18/2019	023290208-01	SIGN SHOP	01 433 266000	307.79
Check Amount for GRIMCO, INC				307.79
<b>GUTTMAN ENERGY INC.</b>				
1/09/2020	12-6820	FUEL/DIESEL	01 437 231000	6040.55
12/18/2019	81-1092	FUEL	01 437 232000	5818.50
12/18/2019	81-1172	DIESEL	01 437 231000	8720.40
Check Amount for GUTTMAN ENERGY INC.				8458.60
29,038.05				
<b>HADLEY, RICHARD M.</b>				
1/09/2020	12019	11/25-12/15 INTERIM MANAGER	01 401 310000	6026.50
1/09/2020	120219	INTERIM MANAGER 12/16-12/31	01 401 310000	3918.50
Check Amount for HADLEY, RICHARD M.				9,945.00
<b>HASTINGS HARDWARE</b>				
12/18/2019	03070221	SUPPLIES	01 410 210000	23.88
1/09/2020	03071730	MULTIQUIP PLATE TAMPER	01 451 210000	20.97
1/09/2020	03073721	CHAINSAWS	01 437 251000	12.99
1/09/2020	030743184	SUPPLIES	01 454 374000	9.67
Check Amount for HASTINGS HARDWARE				39.96
107.47				
<b>HEI-WAY, LLC</b>				
1/09/2020	91206010	PATCHING MATERIAL	01 431 250000	391.48
1/09/2020	91209016	PATCHING MATERIAL	01 431 250000	373.38
1/09/2020	91220014	PATCHING MATERIAL	01 431 250000	492.44
Check Amount for HEI-WAY, LLC				1,257.30
<b>HOME DEPOT CREDIT</b>				
1/09/2020	2022028	SUPPLIES	01 431 250000	125.38
12/17/2019	26997	SUPPLIES	01 436 250000	363.48
12/17/2019	3027762	SUPPLIES	01 436 250000	131.04
12/17/2019	4025485	SUPPLIES	01 430 250000	103.47
12/17/2019	4072565	SUPPLIES	01 433 266000	50.28
12/17/2019	5010705	SUPPLIES	01 430 250000	56.70
1/09/2020	6020516	SUPPLIES	01 431 250000	131.04
1/09/2020	6022648	SUPPLIES	01 431 250000	143.55
12/17/2019	6026353	SUPPLIES	01 430 250000	424.87

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
1/09/2020	8013385	SUPPLIES	01 431 250000	303.50
1/09/2020	9013344	SUPPLIES	01 431 250000	150.08
1/09/2020	9522745	SUPPLIES	01 409 250000	235.08
<b>Check Amount for HOME DEPOT CREDIT</b>				<b>2,218.47</b>
<b><u>HOVIS AUTO</u></b>				
12/18/2019	13-1084767	NEW GARAGE	01 437 250000	339.99
12/18/2019	13-327456	CREDIT INV 326945	01 410 251000	-154.99
12/18/2019	13-329039	STOCK	01 437 251000	82.44
12/18/2019	13-329143	STOCK	01 437 251000	8.41
1/09/2020	13-330177	SHOP USE	01 437 250000	539.98
1/09/2020	13-330242	STOCK	01 437 251000	144.49
<b>Check Amount for HOVIS AUTO</b>				<b>960.32</b>
<b><u>HURT PAM</u></b>				
12/18/2019	12092019	SHORTAGE NOV. 25 CHECK	01 451 146000	130.22
<b>Check Amount for HURT PAM</b>				<b>130.22</b>
<b><u>INTERNATIONAL CODE COUNCIL</u></b>				
12/18/2019	3249188	EVAN RUSSELL - MEMBERSHIP #5137658 RENEWAL	01 413 420000	135.00
<b>Check Amount for INTERNATIONAL CODE COUNCIL</b>				<b>135.00</b>
<b><u>IRON CITY UPFITTERS, LLC</u></b>				
1/09/2020	19-011	CAR #3 CRASH, TOTAL LOSS, REMOVAL OF	01 380 380220	800.00
<b>Check Amount for IRON CITY UPFITTERS, LLC</b>				<b>800.00</b>
<b><u>JAMES PERKA WINDOW</u></b>				
12/18/2019	12102019	WINDOW CLEANING	01 409 450000	475.00
<b>Check Amount for JAMES PERKA WINDOW</b>				<b>475.00</b>
<b><u>JEFF CRITCHLOW COMPLETE CARE</u></b>				
12/18/2019	25847	TRUCK 158	01 437 374000	69.95
<b>Check Amount for JEFF CRITCHLOW COMPLETE CARE</b>				<b>69.95</b>
<b><u>JIM SHORKEY NORTH HILLS 1, INC.</u></b>				
12/18/2019	620892	POLICE CAR 14	01 410 251000	42.26
12/18/2019	621039	POLICE CAR 14	01 410 251000	9.38
12/18/2019	621117	POLICE CAR 14	01 410 251000	295.25
12/18/2019	621119	CREDIT-RETURN; POLICE CAR 14	01 410 251000	-245.25
12/18/2019	621120	POLICE CAR 14	01 410 251000	215.60
12/18/2019	621124	POLICE CAR 14	01 410 251000	21.74
12/18/2019	CM621117	CREDIT	01 410 251000	-50.00
<b>Check Amount for JIM SHORKEY NORTH HILLS 1, INC.</b>				<b>288.98</b>
<b><u>JORDAN TAX SERVICE</u></b>				
1/09/2020	1-20-140	28 CLAIMS	01 403 400000	1680.00
1/09/2020	12-C-#33	TAXES	01 403 316000	954.54
<b>Check Amount for JORDAN TAX SERVICE</b>				<b>2,634.54</b>
<b><u>KIMBALL MIDWEST</u></b>				
12/18/2019	7582503	PARTS	01 437 250000	166.67
<b>Check Amount for KIMBALL MIDWEST</b>				<b>166.67</b>
<b><u>LANDS' END BUSINESS OUTFITTERS</u></b>				
12/18/2019	SIN8047662	UNIFORMS	01 451 210000	206.70
<b>Check Amount for LANDS' END BUSINESS OUTFITTERS</b>				<b>206.70</b>
<b><u>LAUREL GARDENS TIRE SVC, INC</u></b>				
12/18/2019	124017	TRUCK 12	01 437 251001	56.00
12/18/2019	124302	TRUCK 13	01 437 251001	481.90
12/18/2019	124320	TIRES	01 437 251001	835.80
12/18/2019	124338	TRUCK 158	01 437 251001	759.80
1/09/2020	124687	VAR F550S	01 437 251001	224.95
<b>Check Amount for LAUREL GARDENS TIRE SVC, INC</b>				<b>2,358.45</b>
<b><u>LEFCON</u></b>				
12/18/2019	18-4199	OFFICE 365; SUPPORT SERVICES	01 407 451000	2397.80
1/09/2020	18-4403	OFFICE 365; SUPPORT SERVICES	01 407 451000	2640.80
<b>Check Amount for LEFCON</b>				<b>5,038.60</b>
<b><u>LEONARDS SAW SHOP</u></b>				
12/18/2019	51732	BLOWERS & CHAIN SAWS	01 454 374000	213.95
<b>Check Amount for LEONARDS SAW SHOP</b>				<b>213.95</b>

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>LEXISNEXIS RISK SOLUTIONS</u></b>				
1/09/2020	1016623-20191130	SEARCHES Check Amount for LEXISNEXIS RISK SOLUTIONS	01 410 451000	150.00 150.00
<b><u>LINDY PAVING INC</u></b>				
12/18/2019	DA149092	ASPHALT Check Amount for LINDY PAVING INC	01 431 252000	375.92 375.92
<b><u>MCCASLIN, BRAY</u></b>				
1/09/2020	01062020	REFUND YOUTH ACTING CALSS WINTER 2020 Check Amount for MCCASLIN, BRAY	01 368 368210	100.00 100.00
<b><u>MEIT</u></b>				
1/09/2020	175222	HEALTHCARE	01 210 021300 01 400 157000 01 401 156000 01 401 157000 01 402 156000 01 402 157000 01 410 156000 01 410 157000 01 413 156000 01 413 157000 01 414 156000 01 414 157000 01 419 157000 01 430 156000 01 430 157000 01 451 156000 01 451 157000 01 487 160000	7594.43 44.00 4047.86 184.96 2680.96 183.86 69716.14 8039.16 4198.49 183.86 1069.95 44.72 126.62 45850.89 2192.50 2941.65 132.31 6932.15 <b>156,164.51</b>
Check Amount for MEIT				
<b><u>MERTZ PLUMBING AND HEATING LLC</u></b>				
1/09/2020	34055	REPAIRS Check Amount for MERTZ PLUMBING AND HEATING LLC	01 409 370000 01 454 250000	133.00 135.00 <b>268.00</b>
<b><u>MICHAEL'S AUTO TRIM</u></b>				
12/18/2019	9273	CAR SEAT REPAIR Pay:MICHAEL L. WYMARD Check Amount for MICHAEL'S AUTO TRIM	01 437 374000	675.00 <b>675.00</b>
<b><u>MORTON SALT</u></b>				
1/09/2020	5401979578	SALT	01 432 245000	33278.93
1/09/2020	5401980959	SALT	01 432 245000	1595.28
1/09/2020	5401997329	SALT	01 432 245000	20548.59
Check Amount for MORTON SALT				
<b><u>MRM TRUST</u></b>				
1/09/2020	1819AUD4001	2018-19 PAYROLL AUDIT INVOICE	01 430 354000	6735.00
12/18/2019	1920PRJ3448	WORKERS COMP	01 401 354000 01 402 354000 01 410 354000 01 411 354000 01 413 354000 01 419 354000 01 430 354000 01 451 354000 01 453 354000	85.82 82.50 24500.00 255.00 75.00 1236.10 11250.00 920.00 435.25 <b>45,574.67</b>
Check Amount for MRM TRUST				
<b><u>MUNSCH, KENNETH</u></b>				
1/09/2020	8304-6	CHAIN SAWS & MOWERS Check Amount for MUNSCH, KENNETH	01 454 374000	70.00 70.00
<b><u>MURSLACK WELDING CO.</u></b>				
12/18/2019	29019	MISC STEEL	01 437 374000	325.00
1/09/2020	31319	PARTS	01 437 250000	70.00
Check Amount for MURSLACK WELDING CO.				

# Ross Township

**FNB OPERATING**
**Accounts Payable Check Run List**

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>NATIONAL PEN</b>				
1/09/2020	111235975	SUPPLIES Check Amount for NATIONAL PEN	01 410 242001	251.90 251.90
<b>NFP Solutions</b>				
1/09/2020	2686	2019 TAX FORMS Check Amount for NFP Solutions	01 402 210000	296.00 296.00
<b>NFPA</b>				
12/18/2019	7633130X	2020 RENEWAL - ID NUMBER: 1006595 Pay:NFPA Check Amount for NFPA	01 411 420000	1525.50 1,525.50
<b>NORTH BOROS VETERINARY HOSPITAL</b>				
1/09/2020	37247	NEEKO VET	01 410 319000	31.60
1/09/2020	37247	JIMY VETS	01 410 319000	80.00
1/09/2020	37247	NEEKO	01 410 319000	544.50
Check Amount for NORTH BOROS VETERINARY HOSPITAL				
<b>NORTH EASTERN UNIFORMS &amp; EQUIP., INC.</b>				
12/18/2019	50465	UNIFORMS	01 410 200000	1360.80
12/18/2019	50755	OFFICER HAT BADGE	01 410 200000	487.50
12/18/2019	50778	OFFICER BADGE	01 410 200000	1120.00
1/09/2020	50924	BLAZS DEVENYI	01 145 014504	453.60
Check Amount for NORTH EASTERN UNIFORMS & EQUIP.,				
<b>NORTH HILLS AUTO SUPPLY INC</b>				
12/18/2019	377283	PARTS	01 437 250000	43.53
1/09/2020	378460	SHOP	01 437 250000	49.00
1/09/2020	378926	GREASE CART	01 437 235000	49.90
Check Amount for NORTH HILLS AUTO SUPPLY INC				
<b>NORTH HILLS LOCK &amp; SAFE</b>				
1/09/2020	28530	SERVICE CALL	01 430 370000	79.95
Check Amount for NORTH HILLS LOCK & SAFE				
<b>NORTH HILLS SCHOOL DISTRICT</b>				
12/18/2019	NOVEMBER 2019	ACT 511 COLECTION FEE NOV 2019	01 403 318000	5976.99
Check Amount for NORTH HILLS SCHOOL DISTRICT				
<b>NWGS COMPANIES</b>				
12/18/2019	14277	HEALTHCARE DECEMBER 2019	01 400 156101 01 401 156101 01 402 156101 01 410 156101 01 413 156101 01 414 156101 01 430 156101 01 451 156101 01 487 160000	15.00 15.00 15.00 210.00 15.00 5.00 155.00 10.00 20.00 460.00
Check Amount for NWGS COMPANIES				
<b>OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST,</b>				
1/09/2020	512192844	3 NEW HIRES DPW	01 430 450000	483.00
Check Amount for OCCUPATIONAL HEALTH CENTERS OF				
<b>OHM, ALYSSA</b>				
12/18/2019	12052019	REFUND 7TH-12TH GRADE BASKETBALL	01 368 368201	115.00
Check Amount for OHM, ALYSSA				
<b>OTIS ELEVATOR CO</b>				
1/09/2020	NBP06271X120	1/1/20-1/31/20	01 409 375000	195.56
Check Amount for OTIS ELEVATOR CO				
<b>PA CHIEFS OF POLICE ASSOCIATION</b>				
12/18/2019	12852	MEMBERSHIP RENEWAL 2020	01 410 420000	150.00
Check Amount for PA CHIEFS OF POLICE ASSOCIATION				
<b>PA ONE CALL SYSTEMS</b>				
12/18/2019	0000839258	MONTHLY ACTIVITY FEE	01 430 450006	228.33
Check Amount for PA ONE CALL SYSTEMS				
<b>PENNBOC</b>				
12/18/2019	1441	EVAN RUSSELL 2020 MEMBERSHIP DUES RENEWAL	01 413 420000	85.00

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
12/18/2019	849	JOHN REUBI - 2020 MEMBERSHIP DUES RENEWAL	01 411 420000	85.00
		Check Amount for PENNBOC		170.00
		<b>PEOPLES NATURAL GAS</b>		
12/18/2019	200001621511	MCKNIGHT RD	01 409 362000	1133.20
12/18/2019	200007897552	255 CEMETERY LN	01 430 362000	1783.16
1/09/2020	200007897552	255 CEMETERY LN	01 430 362000	1974.22
12/18/2019	200008099406	235 CEMETERY LN	01 410 530002	190.66
1/09/2020	200008099406	235 CEMETERY LN	01 410 530002	252.59
12/18/2019	200008299758	3430 EVERGREEN RD	01 454 362000	130.70
12/18/2019	210003606519	225 CEMETERY LN	01 430 362000	2141.87
1/09/2020	210003606519	225 CEMETERY LN	01 430 362000	2432.78
		Check Amount for PEOPLES NATURAL GAS		10,039.18
		<b>PHILIP J. MURRAY LAW, LLC</b>		
1/09/2020	DECEMBER 2019	DECEMBER 2019	01 404 314000	8032.50
12/18/2019	NOVEMBER 2019	NOVEMBER 2019	01 404 314000	7938.00
		Check Amount for PHILIP J. MURRAY LAW, LLC		15,970.50
		<b>PITNEY BOWES</b>		
12/18/2019	3310169277	LEASING	01 402 384000	527.55
		Check Amount for PITNEY BOWES		527.55
		<b>PITNEY BOWES PURCHASE POWER</b>		
12/18/2019	8000-9000-0902-81	POSTAGE	01 401 325000	803.00
		Check Amount for PITNEY BOWES PURCHASE POWER		803.00
		<b>PITTSBURGH POST GAZETTE</b>		
12/18/2019	35580	ADS - BOC, ZHB, PC, CIVIL SERVICE	01 404 341000	322.40
		Check Amount for PITTSBURGH POST GAZETTE		182.90
		<b>POINT SPRING &amp; DRIVESHAFT CO</b>		
12/18/2019	I575583	BRAKE DRUM CREDIT	01 437 251000	-862.24
12/18/2019	I576943	KNOB KIT	01 437 251002	86.40
12/18/2019	I577041	FORWARD LIGHTING- TK #23	01 437 251002	424.18
12/18/2019	I577179	GAS ISLAND	01 437 250000	515.00
12/18/2019	I577224	PARTS	01 437 251000	-58.81
12/18/2019	I577283	TRUCK 20	01 437 251000	424.46
12/18/2019	I577332	RETURN CREDIT - INV I577283	01 437 251000	-194.40
12/18/2019	I577333	TRUCK 20	01 437 251000	115.62
		Check Amount for POINT SPRING & DRIVESHAFT CO		450.21
		<b>PRESS CRAFT PRINTERS</b>		
12/18/2019	11271925	ENVELOPES	01 401 210000	155.00
1/09/2020	12191915	RESIDENTIAL PARKING PERMITS	01 410 210000	65.00
		Check Amount for PRESS CRAFT PRINTERS		220.00
		<b>PRPS</b>		
12/18/2019	12162019	PITTSBURGH ZOO TICKETS	01 368 368120	468.00
		Pay:PRPS		
1/09/2020	12192019	D1 VENDOR FAIR DONATION 2019	01 368 368205	1486.96
		Pay:PRPS		
		Check Amount for PRPS		1,954.96
		<b>QUILL CORPORATION</b>		
12/18/2019	3031892	SUPPLIES	01 401 210000	113.56
12/18/2019	3040170	SUPPLIES	01 413 240000	78.54
		Check Amount for QUILL CORPORATION		11.90
				61.51
				265.51
		<b>RE NOREEN A</b>		
12/18/2019	11252019	BOC NOV 6, 2019	01 400 145000	350.00
12/18/2019	11272019	ZHB NOV 13, 2019	01 414 145001	200.00
12/18/2019	11272019	BOC NOV 18, 2019	01 400 145000	350.00
12/18/2019	12152019	BOC DECEMBER 2	01 400 145000	350.00
1/09/2020	12302019	ZHB DECEMBER 11, 2019	01 414 145001	200.00
		Check Amount for RE NOREEN A		1,450.00

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<u>REESE VIRGINIA</u>				
12/18/2019	12102019	FALL 2019 LINE DANCING	01 451 146000	733.40
		Check Amount for REESE VIRGINIA		733.40
<u>RHOADES, KARLA</u>				
12/18/2019	12122019	SENIOR FITNESS FALL 2019-MINI SESSION	01 451 146000	294.00
		Check Amount for RHOADES, KARLA		294.00
<u>RUBENSTEIN, TANIECCIA</u>				
12/18/2019	12112019	11/20, 12/4, 12/11, 12/18	01 380 380220	300.00
12/18/2019	12122019	FALL 2019 - FLOW YOGA	01 451 146000	640.00
		Check Amount for RUBENSTEIN, TANIECCIA		940.00
<u>S &amp; D CALIBRATION SERVICES INC.</u>				
1/09/2020	8018	SPEEDOMETER	01 410 451001	270.00
12/18/2019	8031	ACCUSTRAK CERTIFICATION	01 410 451001	1621.50
		Check Amount for S & D CALIBRATION SERVICES INC.		1,891.50
<u>SAFETY KLEEN SYSTEMS, INC</u>				
12/18/2019	R002663680	PARTS	01 437 250000	129.20
		Check Amount for SAFETY KLEEN SYSTEMS, INC		129.20
<u>SAXONBURG KENNELS</u>				
1/09/2020	12272019	BOARDING K9 NEEKO	01 250 250121	828.00
		Check Amount for SAXONBURG KENNELS		828.00
<u>SHEARER, GARY R</u>				
12/18/2019	12112019	FIRE ESCROW 4515 PEOPLES RD DUE TO FIRE APRIL 5, 2	01 362 362201	22879.30
		Check Amount for SHEARER, GARY R		22,879.30
<u>SHULTS FORD</u>				
12/18/2019	668381FOW	POLICE CAR 7	01 410 251000	219.18
12/18/2019	669057FOW	POLICE CAR 7	01 410 251000	102.87
1/09/2020	669220FOW	BRACKET	01 410 251000	24.04
12/18/2019	669557FOW	TRUCK 15	01 437 251000	392.78
12/18/2019	670007FOW	POLICE CAR 4	01 410 251000	716.55
1/09/2020	670994FOW	TRUCK 40	01 437 251000	325.10
1/09/2020	671189FOW	MISC POLICE EXPLORERS	01 410 251000	82.44
1/09/2020	671421FOW	TRUCK 40	01 437 251000	13.19
1/09/2020	CM669220	PART CREDIT	01 410 251000	-24.04
1/09/2020	FOCS108522	POLICE CAR #4	01 410 251000	360.00
1/09/2020	FOCS108656	CAR #5	01 410 251000	100.00
		Check Amount for SHULTS FORD		2,312.11
<u>SOLE, NICOLE</u>				
12/18/2019	12052019	REFUND 7TH-12TH GRADE BASKETBALL	01 368 368201	115.00
		Check Amount for SOLE, NICOLE		115.00
<u>STAPLES ADVANTAGE</u>				
12/06/2019	3431375819	SUPPLIES	01 401 210000	11.94
12/18/2019	3431922969	ENVELOPES	01 401 210000	11.09
12/18/2019	3431922970	LOBBY SUPPLIES	01 451 240000	60.40
12/18/2019	3431922971	SUPPLIES	01 401 210000	9.98
12/18/2019	3431922972	SUPPLIES	01 410 210000	35.70
			01 413 240000	79.98
1/07/2020	3433376098	SUPPLIES	01 401 210000	94.25
1/09/2020	3434433962	SUPPLIES	01 401 210000	160.68
			01 401 240000	4.28
			01 410 210000	60.18
		Check Amount for STAPLES ADVANTAGE		528.48
<u>STEPHENSON EQUIPMENT, INC.</u>				
12/18/2019	18023840	TK 13; STOCK	01 437 251002	722.40
		Check Amount for STEPHENSON EQUIPMENT, INC.		722.40
<u>STEWART, DIANE</u>				
1/09/2020	01052020	REFEREE 3 GAMES JAN 3, 20	01 451 146000	120.00
		Check Amount for STEWART, DIANE		120.00
<u>STILLWAGON, LISA</u>				
12/18/2019	12052019	REFUND 7TH-12TH GRADE BASKETBALL	01 368 368201	115.00
		Check Amount for STILLWAGON, LISA		115.00

FNB OPERATING		Ross Township Accounts Payable Check Run List		Page: 12
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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>SUPERIOR ENVIRONMENTAL CONTRACTING</b>				
1/09/2020	20-01	ASBESTOS ABATEMENT 10 YORK	01 413 310001	650.00
Check Amount for SUPERIOR ENVIRONMENTAL				
<b>T &amp; M HARDWARE &amp; RENTAL, INC.</b>				
12/18/2019	1911-557964	PART	01 451 210000	39.98
12/18/2019	1912-581505	PARTS	01 437 250000	6.27
12/18/2019	1912-583933	TRUCK 29	01 436 250000	15.99
12/18/2019	1912-584127	SUPPLIES	01 451 210000	25.14
1/09/2020	1912-593063	SUPPLIES	01 409 236000	12.98
1/09/2020	1912-596250	PARTS	01 409 236000	5.16
1/09/2020	1912600196	SUPPLIES	01 437 250000	28.18
Check Amount for T & M HARDWARE & RENTAL, INC.				
<b>TELEPLEX INC</b>				
12/18/2019	164700819101	ANSWERING SERVICE	01 430 321003	66.90
1/09/2020	164800819101	ANSWERING SERVICE 11/25-12/24/19	01 430 321003	157.80
Check Amount for TELEPLEX INC				
<b>TERMINAL SUPPLY CO.</b>				
1/09/2020	91041-00	PARTS --- ACCT 60912/60913	01 437 250000	175.43
Check Amount for TERMINAL SUPPLY CO.				
<b>THE BARN LANDSCAPE SUPPLY INC.</b>				
12/18/2019	69657	TOPSOIL	01 436 250001	32.00
12/18/2019	69659	TOPSOIL	01 436 250001	32.00
12/18/2019	70130	TOPSOIL	01 436 250001	64.00
1/09/2020	70242	MASON SAND	01 436 250000	32.00
1/09/2020	70376	CONCRETE SAND - WATER MAIN BREAK PW GARAGE	01 436 250000	64.00
1/09/2020	70378	CONCRETE SAND	01 436 250000	128.00
Check Amount for THE BARN LANDSCAPE SUPPLY INC.				
<b>THOMAS H. AYOOB III&amp;ASSOCIATES</b>				
12/18/2019	23356	CIVIL SERVICE COMMISSION	01 410 317100	880.00
Check Amount for THOMAS H. AYOOB III&ASSOCIATES				
<b>TIFCO INDUSTRIES</b>				
12/18/2019	71509539	STOCK	01 437 251000	414.92
12/18/2019	71511672	SAFETY EQUIPMENT	01 430 236000	29.99
Check Amount for TIFCO INDUSTRIES				
<b>TORBERT, FRANK</b>				
1/09/2020	01052020	REFEREE 3 GAMES - JAN 5	01 451 146000	120.00
Check Amount for TORBERT, FRANK				
<b>TOSHIBA AMERICA BUSINESS SOLUTIONS</b>				
12/18/2019	5105000	COPIER USAGE	01 410 451000	50.95
Check Amount for TOSHIBA AMERICA BUSINESS				
<b>TOSHIBA FINANCIAL SERVICES</b>				
1/07/2020	34516887	COPIERS	01 410 451000	361.73
Check Amount for TOSHIBA FINANCIAL SERVICES				
<b>TOYOTA FINANCIAL SERVICES</b>				
12/18/2019	020392LY577	MONTH 11	01 250 025003	372.57
Check Amount for TOYOTA FINANCIAL SERVICES				
<b>TRAFFIC CONTROL</b>				
1/09/2020	S2165	MCKNIGHT RD & PATRICK PLACE	01 433 450001	242.25
1/09/2020	S2171	ROCHESTER & SEWICKLEY OAKMONT	01 433 450001	652.75
1/09/2020	S2174	SIEBERT & SCHOOL DEVICES	01 433 450001	154.71
1/09/2020	S2195	MCKNIGHT RD & ROSS PARK MALL DR	01 433 450001	361.50
1/09/2020	S2204	BRIGHTON & JACKS RUN	01 433 450001	1121.50
1/09/2020	S2206	MCKNIGHT & RED LOBSTER	01 433 450001	361.50
Check Amount for TRAFFIC CONTROL				
<b>TRAVELERS CL REMITTANCE CENTER</b>				
1/07/2020	1831Y0230	POLICE PENSION	01 488 352000	5400.00
Check Amount for TRAVELERS CL REMITTANCE CENTER				

# Ross Township

**FNB OPERATING**
**Accounts Payable Check Run List**

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>TRI STATE HOSE &amp; SUPPLY CO.</u></b>				
12/18/2019	48558	TK 36 & STOCK	01 437 251000	159.49
1/09/2020	48978	PARTS	01 437 250000	254.58
Check Amount for TRI STATE HOSE & SUPPLY CO.				<b>414.07</b>
<b><u>UNIFIRST CORPORATION</u></b>				
12/18/2019	0745640797	UNIFORMS	01 430 238000	219.82
12/18/2019	0745643627	UNIFORMS	01 430 238000	210.40
1/09/2020	0745646468	UNIFORMS	01 430 238000	328.62
1/09/2020	0745649305	UNIFORMS	01 430 238000	210.40
1/09/2020	0745652091	UNIFORMS	01 430 238000	219.82
1/09/2020	0745654858	UNIFORMS	01 430 238000	210.40
12/18/2019	0752949925	MATS	01 409 450000	73.75
1/09/2020	0752953699	MATS	01 409 450000	73.75
Check Amount for UNIFIRST CORPORATION				<b>1,546.96</b>
<b><u>UNIVERSITY OF PITTSBURGH</u></b>				
1/09/2020	009	2020 CONNECT MUNICIPAL CONTRIBUTION	01 489 489421	2485.00
Check Amount for UNIVERSITY OF PITTSBURGH				<b>2,485.00</b>
<b><u>USA BLUE BOOK</u></b>				
1/09/2020	099132	ROLATAPE RT312 12 INCH MEASURING WHEEL	01 430 260000	109.50
Check Amount for USA BLUE BOOK				<b>109.50</b>
<b><u>VECTOR SECURITY</u></b>				
12/18/2019	65019979	225 CEMETERY LN	01 430 451000	29.95
1/09/2020	65054528	235 CEMETERY LN; MUNICIPAL BLDG	01 409 450000	36.17
Check Amount for VECTOR SECURITY				<b>54.31</b>
				<b>120.43</b>
<b><u>VERIZON</u></b>				
12/18/2019	450732763000133	PHONE ALLOCATION	01 410 321000	78.37
Check Amount for VERIZON				<b>268.09</b>
				<b>346.46</b>
<b><u>VERIZON WIRELESS</u></b>				
12/18/2019	9843275318	WIRELESS ACCOUNTS	01 400 321000	160.04
				40.01
				40.01
				32.24
				120.03
				267.25
				40.01
Check Amount for VERIZON WIRELESS				<b>699.59</b>
<b><u>W.L. ROENIGK, INC.</u></b>				
12/18/2019	1219-1	DECEMBER 2019 SENIOR CITIZENS TRANSPORTATION	01 458 450005	3750.00
Check Amount for W.L. ROENIGK, INC.				<b>3,750.00</b>
<b><u>WASTE MANAGEMENT</u></b>				
12/18/2019	6895231-0068-3	11/16-11/30 CONTAINER USAGE	01 430 250000	156.50
1/09/2020	6895583-0068-7	CONTAINER USAGE 12/1-15	01 430 250000	556.50
Check Amount for WASTE MANAGEMENT				<b>713.00</b>
<b><u>WELLS FARGO FINANCIAL LEASING</u></b>				
12/06/2019	5008156371	LEASING COPIER MODEL 70	01 401 451000	955.97
1/09/2020	5008556912	COPIER LEASING	01 401 451000	955.97
Check Amount for WELLS FARGO FINANCIAL LEASING				<b>1,911.94</b>
<b><u>WEST PENN LACO INC</u></b>				
1/09/2020	00123865	QUARTERLY CYLINDER RENT	01 437 250000	93.84
Check Amount for WEST PENN LACO INC				<b>93.84</b>
<b><u>WEST VIEW WATER AUTH</u></b>				
1/07/2020	247001021300018	EILEEN DR	01 454 366000	12.42
1/07/2020	270001007200000	235 CEMETERY LN	01 410 530002	11.95
1/07/2020	270001007400000	225 CEMETERY LN	01 430 366000	234.20
1/07/2020	270001007500000	225 CEMETERY LN	01 454 366000	122.48
1/07/2020	344001045400013	JEFFERSON DR & COUNTRY LN	01 454 366000	37.74
1/09/2020	354001019600000	3430 EVERGREEN	01 454 366000	25.91
1/09/2020	354001057800000	1000 ROSS MUNICIPAL RD RR	01 454 366000	31.74
1/09/2020	354001058000001	1000 ROSS MUNICIPAL	01 409 366000	140.26
1/07/2020	366001027900017	ROSS PARK DR & MCINTYRE	01 454 366000	14.06

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
1/07/2020	366001072000020	MCKNIGHT & MCINTYRE RD	01 454 366000	5.88
12/06/2019	802001007501000	225 CEMETERY LN	01 430 366000	21.43
1/09/2020	802001007501000	225 CEMETERY LN	01 430 366000	21.43
12/06/2019	803000057801000	1000 ROSS MUNICIPAL	01 409 366000	21.43
1/09/2020	803000057801000	1000 ROSS MUNICIPAL	01 409 366000	21.43
12/06/2019	803001058000000	1000 ROSS MUNICIPAL	01 409 366000	90.71
1/09/2020	803001058000000	1000 ROSS MUNICIPAL	01 409 366000	90.71
12/06/2019	811000200000000	CENTER AT PERRY HWY	01 411 363000	18618.53
1/09/2020	811000200000000	CENTER AT PERRY HWY	01 411 363000	18618.53
Check Amount for WEST VIEW WATER AUTH				<b>38,140.84</b>
<b>WESTERN PA MUNICIPAL MANANAGERS</b>				
12/06/2019	12042019	ANNUAL HOLIDAY LUNCHEON	01 402 460000	35.00
Check Amount for WESTERN PA MUNICIPAL				<b>35.00</b>
<b>ZITELLI, LORI</b>				
1/09/2020	12302019	ECP REFUND	01 369 369500	200.00
Check Amount for ZITELLI, LORI				<b>200.00</b>
<b>Report Total</b>				<b>639,971.43</b>

# **TOWNSHIP OF ROSS**

## **Capital Improvement**

**Vendor Payments to be Approved  
For Payment on January 20, 2020**

**Checks #4483 to #4485  
In the amount of \$3,020.00**

**PrePay Checks #4473 to #4482  
In the amount of 160,092.70**

<b>FNB CAPITAL</b>	<b>Ross Township</b> <b>Accounts Payable Check Run List</b>	Page: 1
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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>ALLEGHENY GLASS BLOCK</b>				
1/20/2020	12112019	POLICE ANNEX Pay:ALLEGHENY GLASS BLOCK	19 410 500006	680.00
Check Amount for ALLEGHENY GLASS BLOCK				
<b>GHA TECHNOLOGIES</b>				
1/20/2020	101022875	MICROSOFT WINDOWS REMOTE DESKTOP SERVICES 2019 LI	19 410 500002	640.00
Check Amount for GHA TECHNOLOGIES				
<b>SECURE TECHNICAL SOLUTIONS INC.</b>				
1/20/2020	17549	2 LPR LICENSES FOR MCKNIGHT AND MALL; ALPR 2 YR LICENSE & ACTIVATION	19 410 500003	1700.00
Check Amount for SECURE TECHNICAL SOLUTIONS INC.				
<b>Report Total</b>				
<b>3,020.00</b>				

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>CIVICPLUS</b>				
12/18/2019	194201	CP MOBILE APP, API MANAGEMENT; BUILD TOOL -- CP	19 407 402001	2115.75
		<b>Check Amount for CIVICPLUS</b>		<b>2,115.75</b>
<b>FIRST AMERICAN INDUSTRIES, INC.</b>				
12/18/2019	C-34528-0001	CHG ORDER NO 1 & APP NO. 2 - FINAL PAYMENT SANGREE PARK BRIDGE -FINAL PAYMENT	19 454 370000	3508.73
		<b>Check Amount for FIRST AMERICAN INDUSTRIES, INC.</b>		<b>3,508.73</b>
<b>GATEWAY ENGINEERS</b>				
1/09/2020	278779	HILLCREST BRIDGE STRUCTURAL REPAIRS	19 439 376000	1624.03
1/09/2020	278783	DENNY PARK CA AND INSPECTION	19 454 370000	591.25
1/09/2020	278798	2019 ROAD PROGRAM CA&I	19 439 370000	7983.75
1/09/2020	278799	2019 NELSON RUN ROAD BRIDGE INSPECTION	19 439 376000	3784.00
1/09/2020	278808	EVERGREEN PARK SPILLWAY REPAIR REBID	19 454 370000	3613.22
1/09/2020	278809	EVERGREEN PARK NORTH BANK WALKING TRAIL	19 454 370000	250.00
1/09/2020	278813	MAYER PARK TRAIL	19 454 370000	1872.10
1/09/2020	278814	GAZEBO AND FOUNDATION DESIGN AND BID DOCS	19 454 370000	2321.25
1/09/2020	278816	SANGREE PARK STREAM RESTORATION	19 454 370000	614.00
		<b>Check Amount for GATEWAY ENGINEERS</b>		<b>22,653.60</b>
<b>LEFCON</b>				
12/18/2019	18-4212	OFFICE 365	19 410 500002	305.00
12/18/2019	18-4302	HARDWARE - K. MALSCH	19 407 402001	8514.25
		<b>Check Amount for LEFCON</b>		<b>8,819.25</b>
<b>MRC, INC.</b>				
12/18/2019	152673	Sangree Park Big Toys	19 454 370000	91613.37
		<b>Check Amount for MRC, INC.</b>		<b>91,613.37</b>
<b>NEWCOM WIRELESS SERVICES, LLC</b>				
12/06/2019	3826	Mobile Radio Units	19 410 500007	20900.00
12/06/2019	3826	SHIPPING - PO 1052	19 410 500007	24.00
1/09/2020	3854	HP SRUBA SWITCH	19 410 500003	1023.00
		<b>Check Amount for NEWCOM WIRELESS SERVICES, LLC</b>		<b>21,947.00</b>
<b>RAGNASOFT INCORPORATED</b>				
1/09/2020	RSI-004335	PLANIT POLICE 1 YR SUBSCRIPTION	19 407 402001	2075.00
		<b>Check Amount for RAGNASOFT INCORPORATED</b>		<b>2,075.00</b>
<b>SECURE TECHNICAL SOLUTIONS INC.</b>				
12/18/2019	17516	2 ALPR CAMERAS	19 410 500003	4000.00
		<b>Check Amount for SECURE TECHNICAL SOLUTIONS INC.</b>		<b>4,000.00</b>
<b>SUPERION, LLC</b>				
12/18/2019	261989	ONE SOLUTION Pay:SUPERION, LLC	19 410 500002 19 410 500003	3200.00 160.00
		<b>Check Amount for SUPERION, LLC</b>		<b>3,360.00</b>
<b>Report Total</b>				<b>160,092.70</b>

# **TOWNSHIP OF ROSS**

## **Escrow Payments**

**Vendor Payments to be Approved  
For Payment on January 20, 2020**

**Check #5079  
In the amount of \$9,291.25**

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>GATEWAY ENGINEERS</b>				
1/09/2020	276755	MATTOON GRADING PERMIT (G-123)	05 250 250120	353.00
1/09/2020	278780	HIGHLANDS PRD - PHASES 7 & 8	05 250 250124	2137.25
1/09/2020	278781	THE RIDGE AT HIGHLAND PINES CONSTRUCTION	05 250 250215	409.50
1/09/2020	278782	PANDA EXPRESS - CONSTRUCTION INSPECTION	05 250 250244	305.00
1/09/2020	278784	SANGREE FARMS	05 250 250212	305.00
1/09/2020	278787	ROSS PARK TRAILS CONSTRUCTION ADM/INSPECTION	05 250 250259	88.75
1/09/2020	278788	ROSS PARK MALL REDEVELOPMENT (SEARS PARCEL)	05 250 250273	380.50
1/09/2020	278789	PERRY SHOPS REDEVELOPMENT PLAN (SP-19-01)	05 250 250272	37.75
1/09/2020	278795	KIRBY PLAN ACCEPTANCE	05 250 250120	203.00
1/09/2020	278797	ALLEGHENY CITY ELECTRIC SITE PLAN (SP-19-3)	05 250 250276	63.25
1/09/2020	278800	NORMAN CASTAGNARI GRADING PERMIT (G-118)	05 250 250120	518.00
1/09/2020	278804	NORTH SIDE CATHOLIC CEMETERY GRADING PERMIT	05 250 250246	2385.25
1/09/2020	278806	MAATOON GRADING PERMIT (G-123)	05 250 250120	1078.00
1/09/2020	278807	PURCELL CONSOLIDATION PLAN (S 19-4)	05 250 250282	532.25
1/09/2020	278811	DIAMONDS DIRECT (SP-19-4)	05 250 250283	343.75
1/09/2020	278812	STUDIO RAW PARKING LOT EXPANSION GRADING PERMIT	05 250 250120	151.00
Check Amount for GATEWAY ENGINEERS				9,291.25
<b>Report Total</b>				9,291.25

# **TOWNSHIP OF ROSS**

## **Sewage Payments**

**Vendor Payments to be Approved  
For Payment on January 20, 2020**

**Checks #3480  
In the amount of \$43.90**

**PrePay Checks #3468 to #3479  
In the amount of \$2,154,272,23**

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>BATTERIES PLUS</b>				
1/20/2020	P22911859	SEWER CREW	08 429 250000	43.90
Check Amount for BATTERIES PLUS				43.90
<b>Report Total</b>				<b>43.90</b>

FNB SEWAGE FUND		Ross Township Accounts Payable Check Run List			Page: 1
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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<u>ALCOSAN</u>				
1/09/2020	01072020	ENDING NOV 1, 19 - SEWAGE CHARGES	08 429 364000	650336.50
12/18/2019	1165-836	ADJUSTMENT 9/17/19 Pay:ALCOSAN	08 429 364000	-5755.81
12/18/2019	1165-836	ADJUSTMENT 11/13/19 Pay:ALCOSAN	08 429 364000	-269.96
12/18/2019	1165-836	ADJUSTMENT 12/5/19 Pay:ALCOSAN	08 429 364000	-1158.22
12/18/2019	12022019	6,619 QUARTERLY ACCTS ENDING OCT. 24, 2019 Pay:ALCOSAN	08 429 364000	1019202.03
<b>Check Amount for ALCOSAN</b>				<b>1,662,354.54</b>
<u>CUES, INC.</u>				
1/09/2020	0278639966	FREIGHT CHGS	08 429 244000	152.77
<b>Check Amount for CUES, INC.</b>				<b>152.77</b>
<u>DRANCH ENVIRONMENTAL, INC.</u>				
1/09/2020	12172019	FLOW MONITORING STUDY-THREE SITES OCT 31-NOV 31	08 430 310000	3870.00
<b>Check Amount for DRANCH ENVIRONMENTAL, INC.</b>				<b>3,870.00</b>
<u>GATEWAY ENGINEERS</u>				
1/09/2020	278791	2019 O&M GENERAL SANITARY SEWER	08 430 370000	1043.75
1/09/2020	278792	2019 O&M CCTV	08 430 450000	3300.50
1/09/2020	278793	2019 O&M REPAIRS	08 430 370000	19075.30
1/09/2020	278796	2019 O&M MANHOLE INSPECTIONS	08 430 370000	13843.60
1/09/2020	278801	ROSS SOURCE REDUCTION EVALUATION AND REDUCTION PLAN DEVELOPMENT	08 430 451000	643.25
1/09/2020	278815	ROSS JACKS RUN FLOW MONITORING	08 430 451000	313.50
<b>Check Amount for GATEWAY ENGINEERS</b>				<b>38,219.90</b>
<u>GIRTYS RUN JOINT SEWER AUTHORITY</u>				
1/09/2020	20170149	USER FEES - 10/23/19	08 429 364001	175464.02
1/09/2020	20170152	ROSS WELLS --10/01-12/31/19	08 429 364001	3558.75
<b>Check Amount for GIRTYS RUN JOINT SEWER AUTHORITY</b>				<b>179,022.77</b>
<u>HOVIS AUTO</u>				
1/09/2020	13-330242	SEWER DEPT	08 429 250000	135.00
1/09/2020	13-330245	SEWER - GLOVES	08 429 244000	173.10
<b>Check Amount for HOVIS AUTO</b>				<b>308.10</b>
<u>JET JACK INC</u>				
1/09/2020	C-34505-1905	APP NO. 3 -- OCT-DEC 2019 SEWER REPAIR CONTRACTS-CONTRACT B-MH-MH LINING REPAIRS	08 430 370000	36978.37
<b>Check Amount for JET JACK INC</b>				<b>36,978.37</b>
<u>JORDAN TAX SERVICE</u>				
1/09/2020	12-C-#34	MUNICIPAL CLAIMS - SEWAGE	08 402 316000	2988.10
1/09/2020	12-C-#35	MUNICIPAL CLAIMS - SEWER ASSESSMENT	08 402 316000	69.33
<b>Check Amount for JORDAN TAX SERVICE</b>				<b>3,057.43</b>
<u>NOZZTEQ INC.</u>				
12/18/2019	NT-06-13767	SEWER	08 429 250000	3254.15
<b>Check Amount for NOZZTEQ INC.</b>				<b>3,254.15</b>
<u>SERVICEMASTER OF GREATER PITTSBURGH</u>				
1/09/2020	32499	SWAT - MOLD REMEDIATION	08 429 250000	464.66
<b>Check Amount for SERVICEMASTER OF GREATER</b>				<b>464.66</b>
<u>SOLI CONSTRUCTION INC</u>				
12/18/2019	C-34505-1905	APP NO 2 - 2019 SEWER REPAIR CONTRACTS - CONTRACT A EXCAVATION REPAIRS JUNE 30-AUG 30	08 430 370000	65907.45
12/18/2019	C-34505-1905	APP NO 3 2019 SEWER REPAIR CONTRACTS-CONTRACT A EXCAVATION REPAIRS AUG 30-DEC 12	08 430 370000	160682.09
<b>Check Amount for SOLI CONSTRUCTION INC</b>				<b>226,589.54</b>
<b>Report Total</b>				<b>2,154,272.23</b>

# **TOWNSHIP OF ROSS**

## **Payroll Fund**

**Payroll & Payroll Liabilities to be  
Ratified for the period, November 25, 2019  
through December 8, 2019.**

**Checks #3892 through #3910;  
Direct Deposits; and Wire Transfers  
in the amount of \$591,136.11**

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**Payroll & Payroll Liabilities to be  
Ratified for the period, December 9, 2019  
through December 22, 2019.**

**Checks #3911 through #3926;  
Direct Deposits; and Wire Transfers  
in the amount of \$452,270.96**

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**Payroll & Payroll Liabilities to be  
Ratified for the period, December 23, 2019  
through January 5, 2020.**

**Checks #3927 through #3937;  
Direct Deposits; and Wire Transfers  
In the amount of \$320,182.96**

**FNB CREDIT CARD ACTIVITY BY DEPARTMENT**

<b>Public Works</b>				
7151 #1	Staples	10/31/2019 01-433-266000	14.97	mf
	Fed Ex	11/15/2019 01-436-250000	30.99	mf
	Saw Sales and Machinery	11/15/2019 01-430-370000	159.75	mf
	Dunkin	11/20/2019 01-430-460000	67.06	mf
	Staples	11/19/2019 01-430-210000	27.05	mf
	Staples	11/26/2019 01-430-210000	28.88	mf
		<b>total</b>	<b>328.70</b>	
<b>Administration</b>				
9371 #1	Labor Law Posters	11/4/2019 01-401-210000	46.65	dh
	COMPUCHECKS/FORMS	11/4/2019 01-402-210000	112.41	dh
	Graph X Printing	11/5/2019 01-413-240000	98.44	dh
	Home Depot	11/6/2019 01-413-240000	32.44	dh
	ADOBE Stock	11/11/2019 01-407-455000	31.79	dh
	ADOBE Creative Cloud	11/11/2019 01-407-455000	56.17	dh
	Mr Appliance	11/12/2019 01-409-450000	105.93	db
	Sams Club	11/18/2019 01-401-240000	15.98	dh
	Panera	11/21/2019 01-400-460000	255.75	dh
	Adobe Acropo	11/29/2019 01-407-455000	111.23	dh
		<b>total</b>	<b>866.79</b>	
<b>Admin</b>				
9405 #1	Amazon	11/5/2019 01-451-240000	62.48	ep
	EZ Pass	11/6/2019 01-410-337000	50	dh
		<b>total</b>	<b>112.48</b>	
<b>Recreation</b>				
9405 #1	Sams Club	11/22/2019 01-368-368205	86.54	ep
	Sams Club	11/22/2019 01-451-240000	173.96	ep
	Sams Club credit	11/22/2019 01-368-368205	-13.92	ep
		<b>total</b>	<b>246.58</b>	
<b>Recreation</b>				
9413 #2	Eat n Park	11/1/2019 01-451-240000	53.36	ep
	National Recreation	10/31/2019 01-453-461000	58.16	ep
	National Recreation	10/31/2019 01-453-461000	270.00	ep
	Sam Club	11/4/2019 01-451-240000	211.96	ep
	Peachjar	11/5/2019 01-453-341001	25.00	ep
	Adobe	11/6/2019 01-451-210000	54.04	ep
	21st Century Sound	11/7/2019 01-453-460000	150.00	ep
	Kuhns	11/7/2019 01-451-240000	15.31	ep
	Pines Plaza Shop Save	11/12/2019 01-451-240000	39.25	ep
	Tom Friday market	11/13/2019 01-451-240000	34.13	ep
	Honey Baked Ham	11/12/2019 01-451-240000	181.31	ep
	Philly Pretzel	11/14/2019 01-453-460000	37.00	ep
	AVIVA Brick Oven	11/21/2019 01-453-460000	32.72	ep
	Make a Cake	11/21/2019 01-451-247001	75.84	ep
	Sam Club	11/22/2019 01-451-240000	63.34	ep
	Rite Aid	11/27/2019 01-451-240000	36.45	ep
	Dollar General	11/27/2019 01-451-240000	42.68	ep
		<b>total</b>	<b>1380.55</b>	
<b>Police</b>				
3344 #1	WPSG	10/31/2019 01-410-261000	369.62	jl
	IPMBA	11/2/2019 01-451-461001	450.00	jl
	Amazon	11/4/2019 01-410-451002	5.29	jl
	ACTIVE 911	11/4/2019 01-410-451002	224.00	jl
	Apalacian Brewing Co	11/5/2019 01-410-451002	58.00	jl
	WPSG	11/4/2019 01-410-461000	800.97	jl
	National Law Enforcement	11/5/2019 01-410-261000	50.00	jl

Apalacian Brewing Co	11/5/2019 01-410-261000	35.15 jl	
The Pike Restaurant	11/6/2019 01-410-461000	46.00 jl	
Amazon	11/6/2019 01-410-461000	37.05 jl	
ACTIVE 911	11/6/2019 01-410-451002	70.00 jl	
Wyndham Restaurant	11/6/2019 01-410-461000	31.44 jl	
Apalacian Brewing Co	11/7/2019 01-410-461000	52.00 jl	
Wendys	11/7/2019 01-410-461000	12.79 jl	
Amazon	11/17/2019 01-410-451002	147.85 jl	
Syndicate Chemistry	11/15/2019 01-410-242001	140.34 jl	
<u>Amazon</u>	11/24/2019 01-410-451002	190.79 jl	
Brownells	11/23/2019 01-410-261000	10.16 jl	
Intoximeters	11/26/2019 01-410-242001	125.25 jl	
Superion	11/27/2019 01-410-242001	399.00 jl	
Southwest	11/27/2019 01-410-242001	498.96 jl	
Caesars Place	11/27/2019 01-410-242001	225.63 jl	
	<b>total</b>	<b>3980.29</b>	
01-341-341100	Local reward offer	-13.15	
<b>01-100-010400</b>	<b>12/26/2019</b>	<b>GRAND TOTAL</b>	<b>6902.24</b>

**FNB CREDIT CARD ACTIVITY BY DEPARTMENT**

<b>Public Works</b>				
7151 #1	Staples	12/2/2019 01-430-210000	52.65	mf
	IN NOZZTEQ INC	12/13/2019 08-429-250000	3254.15	mf
	Fed Ex	12/18/2019 01-436-750000	52.54	mf
	Fed Ex	2/17/2019 01-436-750000	10.91	mf
	Fed Ex	12/27/2019 01-436-750000	28.22	mf
	Fed Ex	12/26/2019 08-429-244000	115.37	mf
		<b>total</b>	<b>3513.84</b>	
<b>Administration</b>				
9371 #1	Sams Club Credit	12/9/2019 01-401-240000	-21.98	dh
	Sams Club Credit	12/9/2019 01-401-240000	-21.98	dh
	ADOBE Stock	12/11/2019 01-407-455000	31.79	dh
	ADOBE Creative Cloud	12/11/2019 01-407-455000	56.17	dh
	Bravo	12/20/2019 01-402-460000	25.00	dh
	Bravo	12/20/2019 01-401-460000	33.33	db
	Bravo	12/20/2019 01-430-460000	41.67	db
	Bravo	12/20/2019 01-453-460000	25.00	db
	Bravo	12/20/2019 01-413-460000	25.00	db
	Adobe Acropo	12/29/2019 01-407-455000	111.23	db
		<b>total</b>	<b>305.23</b>	
<b>Admin</b>	Amazon	12/15/2019 01-453-240000	181.44	ep
9405 #1			<b>total</b>	<b>181.44</b>
<b>Recreation</b>				
9405 #1	Amazon	12/2/2019 08-429-250000	87.77	mf
	Amazon	12/11/2019 01-451-247001	6.99	ep
		<b>total</b>	<b>94.76</b>	
<b>Recreation</b>				
9413 #2	Factory Direct Craft	12/2/2019 01-451-210100	251.37	ep
	Dollar General	12/3/2019 01-451-240000	19.00	ep
	Honeybaked ham	12/2/2019 01-451-240000	95.96	ep
	ADOBE Creative Cld	12/6/2019 01-451-240000	54.04	ep
	Giant Eagle	12/8/2019 01-451-247001	20.33	ep
	Michaels	12/9/2019 01-451-247001	109.80	ep
	Big Lots	12/11/2019 01-451-247001	5.50	ep
	Kuhns	12/10/2019 01-451-240000	42.49	ep
	Big Lots	12/13/2019 01-451-247001	22.36	ep
	Dollar Tree	12/13/2019 01-451-247001	13.00	ep
	Eat n Park	12/13/2019 01-451-247001	75.29	ep
	Sunny Jim's	12/12/2019 01-453-310000	50.00	ep
	Home Depot	12/19/2019 01-451-210000	39.96	ep
	Sunny Jim's	12/19/2019 01-453-460000	35.91	ep
		<b>total</b>	<b>835.01</b>	
<b>Police</b>	NETWRIX	12/18/2019 19-410-500002	2232.00	jl
3344 #1	Amazon	12/29/2019 19-410-500003	18.54	jl
		<b>total</b>	<b>2250.54</b>	
<b>01-100-010400</b>	12/26/2019	<b>GRAND TOTAL</b>	<b>7180.82</b>	

# **ROSS TOWNSHIP**

## **FINANCIAL STATEMENTS**



**FOR THE ELEVEN-MONTH PERIOD  
(MONTHLY BENCHMARK – 91.6%)**

**ENDING NOVEMBER 30, 2019**

**(unaudited)**

**ROSS TOWNSHIP**  
**FINANCIAL STATEMENTS**  
**ELEVEN-MONTH PERIOD ENDING NOVEMBER 30, 2019**

**MEMO TO BOARD OF COMMISSIONERS**

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**CASH BALANCES**

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Report Prepared By:

**Dan Berty**  
Director of Finance

**Subject: MONTHLY REVIEW OF FINANCIAL STATEMENTS – NOVEMBER 2019**

**General Fund Revenues**

Real Estate Tax collections ended November at \$6,938,572, which is 99.8% of the budgeted revenue for the year, collections finished approximately \$185,745 above collections for November 2018. Earned Income Tax collections finished November at \$4,893,056, which is 100.9% of the budgeted revenue for the year, finishing \$308,605 above collections at this point in 2018. Collections for Business Privilege, Mercantile, Real Estate Transfer Tax, and RAD finished above their annual budget. Community Development Department Fees, License & Permit Fees also finished above their respective monthly benchmark

Interest Income finished November over the annual budget at 221.4%. Overall, \$388,904 was used of prior year's reserve to cover General Fund Expenditures in November.

**General Fund Expenses**

The overall General Fund expenses finished November at 86.6% of the total budget, which is below the November benchmark of 91.6%. The Executive Department finished November at 108.8% of the annual budget due to the unbudgeted Communications Manager position & Professional Services for an Interim Manager. Legal Services finished above the annual budget at 113.1% largely due to specialized labor counsel for personnel issues. Engineering expenditures finished above the annual budget at 126.2%. Fire Department finished at 95.1% due to the annual contribution being paid in September. Public Works – General & Vehicle Repairs finished above the monthly benchmark at 96.5% and 97.4% respectively. Real Estate refunds finished at 111% of the annual budget. Debt Service and Pension Obligations finished around 100% of their annual budget, as both were paid in October.

Overall, Expenditures finished approximately \$1,128,547 higher than this time in 2018. That can be largely be attributed to a \$430,000 increase in Interfund Transfers, and a \$290,000 increase in Public Safety at this point.

**Sewer Fund Analysis**

Sewer Fund revenues were at 66% of the budgeted benchmark for November. Due to the decrease in Sewer Connection fees and billing collections in 2019, revenues are \$1,596,264 lower than at this point in 2018. Sewer Fund Expenditures finished November below the monthly benchmark at 63%. Overall, \$372,076 of Sewer Fund Revenues exceeded Sewer Fund Expenditures.

**Capital Fund Analysis**

Capital Fund revenues were at 86.8% of the budgeted benchmark for November. \$2.93M has been transferred from the Operating account into the Capital Fund, which is 100% of the budgeted amount. Capital Fund Expenditures finished November below the monthly benchmark at 86.8%. The Road Program finished at 117% of the annual budget and Data Processing finished at 153% due to hardware needs. Building Improvements finished above the annual budget at 106.4%. Overall, \$932,486 of the prior year's fund balance has been used to cover Capital Expenditures.

**Conclusion**

General Fund Revenue and Expenditures finished November slightly below the budgeted benchmarks. I believe seeing several General Fund Revenues finishing above the annual budget as a positive sign for the collection efforts of Jordan Tax and our Tax Collector for Real Estate, Keystone Collections for Local Service Tax and Earned Income Tax, and North Hills School District for Mercantile and Business Privilege Tax. Most Departmental Expenditures are at or below budget. While Sewer Fund Revenues are lower than the previous years, it still appears that the Fund will finish around break even for 2019. The Capital Fund appears to be where we expected as well. Accruals will carry into the 1<sup>st</sup> & 2<sup>nd</sup> months of 2020. Trends will continue to be monitored. Please contact me with any questions.



# **2019 GENERAL FUND SUMMARY**

**GENERAL FUND  
REVENUE AND EXPENDITURES  
FOR THE PERIOD JANUARY 1, 2019 TO NOVEMBER 30, 2019**

<b>REVENUE</b>	<b>2019</b>		<b>YEAR</b>		<b>BUDGET</b>	<b>% OF BUDGET</b>
	<b>BUDGET</b>	<b>TO DATE (YTD)</b>	<b>TO DATE (YTD)</b>	<b>VARIANCE</b>	<b>REALIZED</b>	
REAL ESTATE TAXES	\$ 6,950,000	\$ 6,938,572	\$ 11,428			99.8%
REAL ESTATE TRANSFER TAX	\$ 615,000	\$ 908,038	\$ (293,038)			147.6%
EARNED INCOME TAX	\$ 4,850,000	\$ 4,893,056	\$ (43,056)			100.9%
MERCANTILE TAX	\$ 850,000	\$ 957,233	\$ (107,233)			112.6%
LOCAL SERVICE TAX	\$ 640,000	\$ 625,875	\$ 14,125			97.8%
BUSINESS PRIVILEGE TAX	\$ 500,000	\$ 528,690	\$ (28,690)			105.7%
<b>TAX REVENUE TOTAL</b>	<b>\$ 14,405,000</b>	<b>\$ 14,851,464</b>	<b>\$ (446,464)</b>			<b>103.1%</b>
LICENSE FEES	\$ 820,000	\$ 830,940	\$ (10,940)			101.3%
PERMIT FEES	\$ 468,830	\$ 504,176	\$ (35,346)			107.5%
FINES & COSTS	\$ 119,160	\$ 82,204	\$ 36,956			69.0%
INTEREST INCOME	\$ 50,000	\$ 110,716	\$ (60,716)			221.4%
REGIONAL ASSET DISTRICT	\$ 550,000	\$ 549,762	\$ 238			100.0%
DEPARTMENT FEES - COMMUNITY DEVELOPMENT	\$ 75,950	\$ 82,809	\$ (6,859)			109.0%
DEPARTMENT FEES - POLICE	\$ 513,793	\$ 423,675	\$ 90,118			82.5%
DEPARTMENT FEES - RECREATION	\$ 220,200	\$ 189,288	\$ 30,912			86.0%
OTHER NON TAX REVENUE	\$ 990,236	\$ 1,289,287	\$ (299,051)			130.2%
INTERFUND TRANSFERS	\$ 1,525,000	\$ 550,000	\$ 975,000			36.1%
<b>NON TAX REVENUE TOTAL</b>	<b>\$ 5,333,169</b>	<b>\$ 4,612,856</b>	<b>\$ 720,313</b>			<b>86.5%</b>
Prior Year Reserve	\$ 3,173,958	\$ 388,904	\$ 2,785,054			12.3%
<b>TOTAL REVENUE</b>	<b>\$ 22,912,127</b>	<b>\$ 19,853,223</b>	<b>\$ 273,850</b>			<b>86.6%</b>

**GENERAL FUND  
REVENUE AND EXPENDITURES  
FOR THE PERIOD JANUARY 1, 2019 TO NOVEMBER 30, 2019**

<u>EXPENDITURES</u>	<u>2019 BUDGET</u>	<u>YEAR TO DATE (YTD)</u>	<u>BUDGET VARIANCE</u>	<u>% OF BUDGET REALIZED</u>
<b>GENERAL GOVERNMENT</b>				
LEGISLATIVE	\$ 181,428	\$ 152,551	\$ 28,877	84.1%
EXECUTIVE	\$ 341,425	\$ 371,582	\$ (30,157)	108.8%
FINANCE	\$ 314,136	\$ 275,393	\$ 38,743	87.7%
TAX COLLECTION	\$ 213,165	\$ 93,758	\$ 119,407	44.0%
LEGAL SERVICES	\$ 152,500	\$ 172,489	\$ (19,989)	113.1%
DATA PROCESSING	\$ 74,000	\$ 53,620	\$ 20,380	72.5%
ENGINEERING	\$ 141,000	\$ 177,932	\$ (36,932)	126.2%
BUILDINGS	\$ 316,450	\$ 177,031	\$ 139,419	55.9%
<b>TOTAL GENERAL GOVERNMENT EXPENSES</b>	<b>\$ 1,734,104</b>	<b>\$ 1,474,356</b>	<b>\$ 259,748</b>	<b>85.0%</b>
<b>PUBLIC SAFETY</b>				
POLICE DEPARTMENT	\$ 7,019,468	\$ 5,914,573	\$ 1,104,895	84.3%
SCHOOL CROSSING GUARDS	\$ 230,906	\$ 213,942	\$ 16,964	92.7%
FIRE DEPARTMENT	\$ 1,170,094	\$ 1,112,628	\$ 57,466	95.1%
<b>TOTAL PUBLIC SAFETY EXPENSES</b>	<b>\$ 8,420,468</b>	<b>\$ 7,241,143</b>	<b>\$ 1,179,325</b>	<b>86.0%</b>
<b>COMMUNITY DEVELOPMENT</b>				
BUILDING AND CODES	\$ 539,345	\$ 372,543	\$ 166,802	69.1%
PLANNING & ZONING	\$ 161,222	\$ 123,017	\$ 38,205	76.3%
EMERGENCY MANAGEMENT	\$ 2,400	\$ 1,745	\$ 655	72.7%
<b>TOTAL COMMUNITY DEVELOPMENT EXPENSES</b>	<b>\$ 702,967</b>	<b>\$ 497,304</b>	<b>\$ 205,663</b>	<b>70.7%</b>
<b>PUBLIC WORKS</b>				
PUBLIC WORKS - GENERAL	\$ 3,491,936	\$ 3,370,196	\$ 121,740	96.5%
ROAD MAINTENANCE	\$ 58,250	\$ 49,366	\$ 8,884	84.7%
SNOW REMOVAL	\$ 562,500	\$ 417,102	\$ 145,398	74.2%
TRAFFIC CONTROL	\$ 99,750	\$ 77,145	\$ 22,605	77.3%
STREET LIGHTING	\$ 281,830	\$ 205,159	\$ 76,671	72.8%
STORM SEWERS	\$ 765,000	\$ 126,640	\$ 638,360	16.6%
VEHICLE REPAIRS	\$ 337,000	\$ 328,235	\$ 8,765	97.4%
<b>TOTAL PUBLIC WORKS EXPENSES</b>	<b>\$ 5,596,266</b>	<b>\$ 4,573,844</b>	<b>\$ 1,022,422</b>	<b>81.7%</b>
<b>RECREATION</b>				
RECREATION - GENERAL	\$ 302,657	\$ 275,788	\$ 26,869	91.1%
RECREATION PROGRAMMING	\$ 186,650	\$ 152,193	\$ 34,457	81.5%
PARK MAINTENANCE	\$ 140,200	\$ 126,909	\$ 13,291	90.5%
<b>TOTAL RECREATION EXPENSES</b>	<b>\$ 629,507</b>	<b>\$ 554,889</b>	<b>\$ 74,618</b>	<b>88.1%</b>
<b>LIBRARY</b>				
LIBRARY CONTRIBUTION	\$ 505,628	\$ 505,628	\$ -	100.0%
<b>TOTAL LIBRARY EXPENSES</b>	<b>\$ 505,628</b>	<b>\$ 505,628</b>	<b>\$ -</b>	<b>100.0%</b>
<b>SENIOR PROGRAMS</b>				
SENIOR CITIZEN BUS	\$ 60,000	\$ 41,250	\$ 18,750	68.8%
<b>TOTAL LIBRARY EXPENSES</b>	<b>\$ 60,000</b>	<b>\$ 41,250</b>	<b>\$ 18,750</b>	<b>68.8%</b>
<b>OTHER EXPENSES</b>				
DEBT SERVICE	\$ 659,878	\$ 657,278	\$ 2,600	99.6%
PENSION OBLIGATIONS	\$ 1,042,813	\$ 1,056,303	\$ (13,490)	101.3%
RETIREE HEALTH BENEFITS	\$ 26,000	\$ 21,116	\$ 4,884	81.2%
INSURANCE	\$ 182,584	\$ 182,098	\$ 486	99.7%
INTERGOVERNMENTAL	\$ 14,077	\$ 14,935	\$ (858)	106.1%
REAL ESTATE REFUNDS	\$ 92,835	\$ 103,079	\$ (10,244)	111.0%
INTERFUND TRANSFER	\$ 3,245,000	\$ 2,930,000	\$ 315,000	90.3%
<b>TOTAL EXPENSES</b>	<b>\$ 22,912,127</b>	<b>\$ 19,853,224</b>	<b>\$ 3,058,903</b>	<b>86.6%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>_____</b>

# **2019 SANITARY SEWAGE FUND**

**SEWER FUND**  
**REVENUE AND EXPENDITURES**  
**FOR THE PERIOD JANUARY 1, 2019 TO NOVEMBER 30, 2019**

<b>REVENUE</b>	<b>2019</b>		<b>YEAR</b>	<b>BUDGET</b>	<b>% OF BUDGET</b>
	<b>BUDGET</b>	<b>TO DATE (YTD)</b>			
SEWER USER FEE - CURRENT	\$ 9,605,000	\$ 8,164,200	\$ 1,440,800		85.0%
SEWER USER FEE - DELINQUENT	\$ 225,000	\$ 112,630	\$ 112,370		50.1%
SEWER USER FEE - CONNECTIONS	\$ 80,000	\$ (85,355)	\$ 165,355		-106.7%
ALCOSAN GROW GRANT	\$ 88,100	\$ -	\$ 88,100		0.0%
INTEREST EARNED	\$ 15,000	\$ 35,405	\$ (20,405)		236.0%
FUND BALANCE	\$ 2,451,000	\$ -	\$ 2,451,000		0.0%
<b>SEWER REVENUE TOTAL</b>	<b>\$ 12,464,100</b>	<b>\$ 8,226,880</b>	<b>\$ 4,237,220</b>		<b>66.0%</b>
<b>EXPENDITURES</b>					
FINANCIAL ADMINISTRATION	\$ 137,000	\$ 78,678	\$ 58,322		57.4%
SEWER TREATMENT COST - ALCOSAN	\$ 7,745,503	\$ 5,128,605	\$ 2,616,898		66.2%
SEWER TREATMENT COST - GIRTY'S RUN	\$ 1,552,838	\$ 884,101	\$ 668,737		56.9%
SEWER TREATMENT COST - OTHER	\$ 479,250	\$ 600,481	\$ (121,231)		125.3%
CONSENT ORDER WORK - DEFICIENCY CORRECTIONS	\$ 1,000,000	\$ 415,977	\$ 584,023		41.6%
CONSENT ORDER WORK - OTHER	\$ 1,000,000	\$ 196,962	\$ 803,038		19.7%
INTERFUND TRANSFERS	\$ 550,000	\$ 550,000	\$ -		100.0%
<b>SEWER EXPENDITURES TOTAL</b>	<b>\$ 12,464,591</b>	<b>\$ 7,854,804</b>	<b>\$ 4,609,787</b>		<b>63.0%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (491)</b>	<b>\$ 372,076</b>	<b>\$ (372,567)</b>		

# **2019 CAPITAL FUND**

**CAPITAL FUND**  
**REVENUE AND EXPENDITURES**  
**FOR THE PERIOD JANUARY 1, 2019 TO NOVEMBER 30, 2019**

<b>REVENUE</b>	<b>2019</b>	<b>YEAR</b>		<b>BUDGET</b>	<b>% OF BUDGET</b>
	<b>BUDGET</b>	<b>TO DATE (YTD)</b>	<b>VARIANCE</b>	<b>REALIZED</b>	
TRANSFER FROM GENERAL FUND	\$ 2,930,000	\$ 2,930,000	\$ -	\$ -	100.0%
POLICE EQUIPMENT GRANT	\$ 180,900	\$ -	\$ 180,900	\$ -	0.0%
INTEREST EARNED	\$ 2,000	\$ 4,434	\$ (2,434)	\$ -	221.7%
PRIOR YEAR FUND BALANCE	\$ 1,341,542	\$ 932,486	\$ 409,056	\$ -	69.5%
<b>CAPITAL REVENUE TOTAL</b>	<b>\$ 4,454,442</b>	<b>\$ 3,866,920</b>	<b>\$ 587,522</b>		<b>86.8%</b>
<b>EXPENDITURES</b>					
DATA PROCESSING	\$ 20,000	\$ 30,599	\$ (10,599)	\$ -	153.0%
POLICE EQUIPMENT & IMPROVEMENTS	\$ 418,942	\$ 262,791	\$ 156,151	\$ -	62.7%
PUBLIC WORKS EQUIPMENT	\$ 12,000	\$ -	\$ 12,000	\$ -	0.0%
ROAD PROGRAM	\$ 2,000,000	\$ 2,341,153	\$ (341,153)	\$ -	117.1%
BRIDGE REPAIRS/REPLACEMENT	\$ 890,000	\$ 370,250	\$ 519,750	\$ -	41.6%
BUILDING IMPROVEMENTS	\$ 50,000	\$ 53,197	\$ (3,197)	\$ -	106.4%
SLOPE STABILIZATION	\$ 200,000	\$ 133,988	\$ 66,012	\$ -	67.0%
PARK IMPROVEMENT PROJECTS	\$ 863,500	\$ 674,941	\$ 188,559	\$ -	78.2%
<b>CAPITAL EXPENDITURES TOTAL</b>	<b>\$ 4,454,442</b>	<b>\$ 3,866,920</b>	<b>\$ 587,522</b>		<b>86.8%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ (0)</b>		

# **2019 LIQUID FUELS FUND**

**LIQUID FUELS FUND  
REVENUE AND EXPENDITURES  
FOR THE PERIOD JANUARY 1, 2019 TO NOVEMBER 30, 2019**

<b><u>REVENUE</u></b>	<b>2019</b>		<b>YEAR</b>	<b>BUDGET</b>	<b>VARIANCE</b>	<b>% OF BUDGET</b>
	<b>BUDGET</b>	<b>TO DATE (YTD)</b>				
LIQUID FUEL ALLOCATION	\$ 940,799	\$ 965,871		\$ (25,072)		102.7%
INTEREST EARNED	\$ 5,000	\$ 15,142		\$ (10,142)		302.8%
<b>LIQUID FUELS REVENUE TOTAL</b>	<b>\$ 945,799</b>	<b>\$ 981,013</b>		<b>\$ (35,214)</b>		<b>103.7%</b>
 <b><u>EXPENDITURES</u></b>						
TRANSFER TO GENERAL FUND	\$ 975,000	\$ -		\$ 975,000		0.0%
<b>LIQUID FUELS EXPENDITURES TOTAL</b>	<b>\$ 975,000</b>	<b>\$ -</b>		<b>\$ 975,000</b>		<b>0.0%</b>
 <b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (29,201)</b>	<b>\$ 981,013</b>		<b>\$ (1,010,214)</b>		

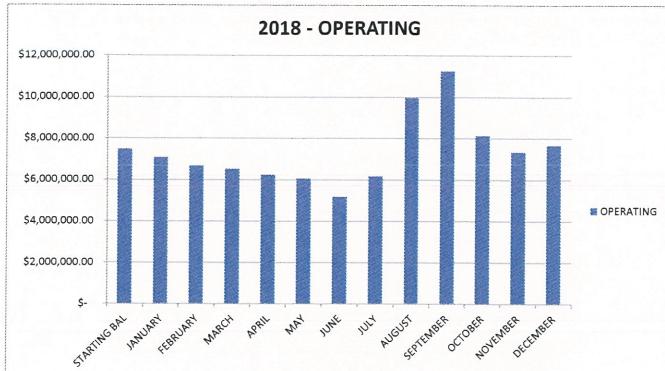
## **2018 - 2019 TOWNSHIP CASH BALANCES**

**2018 - 2019 MONTHLY CASH BALANCE**

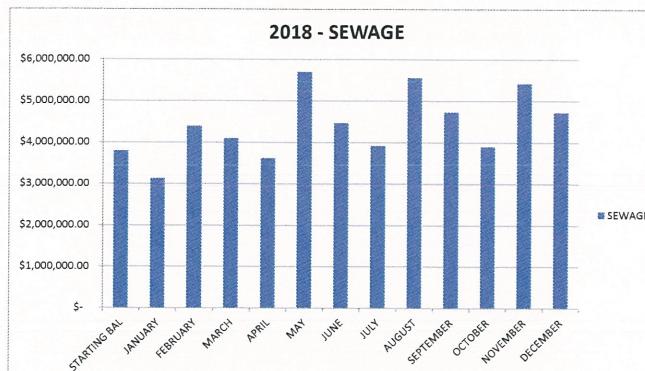
**2018**

ACCOUNT:	STARTING BAL	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
OPERATING	\$ 7,479,372.17	\$ 7,082,810.08	\$ 6,677,156.72	\$ 6,530,081.54	\$ 6,239,163.36	\$ 6,058,275.77	\$ 5,183,154.01	\$ 6,177,246.18	\$ 9,958,962.96	\$ 11,245,003.26	\$ 8,141,025.74	\$ 7,350,991.94	\$ 7,669,327.72
SEWAGE	\$ 3,796,739.21	\$ 3,134,732.31	\$ 4,392,662.35	\$ 4,100,215.56	\$ 3,614,498.61	\$ 5,697,131.12	\$ 4,473,541.30	\$ 3,923,514.74	\$ 5,553,014.38	\$ 4,731,360.59	\$ 3,891,193.89	\$ 5,420,975.64	\$ 4,718,749.09
CAPITAL	\$ 189,798.04	\$ 810,455.50	\$ 755,051.04	\$ 677,177.63	\$ 620,625.65	\$ 530,715.07	\$ 1,169,693.11	\$ 845,773.55	\$ 139,554.77	\$ 93,925.92	\$ 1,222,713.77	\$ 1,131,429.77	\$ 832,781.91
PLGIT GENERAL	\$ 1,996,796.63	\$ 1,999,127.39	\$ 2,001,338.87	\$ 2,003,948.29	\$ 2,006,872.34	\$ 2,010,118.06	\$ 2,013,441.48	\$ 2,017,010.34	\$ 2,020,574.67	\$ 2,024,041.81	\$ 2,027,835.93	\$ 2,031,636.74	\$ 2,035,737.14
<b>TOTAL:</b>	<b>\$ 13,462,706.05</b>	<b>\$ 13,027,125.28</b>	<b>\$ 13,826,208.98</b>	<b>\$ 13,311,423.02</b>	<b>\$ 12,481,159.96</b>	<b>\$ 14,296,240.02</b>	<b>\$ 12,839,829.90</b>	<b>\$ 12,963,544.81</b>	<b>\$ 17,672,106.78</b>	<b>\$ 18,094,331.58</b>	<b>\$ 15,282,769.33</b>	<b>\$ 15,935,034.09</b>	<b>\$ 15,256,595.86</b>

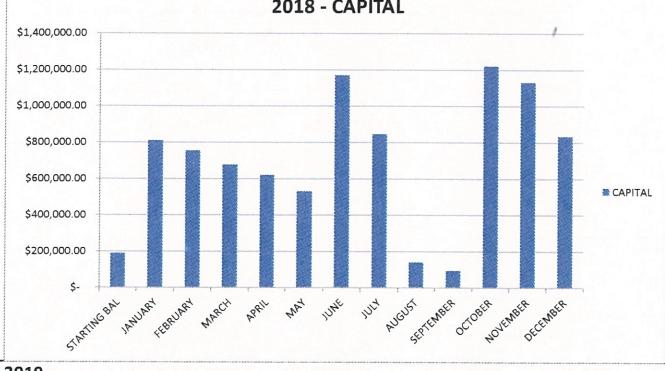
**2018 - OPERATING**



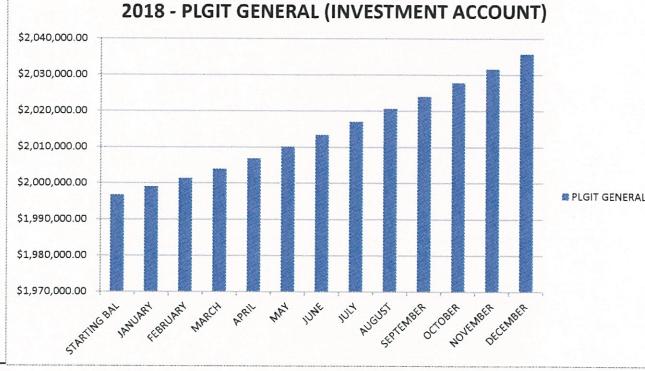
**2018 - SEWAGE**



**2018 - CAPITAL**



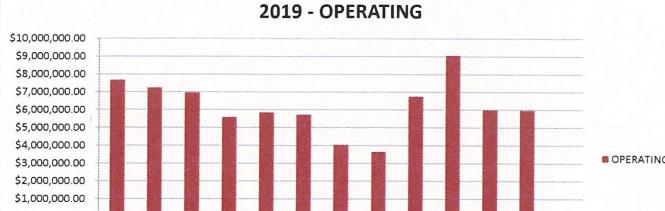
**2018 - PLGIT GENERAL (INVESTMENT ACCOUNT)**



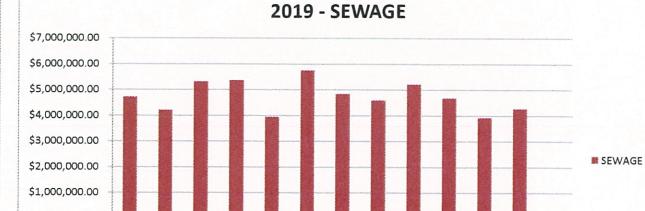
**2019**

ACCOUNT:	STARTING BAL	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
OPERATING	\$ 7,669,327.72	\$ 7,230,217.55	\$ 6,962,380.99	\$ 5,575,077.67	\$ 5,861,596.90	\$ 5,710,604.72	\$ 4,038,027.68	\$ 3,638,348.88	\$ 6,752,075.94	\$ 9,049,862.62	\$ 5,996,933.93	\$ 5,969,573.36	
SEWAGE	\$ 4,718,749.09	\$ 4,208,222.93	\$ 5,317,537.47	\$ 5,358,612.96	\$ 3,947,477.82	\$ 5,757,442.85	\$ 4,844,731.33	\$ 4,592,620.44	\$ 5,210,536.32	\$ 4,685,494.32	\$ 3,910,656.44	\$ 4,264,928.15	
CAPITAL	\$ 832,781.91	\$ 437,419.41	\$ 363,583.34	\$ 1,322,496.83	\$ 1,081,612.39	\$ 565,858.14	\$ 1,452,246.29	\$ 893,073.38	\$ 125,293.51	\$ 15,288.85	\$ 511,337.78	\$ 387,278.52	
PLGIT GENERAL	\$ 2,035,737.14	\$ 2,040,100.62	\$ 2,044,072.16	\$ 2,048,443.10	\$ 2,052,635.03	\$ 2,056,897.35	\$ 2,060,977.04	\$ 2,065,111.06	\$ 2,069,076.64	\$ 2,072,811.47	\$ 2,076,433.94	\$ 2,079,534.06	
<b>TOTAL:</b>	<b>\$ 15,256,595.86</b>	<b>\$ 13,915,960.51</b>	<b>\$ 14,687,573.96</b>	<b>\$ 14,304,630.56</b>	<b>\$ 12,943,322.14</b>	<b>\$ 14,090,803.06</b>	<b>\$ 12,395,982.34</b>	<b>\$ 11,189,153.76</b>	<b>\$ 14,156,982.41</b>	<b>\$ 15,823,457.26</b>	<b>\$ 12,495,362.09</b>	<b>\$ 12,701,314.09</b>	

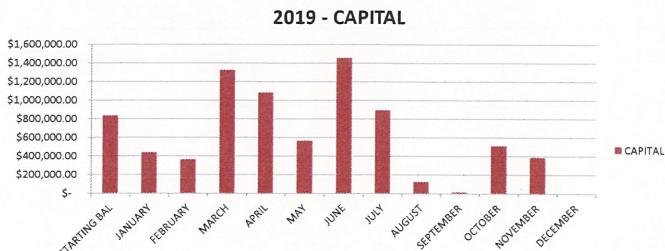
**2019 - OPERATING**



**2019 - SEWAGE**



**2019 - CAPITAL**



**2019 - PLGIT GENERAL (INVESTMENT ACCOUNT)**



**ROSS TOWNSHIP**  
**FINANCIAL STATEMENTS**



**FOR THE TWELVE-MONTH PERIOD  
(MONTHLY BENCHMARK – 100%)  
ENDING DECEMBER 31, 2019  
(unaudited)**

**ROSS TOWNSHIP**  
**FINANCIAL STATEMENTS**  
**TWELVE-MONTH PERIOD ENDING DECEMBER 31, 2019**

**MEMO TO BOARD OF COMMISSIONERS**

Financial Statement Analysis 1

**GENERAL FUND**

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**ENTERPRISE FUND**

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**CAPITAL PROJECT FUND**

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**CASH BALANCES**

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Report Prepared By:

Dan Berty  
Director of Finance

**Subject: MONTHLY REVIEW OF FINANCIAL STATEMENTS – DECEMBER 2019**

**General Fund Revenues**

Real Estate Tax collections ended December at \$6,970,554, which is 100.3% of the budgeted revenue for the year, collections finished approximately \$191,765 above collections for December 2018. Earned Income Tax collections finished December at \$5,479,225, which is 113% of the budgeted revenue for the year, finishing \$302,309 above collections at this point in 2018. Collections for Business Privilege, Mercantile, Real Estate Transfer Tax, and RAD finished above their annual budget. Community Development Department Fees, Other Non-Tax Revenue, License & Permit Fees also finished above their respective annual budget.

Interest Income finished December over the annual budget at 233.8%. Overall, \$601,490 was used of prior year's reserve to cover General Fund Expenditures in December..

**General Fund Expenses**

The overall General Fund expenses finished December at 95.6% of the total budget, which finished below the budget of 100%. The Executive Department finished December at 128.9% of the annual budget due to the unbudgeted Communications Manager position & Professional Services for an Interim Manager. Legal Services finished above the annual budget at 131.8% largely due to specialized labor counsel for personnel issues. Engineering expenditures finished above the annual budget at 147.7%. Public Works – General & Vehicle Repairs finished above the annual budget at 102.3% and 111.3% respectively. Real Estate refunds finished at 111% of the annual budget. Intergovernmental Expenditures finished at 176.8% due to the 2020 NHCOG dues being prepaid for 2020 in December.

Overall, Expenditures finished approximately \$1,545,859 higher than this time in 2018. That can be largely be attributed to a \$745,000 increase in Interfund Transfers, a \$265,000 in Public Works expenditures, and a \$216,000 increase in Public Safety in 2020.

**Sewer Fund Analysis**

Sewer Fund revenues were at 81% of the budget for December. Due to the decrease in Sewer Connection fee collections in 2019, revenues were \$411,559 lower than at this point in 2018. Sewer Fund Expenditures finished December below the annual benchmark at 81%. Overall, \$2,093 of Sewer Fund Revenues exceeded Sewer Fund Expenditures.

**Capital Fund Analysis**

Capital Fund revenues were at 96.2% of the annual budget for December. \$2.93M had been transferred from the Operating account into the Capital Fund, which is 100% of the budgeted amount. Capital Fund Expenditures finished December below the annual budget at 96.2%. The Road Program finished at 127% of the annual budget and Data Processing finished at 206% due to hardware needs. Building Improvements finished above the annual budget at 106.4%. Overall, \$1,351,124 of the prior year's fund balance has been used to cover Capital Expenditures.

**Conclusion**

General Fund Revenue and Expenditures finished December slightly below the annual budget. Several key General Fund Revenues finished above the annual budget as a positive sign for the collection efforts. Most Departmental Expenditures finished at or below budget. The combination of General Fund Revenues and Expenditures have allowed less Prior Year's Fund Balance needed than was budgeted, which is positive. Sewer Fund Revenues finished lower than 2018, due to approximately \$700k less in Sewer Connection revenues. The Capital Fund appears to be where we expected as well, using all of its Prior Year Fund Balance, leaving no carry forward into 2020. Accruals will carry into the 1<sup>st</sup> & 2<sup>nd</sup> months of 2020, which will continue to affect these Financial Statements. Trends will continue to be monitored. Please contact me with any questions.



# **2019 GENERAL FUND SUMMARY**

**GENERAL FUND  
REVENUE AND EXPENDITURES  
FOR THE PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019**

<u>REVENUE</u>	<u>2019 BUDGET</u>	<u>YEAR TO DATE (YTD)</u>	<u>BUDGET VARIANCE</u>	<u>% OF BUDGET REALIZED</u>
REAL ESTATE TAXES	\$ 6,950,000	\$ 6,970,554	\$ (20,554)	100.3%
REAL ESTATE TRANSFER TAX	\$ 615,000	\$ 986,405	\$ (371,405)	160.4%
EARNED INCOME TAX	\$ 4,850,000	\$ 5,479,225	\$ (629,225)	113.0%
MERCANTILE TAX	\$ 850,000	\$ 965,672	\$ (115,672)	113.6%
LOCAL SERVICE TAX	\$ 640,000	\$ 631,057	\$ 8,943	98.6%
BUSINESS PRIVILEGE TAX	\$ 500,000	\$ 538,203	\$ (38,203)	107.6%
<b>TAX REVENUE TOTAL</b>	<b>\$ 14,405,000</b>	<b>\$ 15,571,117</b>	<b>\$ (1,166,117)</b>	<b>108.1%</b>
LICENSE FEES	\$ 820,000	\$ 858,120	\$ (38,120)	104.6%
PERMIT FEES	\$ 468,830	\$ 531,654	\$ (62,824)	113.4%
FINES & COSTS	\$ 119,160	\$ 97,569	\$ 21,591	81.9%
INTEREST INCOME	\$ 50,000	\$ 116,906	\$ (66,906)	233.8%
REGIONAL ASSET DISTRICT	\$ 550,000	\$ 599,412	\$ (49,412)	109.0%
DEPARTMENT FEES - COMMUNITY DEVELOPMENT	\$ 75,950	\$ 88,994	\$ (13,044)	117.2%
DEPARTMENT FEES - POLICE	\$ 513,793	\$ 458,600	\$ 55,193	89.3%
DEPARTMENT FEES - RECREATION	\$ 220,200	\$ 194,447	\$ 25,753	88.3%
OTHER NON TAX REVENUE	\$ 990,236	\$ 1,478,158	\$ (487,922)	149.3%
INTERFUND TRANSFERS	\$ 1,525,000	\$ 1,298,331	\$ 226,669	85.1%
<b>NON TAX REVENUE TOTAL</b>	<b>\$ 5,333,169</b>	<b>\$ 5,722,190</b>	<b>\$ (389,021)</b>	<b>107.3%</b>
Prior Year Reserve	\$ 3,173,958	\$ 601,490	\$ 2,572,468	19.0%
<b>TOTAL REVENUE</b>	<b>\$ 22,912,127</b>	<b>\$ 21,894,797</b>	<b>\$ (1,555,138)</b>	<b>95.6%</b>

**GENERAL FUND  
REVENUE AND EXPENDITURES  
FOR THE PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019**

<u>EXPENDITURES</u>	<u>2019 BUDGET</u>	<u>YEAR TO DATE (YTD)</u>	<u>BUDGET VARIANCE</u>	<u>% OF BUDGET REALIZED</u>
<b>GENERAL GOVERNMENT</b>				
LEGISLATIVE	\$ 181,428	\$ 172,376	\$ 9,052	95.0%
EXECUTIVE	\$ 341,425	\$ 440,228	\$ (98,803)	128.9%
FINANCE	\$ 314,136	\$ 293,852	\$ 20,284	93.5%
TAX COLLECTION	\$ 213,165	\$ 106,582	\$ 106,583	50.0%
LEGAL SERVICES	\$ 152,500	\$ 200,975	\$ (48,475)	131.8%
DATA PROCESSING	\$ 74,000	\$ 57,038	\$ 16,962	77.1%
ENGINEERING	\$ 141,000	\$ 208,314	\$ (67,314)	147.7%
BUILDINGS	\$ 316,450	\$ 189,299	\$ 127,151	59.8%
<b>TOTAL GENERAL GOVERNMENT EXPENSES</b>	<b>\$ 1,734,104</b>	<b>\$ 1,668,665</b>	<b>\$ 65,439</b>	<b>96.2%</b>
<b>PUBLIC SAFETY</b>				
POLICE DEPARTMENT	\$ 7,019,468	\$ 6,723,168	\$ 296,300	95.8%
SCHOOL CROSSING GUARDS	\$ 230,906	\$ 233,744	\$ (2,838)	101.2%
FIRE DEPARTMENT	\$ 1,170,094	\$ 1,153,395	\$ 16,699	98.6%
<b>TOTAL PUBLIC SAFETY EXPENSES</b>	<b>\$ 8,420,468</b>	<b>\$ 8,110,307</b>	<b>\$ 310,161</b>	<b>96.3%</b>
<b>COMMUNITY DEVELOPMENT</b>				
BUILDING AND CODES	\$ 539,345	\$ 446,531	\$ 92,814	82.8%
PLANNING & ZONING	\$ 161,222	\$ 134,682	\$ 26,540	83.5%
EMERGENCY MANAGEMENT	\$ 2,400	\$ 1,838	\$ 562	76.6%
<b>TOTAL COMMUNITY DEVELOPMENT EXPENSES</b>	<b>\$ 702,967</b>	<b>\$ 583,051</b>	<b>\$ 119,916</b>	<b>82.9%</b>
<b>PUBLIC WORKS</b>				
PUBLIC WORKS - GENERAL	\$ 3,491,936	\$ 3,572,901	\$ (80,965)	102.3%
ROAD MAINTENANCE	\$ 58,250	\$ 51,853	\$ 6,397	89.0%
SNOW REMOVAL	\$ 562,500	\$ 451,976	\$ 110,524	80.4%
TRAFFIC CONTROL	\$ 99,750	\$ 83,123	\$ 16,627	83.3%
STREET LIGHTING	\$ 281,830	\$ 243,044	\$ 38,786	86.2%
STORM SEWERS	\$ 765,000	\$ 331,164	\$ 433,836	43.3%
VEHICLE REPAIRS	\$ 337,000	\$ 375,219	\$ (38,219)	111.3%
<b>TOTAL PUBLIC WORKS EXPENSES</b>	<b>\$ 5,596,266</b>	<b>\$ 5,109,280</b>	<b>\$ 486,986</b>	<b>91.3%</b>
<b>RECREATION</b>				
RECREATION - GENERAL	\$ 302,657	\$ 296,309	\$ 6,348	97.9%
RECREATION PROGRAMMING	\$ 186,650	\$ 154,208	\$ 32,442	82.6%
PARK MAINTENANCE	\$ 140,200	\$ 129,924	\$ 10,276	92.7%
<b>TOTAL RECREATION EXPENSES</b>	<b>\$ 629,507</b>	<b>\$ 580,441</b>	<b>\$ 49,066</b>	<b>92.2%</b>
<b>LIBRARY</b>				
LIBRARY CONTRIBUTION	\$ 505,628	\$ 505,628	\$ -	100.0%
<b>TOTAL LIBRARY EXPENSES</b>	<b>\$ 505,628</b>	<b>\$ 505,628</b>	<b>\$ -</b>	<b>100.0%</b>
<b>SENIOR PROGRAMS</b>				
SENIOR CITIZEN BUS	\$ 60,000	\$ 45,000	\$ 15,000	75.0%
<b>TOTAL LIBRARY EXPENSES</b>	<b>\$ 60,000</b>	<b>\$ 45,000</b>	<b>\$ 15,000</b>	<b>75.0%</b>
<b>OTHER EXPENSES</b>				
DEBT SERVICE	\$ 659,878	\$ 657,294	\$ 2,584	99.6%
PENSION OBLIGATIONS	\$ 1,042,813	\$ 1,060,442	\$ (17,629)	101.7%
RETIREE HEALTH BENEFITS	\$ 26,000	\$ 14,226	\$ 11,774	54.7%
INSURANCE	\$ 182,584	\$ 187,498	\$ (4,914)	102.7%
INTERGOVERNMENTAL	\$ 14,077	\$ 24,885	\$ (10,808)	176.8%
REAL ESTATE REFUNDS	\$ 92,835	\$ 103,079	\$ (10,244)	111.0%
INTERFUND TRANSFER	\$ 3,245,000	\$ 3,245,000	\$ -	100.0%
<b>TOTAL EXPENSES</b>	<b>\$ 22,912,127</b>	<b>\$ 21,894,797</b>	<b>\$ 1,017,330</b>	<b>95.6%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>_____</b>

# **2019 SANITARY SEWAGE FUND**

**SEWER FUND**  
**REVENUE AND EXPENDITURES**  
**FOR THE PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019**

<b>REVENUE</b>	<b>2019</b>	<b>YEAR</b>	<b>BUDGET</b>	<b>% OF BUDGET</b>
	<b>BUDGET</b>	<b>TO DATE (YTD)</b>	<b>VARIANCE</b>	<b>REALIZED</b>
SEWER USER FEE - CURRENT	\$ 9,605,000	\$ 9,979,046	\$ (374,046)	103.9%
SEWER USER FEE - DELINQUENT	\$ 225,000	\$ 160,983	\$ 64,017	71.5%
SEWER USER FEE - CONNECTIONS	\$ 80,000	\$ (82,590)	\$ 162,590	-103.2%
ALCOSAN GROW GRANT	\$ 88,100	\$ -	\$ 88,100	0.0%
INTEREST EARNED	\$ 15,000	\$ 38,211	\$ (23,211)	254.7%
FUND BALANCE	\$ 2,451,000	\$ -	\$ 2,451,000	0.0%
<b>SEWER REVENUE TOTAL</b>	<b>\$ 12,464,100</b>	<b>\$ 10,095,649</b>	<b>\$ 2,368,451</b>	<b>81.0%</b>
<b>EXPENDITURES</b>				
FINANCIAL ADMINISTRATION	\$ 137,000	\$ 90,984	\$ 46,016	66.4%
SEWER TREATMENT COST - ALCOSAN	\$ 7,745,503	\$ 6,790,959	\$ 954,544	87.7%
SEWER TREATMENT COST - GIRTY'S RUN	\$ 1,552,838	\$ 1,063,124	\$ 489,714	68.5%
SEWER TREATMENT COST - OTHER	\$ 479,250	\$ 608,972	\$ (129,722)	127.1%
CONSENT ORDER WORK - DEFICIENCY CORRECTIONS	\$ 1,000,000	\$ 776,149	\$ 223,851	77.6%
CONSENT ORDER WORK - OTHER	\$ 1,000,000	\$ 213,368	\$ 786,632	21.3%
INTERFUND TRANSFERS	\$ 550,000	\$ 550,000	\$ -	100.0%
<b>SEWER EXPENDITURES TOTAL</b>	<b>\$ 12,464,591</b>	<b>\$ 10,093,556</b>	<b>\$ 2,371,035</b>	<b>81.0%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (491)</b>	<b>\$ 2,093</b>	<b>\$ (2,584)</b>	

# **2019 CAPITAL FUND**

**CAPITAL FUND**  
**REVENUE AND EXPENDITURES**  
**FOR THE PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019**

<b>REVENUE</b>	<b>2019</b>	<b>YEAR</b>	<b>BUDGET</b>	<b>% OF BUDGET</b>
	<b>BUDGET</b>	<b>TO DATE (YTD)</b>	<b>VARIANCE</b>	<b>REALIZED</b>
TRANSFER FROM GENERAL FUND	\$ 2,930,000	\$ 2,930,000	\$ -	100.0%
POLICE EQUIPMENT GRANT	\$ 180,900	\$ -	\$ 180,900	0.0%
INTEREST EARNED	\$ 2,000	\$ 4,521	\$ (2,521)	226.0%
PRIOR YEAR FUND BALANCE	\$ 1,341,542	\$ 1,351,124	\$ (9,582)	100.7%
<b>CAPITAL REVENUE TOTAL</b>	<b>\$ 4,454,442</b>	<b>\$ 4,285,645</b>	<b>\$ 168,797</b>	<b>96.2%</b>
<b>EXPENDITURES</b>				
DATA PROCESSING	\$ 20,000	\$ 41,229	\$ (21,229)	206.1%
POLICE EQUIPMENT & IMPROVEMENTS	\$ 418,942	\$ 293,432	\$ 125,510	70.0%
PUBLIC WORKS EQUIPMENT	\$ 12,000	\$ -	\$ 12,000	0.0%
ROAD PROGRAM	\$ 2,000,000	\$ 2,541,979	\$ (541,979)	127.1%
BRIDGE REPAIRS/REPLACEMENT	\$ 890,000	\$ 433,360	\$ 456,640	48.7%
BUILDING IMPROVEMENTS	\$ 50,000	\$ 53,197	\$ (3,197)	106.4%
SLOPE STABILIZATION	\$ 200,000	\$ 133,988	\$ 66,012	67.0%
PARK IMPROVEMENT PROJECTS	\$ 863,500	\$ 788,460	\$ 75,040	91.3%
<b>CAPITAL EXPENDITURES TOTAL</b>	<b>\$ 4,454,442</b>	<b>\$ 4,285,645</b>	<b>\$ 168,797</b>	<b>96.2%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ 0</b>	

## **2019 LIQUID FUELS FUND**

**LIQUID FUELS FUND  
REVENUE AND EXPENDITURES  
FOR THE PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019**

<b><u>REVENUE</u></b>	<b>2019</b>		<b>YEAR TO DATE (YTD)</b>	<b>BUDGET VARIANCE</b>	<b>% OF BUDGET REALIZED</b>
	<b>BUDGET</b>	<b>2019</b>			
LIQUID FUEL ALLOCATION	\$ 940,799	\$ 965,871	\$ (25,072)	102.7%	
INTEREST EARNED	\$ 5,000	\$ 15,959	\$ (10,959)	319.2%	
<b>LIQUID FUELS REVENUE TOTAL</b>	<b>\$ 945,799</b>	<b>\$ 981,830</b>	<b>\$ (36,031)</b>	<b>103.8%</b>	
 <b><u>EXPENDITURES</u></b>					
TRANSFER TO GENERAL FUND	\$ 975,000	\$ 748,331	\$ 226,669	76.8%	
<b>LIQUID FUELS EXPENDITURES TOTAL</b>	<b>\$ 975,000</b>	<b>\$ 748,331</b>	<b>\$ 226,669</b>	<b>76.8%</b>	
 <b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (29,201)</b>	<b>\$ 233,498</b>	<b>\$ (262,699)</b>		

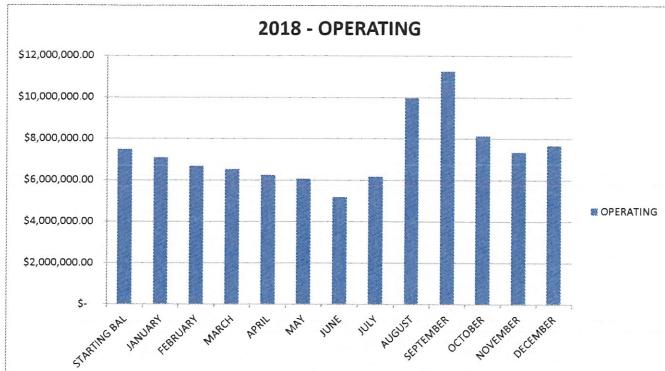
## **2018 - 2019 TOWNSHIP CASH BALANCES**

**2018 - 2019 MONTHLY CASH BALANCE**

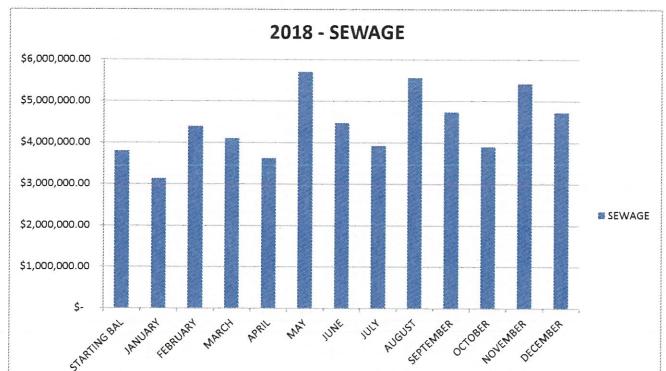
**2018**

ACCOUNT:	STARTING BAL	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
OPERATING	\$ 7,479,372.17	\$ 7,082,810.08	\$ 6,677,156.72	\$ 6,530,081.54	\$ 6,239,163.36	\$ 6,058,275.77	\$ 5,183,154.01	\$ 6,177,246.18	\$ 9,958,962.96	\$ 11,245,003.26	\$ 8,141,025.74	\$ 7,350,991.94	\$ 7,669,327.72
SEWAGE	\$ 3,796,739.21	\$ 3,134,732.31	\$ 4,392,662.35	\$ 4,100,215.56	\$ 3,614,498.61	\$ 5,697,131.12	\$ 4,473,541.30	\$ 3,923,514.74	\$ 5,553,014.38	\$ 4,731,360.59	\$ 3,891,193.89	\$ 5,420,975.64	\$ 4,718,749.09
CAPITAL	\$ 189,798.04	\$ 810,455.50	\$ 755,051.04	\$ 677,177.63	\$ 620,625.65	\$ 530,715.07	\$ 1,169,693.11	\$ 845,773.55	\$ 139,554.77	\$ 93,925.92	\$ 1,222,713.77	\$ 1,131,429.77	\$ 832,781.91
PLGIT GENERAL	\$ 1,996,796.63	\$ 1,999,127.39	\$ 2,001,338.87	\$ 2,003,948.29	\$ 2,006,872.34	\$ 2,010,118.06	\$ 2,013,441.48	\$ 2,017,010.34	\$ 2,020,574.67	\$ 2,024,041.81	\$ 2,027,835.93	\$ 2,031,636.74	\$ 2,035,737.14
<b>TOTAL:</b>	<b>\$ 13,462,706.05</b>	<b>\$ 13,027,125.28</b>	<b>\$ 13,826,208.98</b>	<b>\$ 13,311,423.02</b>	<b>\$ 12,481,159.96</b>	<b>\$ 14,296,240.02</b>	<b>\$ 12,839,829.90</b>	<b>\$ 12,963,544.81</b>	<b>\$ 17,672,106.78</b>	<b>\$ 18,094,331.58</b>	<b>\$ 15,282,769.33</b>	<b>\$ 15,935,034.09</b>	<b>\$ 15,256,595.86</b>

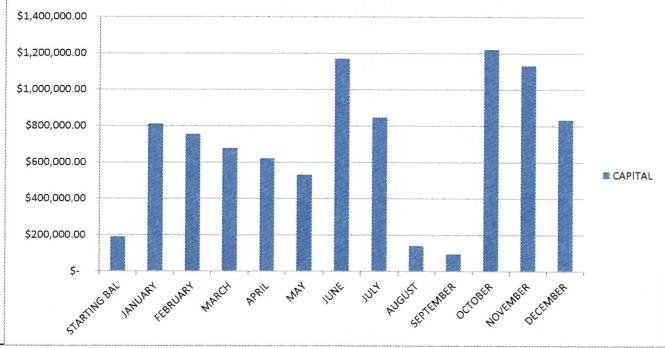
**2018 - OPERATING**



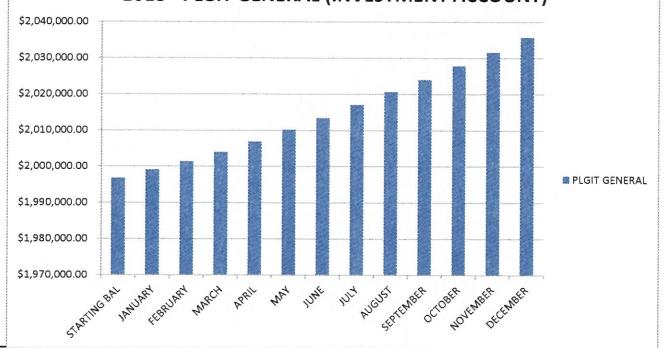
**2018 - SEWAGE**



**2018 - CAPITAL**



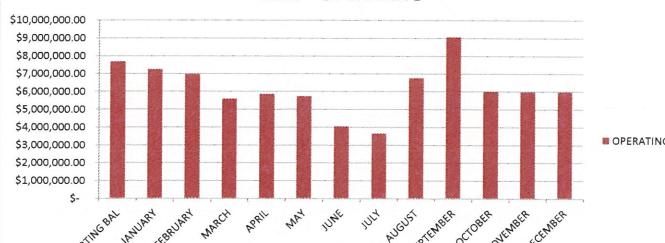
**2018 - PLGIT GENERAL (INVESTMENT ACCOUNT)**



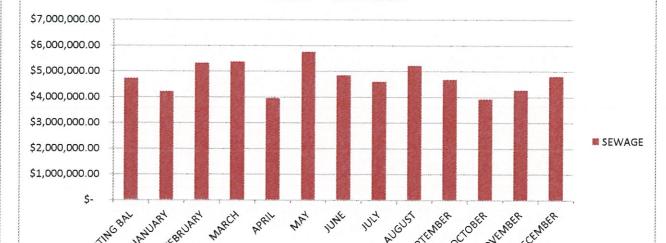
**2019**

ACCOUNT:	STARTING BAL	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
OPERATING	\$ 7,669,327.72	\$ 7,230,217.55	\$ 6,962,380.99	\$ 5,575,077.67	\$ 5,861,596.90	\$ 5,710,604.72	\$ 4,038,027.68	\$ 3,638,348.88	\$ 6,752,075.94	\$ 9,049,862.62	\$ 5,996,933.93	\$ 5,969,573.36	\$ 5,972,624.84
SEWAGE	\$ 4,718,749.09	\$ 4,208,222.93	\$ 5,317,537.47	\$ 5,358,612.96	\$ 3,947,477.82	\$ 5,757,442.85	\$ 4,844,731.33	\$ 4,592,620.44	\$ 5,210,536.32	\$ 4,685,494.32	\$ 3,910,656.44	\$ 4,264,928.15	\$ 4,800,936.09
CAPITAL	\$ 832,781.91	\$ 437,419.41	\$ 363,583.34	\$ 1,322,496.83	\$ 1,081,612.39	\$ 565,882.14	\$ 1,452,246.29	\$ 893,073.38	\$ 125,293.51	\$ 15,288.85	\$ 511,337.78	\$ 387,278.52	\$ 79,089.61
PLGIT GENERAL	\$ 2,035,737.14	\$ 2,040,100.62	\$ 2,044,072.16	\$ 2,048,443.10	\$ 2,052,635.03	\$ 2,056,897.35	\$ 2,060,977.04	\$ 2,065,111.06	\$ 2,069,076.64	\$ 2,072,811.47	\$ 2,076,433.94	\$ 2,079,534.06	\$ 2,082,647.57
<b>TOTAL:</b>	<b>\$ 15,256,595.86</b>	<b>\$ 13,915,960.51</b>	<b>\$ 14,687,573.96</b>	<b>\$ 14,304,630.56</b>	<b>\$ 12,943,322.14</b>	<b>\$ 14,090,803.06</b>	<b>\$ 12,395,982.34</b>	<b>\$ 11,189,153.76</b>	<b>\$ 14,156,982.41</b>	<b>\$ 15,823,457.26</b>	<b>\$ 12,495,362.09</b>	<b>\$ 12,701,314.09</b>	<b>\$ 12,935,298.11</b>

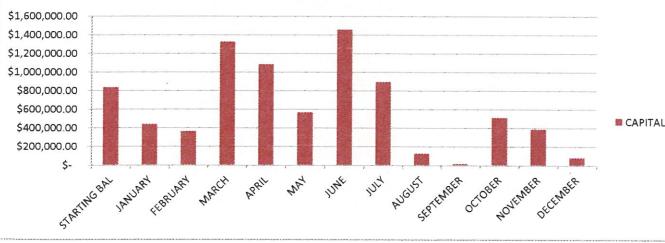
**2019 - OPERATING**



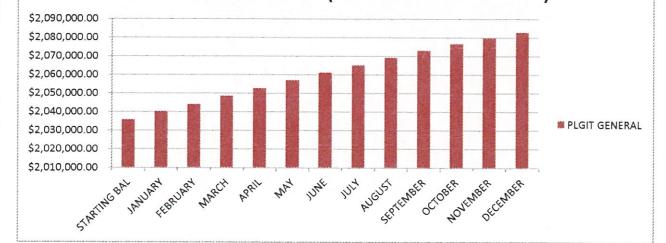
**2019 - SEWAGE**



**2019 - CAPITAL**



**2019 - PLGIT GENERAL (INVESTMENT ACCOUNT)**



**RESOLUTION NO. 2343**

**A RESOLUTION OF THE TOWNSHIP OF ROSS, COUNTY OF ALLEGHENY, AND COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS LOT AND BLOCK NUMBER (611-N-300) WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.**

**WHEREAS, the Township of Ross, hereinafter referred to as "Municipality", in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County are participating in the Allegheny County Vacant Property Program (Program); and**

**WHEREAS, certain properties have been submitted to the County for consideration under the Program known and identified as the Allegheny County Vacant Property Program (Program); and**

**WHEREAS, under the Program the Municipality is required to review the property acquisition and propose disposition, and submit its approval to the County that said acquisition and program resale is in accordance with the Municipality's Comprehensive Plan.**

**NOW, THEREFORE, BE IT RESOLVED by the Ross Township Board of Commissioners as follows:**

- 1. That Lot & Block 611-N-300 (Lincoln Ave Ext) has been reviewed by the Municipality and it approves that its acquisition and subsequent disposition under the Program would be in accordance with the comprehensive plan of the Municipality.**
- 2. That a certified copy of this Resolution should be forwarded to the County of Allegheny and the Redevelopment Authority.**

**BE IT DULY ADOPTED by the Board of Commissioners of the Township  
of Ross at a regular convened meeting held on the 20<sup>TH</sup> day of  
JANUARY, 2020.**

**ATTEST**

**ROSS TOWNSHIP**

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**Ronald L. Borczyk  
Manager/Secretary**

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**Stephen L. Korbel, Esq., President  
Board of Commissioners**



ALLEGHENY COUNTY  
ECONOMIC DEVELOPMENT

## 2019 SIDE YARD AND BLIGHTED STRUCTURE PROGRAM

### APPLICATION

Please submit the complete application and all required supporting documentation to the address below. Applications must be postmarked by **September 30, 2019** to be considered for this limited-time program. Applications will not be accepted via fax or e-mail.

Allegheny County Vacant Property Recovery Program - Applications  
One Chatham Center, Suite 900  
112 Washington Place  
Pittsburgh, PA 15219

ALLEGHENY WEBSITE LISTS ADDRESSES  
↓ AS LINCOLN AVE EXT.

#### SECTION 1: PROPERTY INFORMATION

Address	LEE AVE EXT PGH, PA 15237
Block and Lot # (Parcel ID)	0611-N-00300
Condition	<input checked="" type="checkbox"/> Vacant Lot <input type="checkbox"/> Vacant Structure
Approximate Size (in square feet)	2,500 SQ FT
Assessed value	\$ 1000
Has the property been tax delinquent for at least 3 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
Are you related to the record owner of the property?	<input type="checkbox"/> Yes (Please Specify _____) <input checked="" type="checkbox"/> No

#### SECTION 2: APPLICANT INFORMATION

Legal Name of Applicant(s) (The name of each individual or the entity applying for the property, as it should appear on all legal documents) <sup>1</sup>	AMANDA RHEA WATT PATRICK ADAM WATT
Address of Applicant (Street Address, City, State and Zip)	717 WASHINGTON BLVD EXT. PITTSBURGH, PA 15237
Name of Contact Person	AMANDA WATT
Telephone Number of Contact Person	Home: 412-860-1333 Other: N/A
Email Address of Contact Person (optional)	AMANDA.KOVACS.WATT@GMAIL.COM
Do you currently own property that shares a common boundary with the subject property?	Yes: <input checked="" type="checkbox"/> Homeowner Occupant <input type="checkbox"/> Business <input type="checkbox"/> Residential Rental Property <input type="checkbox"/> Other (Please specify _____) No: _____

## SECTION 4: ESTIMATED PURCHASE PRICE

(The purpose of this section is to ensure that applicants fully understand the pricing structure of the Program. Amounts listed in the section will be estimates only, and will not determine the actual costs of property acquisition. Please refer to the attached "Products and Pricing Structure".)

Estimated Appraised Value	\$ 1000.00
Provide an estimate of the property's value based upon recent comparable sales, the current assessed value of the property, etc.	
Good Faith Deposit	\$ 0
\$166.75 or 10 percent of the estimated Appraised Value for properties valued over \$2,000.00	
Parcel Fee	\$ WAIVED
Side Yard Abutting Applicant's Primary Residence - WAIVED	
Demolition of Blighted Structure - WAIVED	
Rehabilitation of Blighted Structure - \$1,400.00	
All Other Applications - \$3,000.00	
Closing Costs	\$ 500.00
Average \$500.00	
Estimated Total Purchase Price*	\$ 1500.00

\* Applicants may elect to purchase title insurance at an additional cost.

## SECTION 5: FINANCING

How you will fund the costs of purchasing the property and implementing your reuse/development plan (e.g. personal funds, line of credit, etc.)? Attach documentation of sufficient funds, such as a bank statement, letter of credit, etc.

PATRICK'S FEDERAL  
CREDIT UNION ACCOUNT  
(STATEMENT INCLUDED)

I hereby attest that the above written information is true and correct to the best of my knowledge. I have received, reviewed, and understand the Allegheny County Vacant Property Recovery Program's "Applicant Eligibility Requirements," "Property Eligibility Requirements," "Timeline for Payment and Acquisition," "Products and Pricing Structure for the 2019 Side Yard and Blighted Structure Program," and "Parcels with Existing/Future Structures Policy," and agree to abide by these policies. I understand that failure to submit all required information may result in the termination of my application. I understand the Redevelopment Authority of Allegheny County (RAAC) may share my application materials and information pertaining to my application as part of the application review and approval process.

I understand that my application will be considered for participation in the Allegheny County Vacant Property Recovery Program, but there is no guarantee of acceptance into the Program. The approval of an application and the acquisition and transfer of a property is at all times at the sole discretion RAAC and the Allegheny County Vacant Property Recovery Program. Neither the RAAC nor the Allegheny County Vacant Property Recovery Program guarantees the acquisition and/or transfer of any property.

8/25/2019  
Date

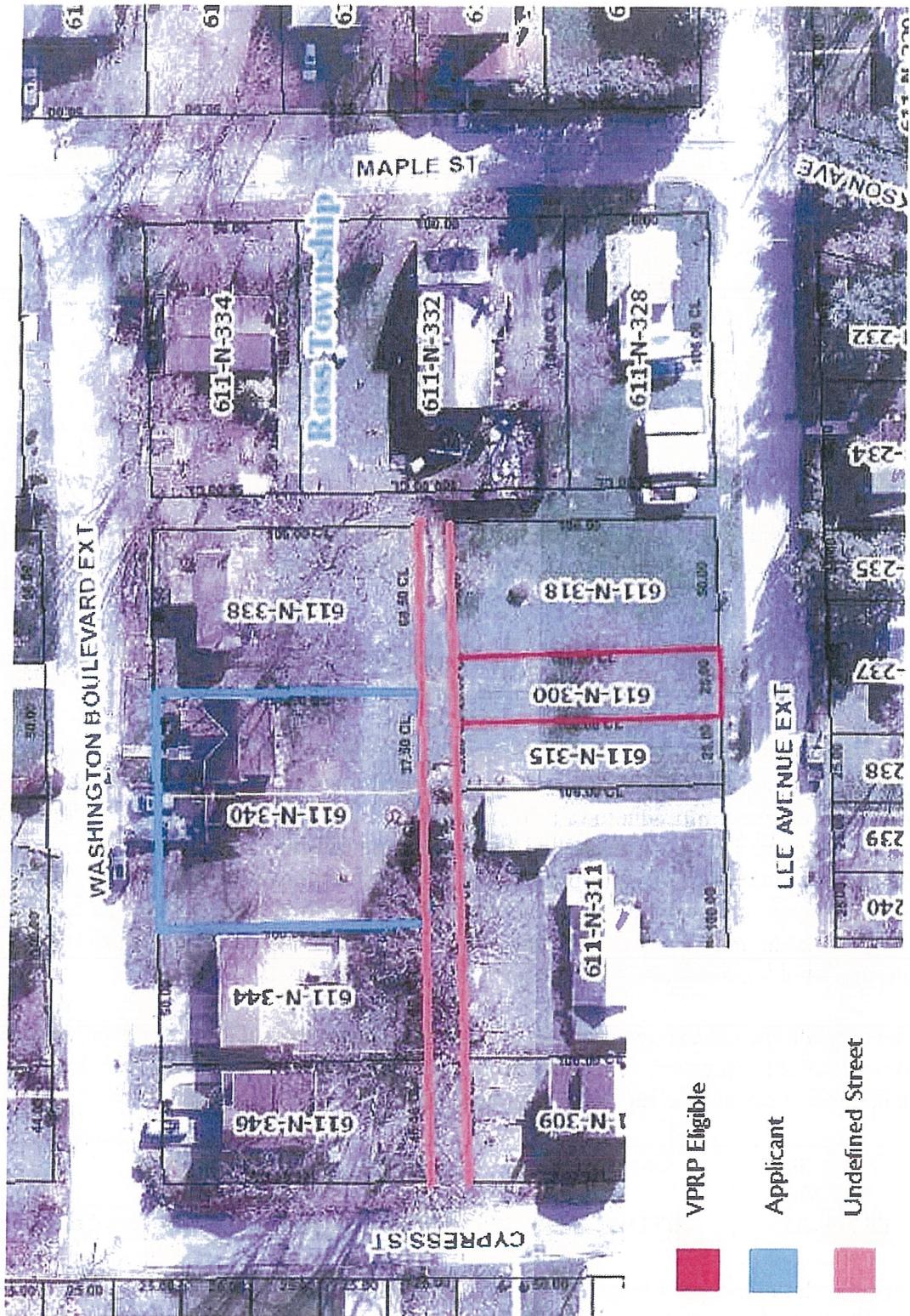
Amberlee Watt  
Signature

AMANDA WATT  
Print Name

8/25/2019  
Date

Patrick a. watt  
Signature

PATRICK WATT  
Print Name



Legal: Pennsville Manor 1st Plan Sec S Lot 11 = 25 x AVG 98.82

611-N-300

order to proceed with your application, all liens must be satisfied according to the Department of Court Records.

- 3) The following is an estimate of the approximate costs to you to acquire this property through the Program. Please note that this is an estimate and is subject to increase or decrease based upon the actual appraisal of the property.

<b>Block and Lot No. 611-N-300 (LINCOLN AVE EXT)</b>	
Estimated Appraised Value*	\$500.00 - \$1,000.00
Parcel Fee	WAIVED
Good Faith Deposit**	\$166.75
Estimated Closing Costs	\$500.00
<b>Total</b>	<b>\$ 1,166.75 - \$ 1,666.75</b>

\*Please note that this is an approximate value range and could increase or decrease pending the actual appraisal of this parcel.

\*\*The Good Faith Deposit is \$166.75 or 10% of the appraised value for properties valued over \$2,000.

If you still wish to acquire this property, please indicate your willingness to pay the estimated price outlined above by signing the statement included at the bottom of this letter. No payments are due at this time. Please do not submit the Good Faith Deposit or any other payment at this time.

- 4) Please submit proof of financing sufficient to cover the costs to acquire the property outlined in the program pricing structure above. Acceptable proof of financing includes an account statement, letter from the bank, letter of credit/line of credit, etc.

Please return all requested materials to my attention at the following address:

Louis Weyand  
Allegheny County Economic Development  
One Chatham Center, Suite 900  
112 Washington Place  
Pittsburgh, PA 15219

Should you have any questions or if you are no longer interested in acquiring the property, please contact me at 412-350-3723 or by email (Louis.Weyand@alleghenycounty.us).

Sincerely,



Louis Weyand, Program Coordinator  
Housing Division

Amanda Watt and Patrick Watt

Block/Lot 611-N-300

Page 4

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Please Complete and Return the Following:

I/We, Amanda Watt and Patrick Watt, have read the items above and understand and agree to the pricing structure of the Program.

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Signature

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Signature

---

Date

**AFFIDAVIT**

COMMONWEALTH OF PENNSYLVANIA )  
 ) SS:  
COUNTY OF ALLEGHENY )

Before me, a notary public, in and for said County and State, personally appeared Amanda Watt and Patrick Watt, who being duly sworn according to law, deposes and says that:

Their primary residence is 717 Washington Blvd. Ext. Pittsburgh, PA 15237.

Amanda Watt

Patrick Watt

Sworn to and subscribed

before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 2019.

## Notary Public

## --Results--

Block Lot Number: 611N315

Search

Block/Lot	Filing Date	Case ID	Case Type	Municipality	Ward	Last Docket Filing	Tax Amount	Tax Year	Property Descript
611N315	7/22/2016	DTD-16-085857	Allegheny County Tax Lien	Ross Township	0	Tax Lien	4.73	2015	PERRYSVILLE DEVELOPMENT COMPANY PLAN L SECS = 25.00 X 104 25.00 X 106.00

&lt;

&gt;

Showing 1 to 1 of 1 rows

## AFFIDAVIT

COMMONWEALTH OF PENNSYLVANIA )  
COUNTY OF ALLEGHENY ) SS:  
 )

Before me, a notary public, in and for said County and State, personally appeared Amanda Watt and Patrick Watt, who being duly sworn according to law, deposes and says that:

Their primary residence is 717 Washington Blvd. Ext. Pittsburgh, PA 15237.

Amanda Watt  
Amanda Watt

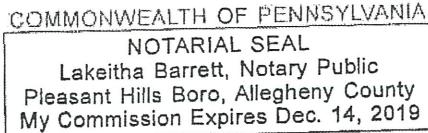
Patrick Watt  
Patrick Watt

Sworn to and subscribed

before me this 4 day  
of November, 2019.

Notary Public

Lakeitha Barrett





ALLEGHENY COUNTY  
ECONOMIC DEVELOPMENT

ALLEGHENY COUNTY  
VACANT PROPERTY RECOVERY PROGRAM

ASSESSMENT OF PROPERTY BY MUNICIPAL CODE OFFICIAL

Block and Lot No.: 611-N-300

Mailing Address: LINCOLN AVE EXT

Date of Inspection:

Municipality: Ross

Property Status as of Date of Inspection:  Structure exists on property

Structure has been demolished

Property is a vacant lot

Occupancy Status as of Date of Inspection:  Structure is vacant  
(If structure exists.)

Structure is occupied

Do any of the following conditions exist on the property as of the date of inspection? Please check all that apply.

	Property contains a structure (Check all that apply)	Property does NOT contain a structure (Check all that apply)
Because of its physical condition or use it is regarded as a public nuisance at common law or has been declared a public nuisance in accordance with the local housing, building, plumbing, fire and related codes.		
Because of its physical condition, use or occupancy it is considered an attractive nuisance to children including but not limited to abandoned wells, shafts, basements, excavations and unsafe fences or structures.		
Dwelling which because it is dilapidated, unsanitary, unsafe, vermin-infested or lacking in the facilities and equipment required by the housing code of the municipality, has been designated by the department responsible for enforcement of the code as unfit for human habitation. <i>(Please attach a copy of the notice provided by the municipality to the record owner.)</i>		Not applicable
It is a fire hazard, or is otherwise dangerous to the safety of persons or property.		Not applicable
The utilities, plumbing, heating, sewerage or other facilities have been disconnected, destroyed, removed, or rendered ineffective so that it is unfit for its intended use.		Not applicable



## CONFLICT OF INTEREST FORM

All applicants requesting participation in an Allegheny County Economic Development (ACED) or Redevelopment Authority of Allegheny County (RAAC) program are requested to disclose whether they or any of their relatives are one or more of the following:

1. An employee of Allegheny County;
2. An elected or appointed official at the local, county, state or federal level; and/or
3. A person who has a personal financial interest or benefit and/or has decision-making ability that could influence the outcome of any application.

If one or all of these categories applies, a formal Conflict of Interest waiver must be obtained from the appropriate party. If the source of funding for your participation in an ACED/RAAC program is the U. S. Department of Housing and Urban Development (HUD), then a formal Conflict of Interest waiver must be submitted to HUD for approval.

**APPLICANT INSTRUCTIONS:** Please read all of the sections below and complete all sections as applicable to each applicant. More than one section may apply. Please sign the bottom of the form.

Check the appropriate box for each category			Category
I am*	I am related to*	I am not nor am I related to	
		✓	An Allegheny County Employee
		✓	An Elected or Appointed Official
		✓	A person who has a personal financial interest or benefit and/or has decision-making ability that could influence the outcome of any application.

\* If you checked anything in the "I am" and/or the "I am related to" Category above, please provide the following information regarding this relation (attach additional pages as necessary):

Name	Title	Organization/Department	Relationship to Applicant

I/we acknowledge and agree that any misrepresentation contained in this Conflict of Interest Disclosure may result in the cancellation of my application for acquisition assistance or, if the misrepresentation is discovered after the acquisition assistance has been granted, I/we may be required to repay the entire amount of acquisition assistance upon demand.

AMANDA WATT  
Applicant Name (Printed)

Amanda Watt  
Applicant Signature

8/25/2019  
Date

PATRICK WATT  
Co-Applicant Name (Printed)

Patrick Watt  
Co-Applicant Signature

8/25/2019  
Date

LEE AVE EXT  
Address (Property applied for)

0611-N-00300  
Block/Lot

ROSS TOWNSHIP  
Municipality

In addition, the applicant(s) have completed all required Municipal Conflict of Interest processes and it has been determined that no Conflict of Interest exists. Copies of such documentation will be made available to ACED/RAAC upon request.

Dominic Rickett  
Municipal Official Name (Printed)

Dominic Rickett  
Municipal Official Signature

12-4-2019  
Date

## **RESOLUTION NO. 2344**

**A RESOLUTION OF THE TOWNSHIP OF ROSS, COUNTY OF ALLEGHENY, AND COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS LOT AND BLOCK NUMBER (161-S-336) WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.**

**WHEREAS, the Township of Ross, hereinafter referred to as "Municipality", in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County are participating in the Allegheny County Vacant Property Program (Program); and**

**WHEREAS, certain properties have been submitted to the County for consideration under the Program known and identified as the Allegheny County Vacant Property Program (Program); and**

**WHEREAS, under the Program the Municipality is required to review the property acquisition and propose disposition, and submit its approval to the County that said acquisition and program resale is in accordance with the Municipality's Comprehensive Plan.**

**NOW, THEREFORE, BE IT RESOLVED by the Ross Township Board of Commissioners as follows:**

- 1. That Lot & Block 161-S-336 (Gallagher Avenue) has been reviewed by the Municipality and it approves that its acquisition and subsequent disposition under the Program would be in accordance with the comprehensive plan of the Municipality.**
  
- 2. That a certified copy of this Resolution should be forwarded to the County of Allegheny and the Redevelopment Authority.**

**BE IT DULY ADOPTED by the Board of Commissioners of the Township  
of Ross at a regular convened meeting held on the    day of                     
, 2020.**

**ATTEST**

**ROSS TOWNSHIP**

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**Ronald L. Borczyk  
Manager/Secretary**

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**Stephen L. Korbel, Esq., President  
Board of Commissioners**



ALLEGHENY COUNTY  
ECONOMIC DEVELOPMENT

ALLEGHENY COUNTY  
VACANT PROPERTY RECOVERY  
PROGRAM

APPLICATION

Please submit the complete application and all required supporting documentation to the address below. Applications will not be accepted via fax or e-mail. Failure to submit all required information may result in termination of the application.

Allegheny County Vacant Property Recovery Program - Applications  
One Chatham Center, Suite 900  
112 Washington Place  
Pittsburgh, PA 15219

SECTION 1: PROPERTY INFORMATION

Address	<input checked="" type="checkbox"/> Gallagher Ave
Block and Lot # (Parcel ID)	1615 336
Condition	<input checked="" type="checkbox"/> Empty Lot <input type="checkbox"/> Vacant Lot <input type="checkbox"/> Vacant Structure
Approximate Size (in square feet)	40 X 100
Assessed value	\$ 1500.00
Has the property been tax delinquent for at least 3 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
Are you related to the record owner of the property?	<input type="checkbox"/> Yes (Please Specify _____) <input checked="" type="checkbox"/> No

SECTION 2: APPLICANT INFORMATION

Legal Name of Applicant(s) (The name of each individual or the organization applying for the property, as it should appear on all legal documents) <sup>1</sup>	George milligan Ryan milligan (son)
Address of Applicant (Street Address, City, State and Zip)	91 Transuaria AVE Pittsburgh Pa, 15217
Name of Contact Person	George milligan
Telephone Number of Contact Person	412 Home: 523-0977 Other:
Email Address (optional)	Gmardaddy0@aol.com
Do you currently own property that shares a common boundary with the subject property?	Yes: <input checked="" type="checkbox"/> Homeowner Occupant <input type="checkbox"/> Business <input type="checkbox"/> Residential Rental Property <input type="checkbox"/> Other (Please specify _____)
	No: _____

<p>Please identify the address and Block and Lot number of all property that you own in Allegheny County, including property owned individually, jointly, or owned by any entity (LLC, corporation, partnership, etc.) in which you have an interest.</p>	<p>91 Transvaal Ave Parcel ID 01615 0033 B-0000-00</p>
---	--

<sup>1</sup> If the applicant is an entity, a request for additional information will follow.

### SECTION 3: REUSE/DEVELOPMENT PLAN

<p>Please describe the current condition of the property.</p>	<p>Empty Lot that I have taken care of since 1995</p>
<p>How will you use the property (ex. side yard, residential rental property, etc.)? Please be specific.<sup>1</sup></p>	<p>Extend my current yard</p>
<p>If you own abutting property, how does your proposed re-use relate to that property?</p>	<p>my lot size will be 80x100 after I own it</p>
<p>Describe any changes or improvements you will make to the condition of the property. Please be specific.<sup>1</sup></p> <p><i>If the property has or will have a structure on it, you must also submit all information outlined in the attached Parcels with Existing/Future Structures Policy.</i></p>	<p>None I have been cutting &amp; cleaning leaves on it since 1995</p>
<p>What are the estimated costs of these improvements?<sup>2</sup></p>	<p>\$ My time &amp; Labor</p>

<sup>1</sup> Applicants are responsible for ensuring that their plan adheres to all local zoning, property maintenance, and building code requirements and should contact the municipality in advance to determine the applicable requirements. Applicants may be required to provide information about these requirements as part of the application process.

<sup>2</sup> Depending upon the applicant's proposed plan, applicants may be required to submit supplemental information, such as bids or quotes, schematic plans, and information about relevant experience.







One Chatham Center, Suite 900  
112 Washington Place  
Pittsburgh, PA 15219

Administered by  
Allegheny County  
Economic Development

TEL (412) 350-1000 • FAX (412) 642-2217

November 25, 2019

George Milligan & Ryan Milligan  
91 Transvaal Avenue  
Pittsburgh, PA 15212

RE: Allegheny County Vacant Property Recovery Program Application  
Block and Lot No. 161-S-336 (Gallagher Ave)

Dear George Milligan & Ryan Milligan:

This letter is in response to your application to acquire the above referenced property through the Allegheny County Vacant Property Recovery Program. Thank you for your interest in our Program.

In order to further consider your application, we request that the following items be submitted or clarified **within 60 days of the date of this letter**, or your application will be closed:

- 1) The following is an estimate of the approximate costs to you to acquire this property through the Program. Please note that this is an estimate and is subject to increase or decrease based upon the actual appraisal of the property.

Block and Lot No. 161-S-336 (GALLAGHER AVE)	
Estimated Appraised Value*	\$1,000.00 - \$1,500.00
Parcel Fee	\$3,000.00
Good Faith Deposit**	\$ 166.75
Estimated Closing Costs	\$500.00
<b>Total</b>	<b>\$4,666.75 - \$5,166.75</b>

\*Please note that this is an approximate value range and could increase or decrease pending the actual appraisal of this parcel.

\*\*The Good Faith Deposit is \$166.75 or 10% of the appraised value for properties valued over \$2,000.

If you still wish to acquire this property, please indicate your willingness to pay the estimated price outlined above by signing the statement included at the bottom of this letter. No payments are due at this time. Please do not submit the Good Faith Deposit or any other payment at this time.

George Milligan & Ryan Milligan  
Block/Lot 161-S-336  
Page 2

- 2) Please submit two color photographs showing the current condition of the exterior of the property following the demolition of the structure on 87 Transvaal Avenue.

Please return all requested materials to my attention at the following address:

Louis Weyand  
Allegheny County Economic Development  
One Chatham Center, Suite 900  
112 Washington Place  
Pittsburgh, PA 15219

Should you have any questions or if you are no longer interested in acquiring the property, please contact me at 412-350-3723 or by email (Louis.Weyand@alleghenycounty.us).

Sincerely,



Louis Weyand, Program Coordinator  
Housing Division

George Milligan & Ryan Milligan  
Block/Lot 161-S-336  
Page 3

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Please Complete and Return the Following:

I/We, George Milligan & Ryan Milligan, have read the items above and understand and agree to the pricing structure of the Program.

George Milligan  
Signature

George Milligan

Ryan Milligan  
Signature

Ryan Milligan

11/28/19  
Date



ALLEGHENY COUNTY  
ECONOMIC DEVELOPMENT

## ALLEGHENY COUNTY VACANT PROPERTY RECOVERY PROGRAM

### CONFLICT OF INTEREST FORM

All applicants requesting participation in an Allegheny County Economic Development (ACED) or Redevelopment Authority of Allegheny County (RAAC) program are requested to disclose whether they or any of their relatives are one or more of the following:

1. An employee of Allegheny County;
2. An elected or appointed official at the local, county, state or federal level; and/or
3. A person who has a personal financial interest or benefit and/or has decision-making ability that could influence the outcome of any application.

If one or all of these categories applies, a formal Conflict of Interest waiver must be obtained from the appropriate party. If the source of funding for your participation in an ACED/RAAC program is the U. S. Department of Housing and Urban Development (HUD), then a formal Conflict of Interest waiver must be submitted to HUD for approval.

**APPLICANT INSTRUCTIONS:** Please read all of the sections below and complete all sections as applicable to each applicant. More than one section may apply. Please sign the bottom of the form.

Check the appropriate box for each category			Category
I am*	I am related to*	I am not nor am I related to	
		<input checked="" type="checkbox"/>	An Allegheny County Employee
		<input checked="" type="checkbox"/>	An Elected or Appointed Official
		<input checked="" type="checkbox"/>	A person who has a personal financial interest or benefit and/or has decision-making ability that could influence the outcome of any application.

\* If you checked anything in the "I am" and/or the "I am related to" Category above, please provide the following information regarding this relation (attach additional pages as necessary):

Name	Title	Organization/Department	Relationship to Applicant

I/we acknowledge and agree that any misrepresentation contained in this Conflict of Interest Disclosure may result in the cancellation of my application for acquisition assistance or, if the misrepresentation is discovered after the acquisition assistance has been granted, I/we may be required to repay the entire amount of acquisition assistance upon demand.

George Milligan  
Applicant Name (Printed)

George Milligan  
Applicant Signature

11/11/19  
Date

Ryan Milligan  
Co-Applicant Name (Printed)

Ryan Milligan  
Co-Applicant Signature

11/11/19  
Date

1615 336  
Address (Property applied for)

Block/Lot

Ross  
Municipality

Dominic Rickett  
Municipal Official Name (Printed)

Dominic Rickett  
Municipal Official Signature

12-4-2019  
Date



ALLEGHENY COUNTY  
ECONOMIC DEVELOPMENT

ALLEGHENY COUNTY  
VACANT PROPERTY RECOVERY PROGRAM

CODE VIOLATION REVIEW

The following Applicant has applied to the Allegheny County Vacant Property Recovery Program for a property located in Ross. To be eligible for the Program, an Applicant cannot have outstanding code violations on any property in which the Applicant has an ownership interest. We request your assistance in verifying this.

**Applicant:** George Milligan & Ryan Milligan

**Properties Owned by Applicant:** Based upon information provided by the Applicant in Section 2 of the application and a search of Allegheny County Department of Real Estate Records, properties in which the Applicant has an ownership interest located in Ross include, but may not be limited to, those listed below. Please add additional properties to the list as necessary.

Parcel ID	Owner Name	Address	Municipality
161-S-338	MILLIGAN GEORGE J	91 TRANSVAAL AVE	ROSS

Does the Applicant have any outstanding code violations on any property in which the Applicant has an ownership interest in the Township of Ross?

Yes (Please provide documentation.)

No

Dominic Rickett, Director of Community Dev.

Name and Title

Dominic Rickett

Signature

12-4-2019

Date of Review



ALLEGHENY COUNTY  
ECONOMIC DEVELOPMENT

ALLEGHENY COUNTY  
VACANT PROPERTY RECOVERY PROGRAM

ASSESSMENT OF PROPERTY BY MUNICIPAL CODE OFFICIAL

Block and Lot No.: 161-S-336

Mailing Address: GALLAGHER AVE

Date of Inspection:

Municipality: Ross

Property Status as of Date of Inspection:

Structure exists on property

Structure has been demolished

Property is a vacant lot

Occupancy Status as of Date of Inspection:

(If structure exists.)

Structure is vacant

Structure is occupied

Do any of the following conditions exist on the property as of the date of inspection? Please check all that apply.

	Property contains a structure (Check all that apply)	Property does NOT contain a structure (Check all that apply)
Because of its physical condition or use it is regarded as a public nuisance at common law or has been declared a public nuisance in accordance with the local housing, building, plumbing, fire and related codes.		
Because of its physical condition, use or occupancy it is considered an attractive nuisance to children including but not limited to abandoned wells, shafts, basements, excavations and unsafe fences or structures.		
Dwelling which because it is dilapidated, unsanitary, unsafe, vermin-infested or lacking in the facilities and equipment required by the housing code of the municipality, has been designated by the department responsible for enforcement of the code as unfit for human habitation. <i>(Please attach a copy of the notice provided by the municipality to the record owner.)</i>		Not applicable
It is a fire hazard, or is otherwise dangerous to the safety of persons or property.		Not applicable
The utilities, plumbing, heating, sewerage or other facilities have been disconnected, destroyed, removed, or rendered ineffective so that it is unfit for its intended use.		Not applicable

It is a vacant or unimproved lot or parcel of ground in a predominantly built-up-neighborhood, which by reason of neglect or lack of maintenance has become a place for accumulation of trash and debris, or a haven for rodents or other vermin.	Not applicable	✓
It is vacant and has not been rehabilitated within one year of the receipt of notice to rehabilitate from the appropriate code enforcement agency. (Please attach a copy of the notice sent by the municipality to the record owner.)		
None of the above conditions apply.		

Dominic Rieckert

Signature of Director of Code Enforcement

Dominic Rieckert

Printed Name

12-4-2019

Date

**ORDINANCE NO. \_\_\_\_**

**TOWNSHIP OF ROSS  
ALLEGHENY COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF THE TOWNSHIP OF ROSS, COUNTY OF ALLEGHENY, PENNSYLVANIA TO REZONE PARCEL 216-L-115, AS CREATED BY THE PURCELL PLAN AND RECORDED ON DECEMBER 16, 2019 IN PLAN BOOK 303 PAGE 197, FROM AN R-2 TO AN R-3 ZONING DISTRICT FOR A FUTURE RESIDENTIAL DEVELOPMENT**

**WHEREAS**, Ross Township has received a request from the land owner to rezone a parcel 216-L-115 as created by the Purcell Plan of subdivision and lot consolidation, approved by the Township and recorded with the Allegheny County Department of Real Estate in Plan Book 303, Page 197; and

**WHEREAS**, the landowner has requested that said property be rezoned from an R-2 Zoning District to a R-3 Zoning District for the purpose of a future residential development; and

**NOW THEREFORE**, the Board of Commissioners of Ross Township, Allegheny County, Pennsylvania hereby ordains and enacts, repealing and replacing the referenced sections of the Zoning Map and to place all portions of said parcel in an R-2 Zoning District as shown in exhibit A and B.

**SECTION 1:**

Any ordinance or part thereof in conflict herewith, is hereby repealed to the extent of said conflict.

**SECTION 2:**

The amendments to this Ordinance shall take effect in accordance with applicable law.

**ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF ROSS TOWNSHIP THIS \_\_\_\_ TH DAY OF \_\_\_\_\_, 2020.**

**ATTEST:**

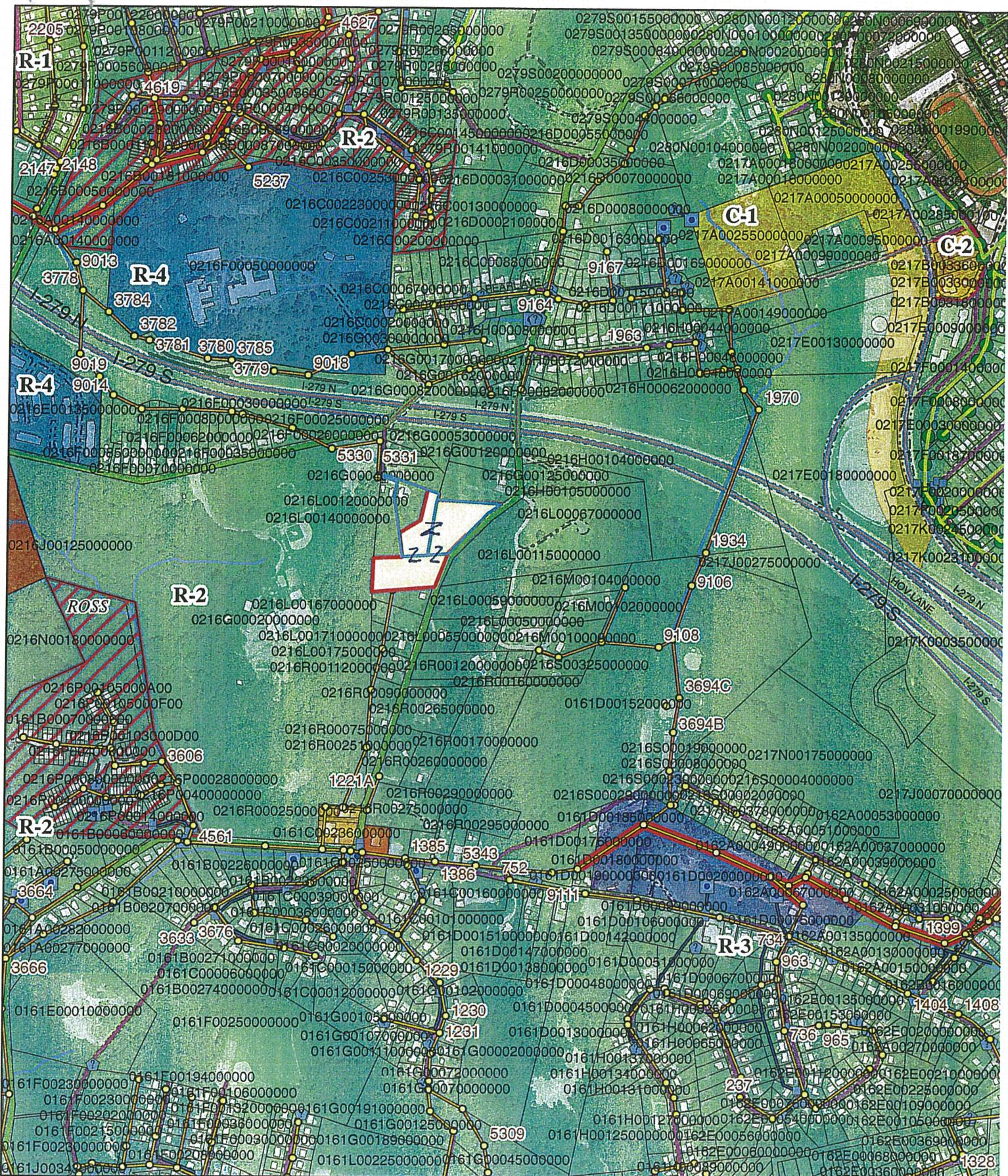
**TOWNSHIP OF ROSS**

**BY:**

**Ronald Borczyk  
Manager/Secretary**

**Stephen L. Korbel, Esq.  
President, Board of Commissioners**

EXHIBIT A



Date: 4/4/2017

# Ross Township

## Request to Re-Zone to R3

NOTE: ALL SIGNATURES MUST BE MADE WITH A BLUE FELT TIP INK PEN!

We, Mark A. Purcell & Karen L. Purcell (deceased), owners of the land shown on **The Purcell Plan**, hereby adopt this as our plan of lots and irrevocably dedicate all streets and other property identified for dedication on the plan to the Township of Ross. This adoption and dedication shall be binding upon our heirs, executors, and assigns.

IN WITNESS OF WHICH, to this I set my hand and seal this 26 day of Nov, 2019

ATTEST:

*Jeanne E. Purcell*  
Notary Public

*Mark A. Purcell*  
Mark A. Purcell

Before me, the undersigned Notary Public in and for the Commonwealth of Pennsylvania and County of Allegheny, personally appeared the above named **Mark A. Purcell & Karen L. Purcell (deceased)**, and acknowledged the foregoing adoption and dedication to be their act.

Witness my hand and notarial seal this 26 day of Nov, 2019

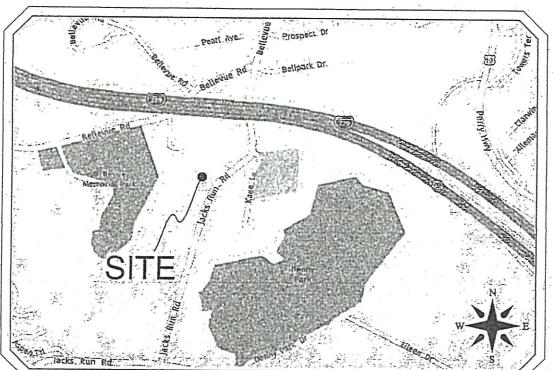
My commission expires the 7 day of Sept, 2022

**Commonwealth of Pennsylvania - Notary Seal**  
Jeanne E. Purcell, Notary Public  
Allegheny County  
My commission expires September 7, 2022  
Commission number 1016490  
(Seal)  
Member, Pennsylvania Association of Notaries

We hereby certify that the title to the property contained in **The Purcell Plan** is in the name of **Mark A. Purcell & Karen L. Purcell (deceased)** and is recorded in deed book volume 5224, page 617, deed book volume 6610, page 528 & deed book volume 10136, page 147. We further certify that there is no mortgage, lien or other encumbrance against this property.

*Jeanne E. Purcell*  
Witness

*Mark A. Purcell*  
Mark A. Purcell



VICINITY MAP

The Township of Ross agrees not to issue building permits until the "Planning Module for Land Development" has been approved in accordance with the regulations of the Pennsylvania Department of Environmental Protection.

12-09-2019  
Date

*R. Tait Holly*  
Municipal Official

Reviewed by the Allegheny County Department of Economic Development on this 13<sup>th</sup> day of December, 2019.

*19-321*  
2655  
Director

I, Lee A. Tait, certify that, to the best of my information, knowledge and belief the survey and plan shown hereon are correct and accurate to the standards required.

11-26-2019  
Date

*Lee A. Tait*  
Reg. No. SU 055571-E

I certify that this plan meets all engineering and design requirement of the applicable ordinances of the Township of Ross, except as departures have been authorized by the appropriate officials of the municipality.

12-3-2019  
Date

*Registered Professional Engineer*  
Ross Township Engineer  
Reg. No. PE OG29GZ

Reviewed by the Planning Commission of the Township of Ross, this 26<sup>th</sup> day of September, 2019.

*David A. Johnson*  
Secretary

*David A. Johnson*  
Chairperson

Approved by the Board of Commissioners of the Township of Ross, by resolution this 21<sup>st</sup> day of September, 2019.

*David A. Johnson*  
Secretary

*David A. Johnson*  
Chairperson/President

The Board of Commissioners of the Township of Ross gives notice that, in approving this plan for recording, the Township of Ross assumes no obligation to accept the dedication of any streets, land or public facilities and has no obligation to improve or maintain such streets, land or facilities.

*David A. Johnson*  
Secretary

*David A. Johnson*  
Head of governing body

Underground utilities have been plotted from available information and the locations must be considered approximate. Other underground utilities may exist which are not shown. It will be the contractor's responsibility to ascertain all physical locations of utility lines prior to the time of construction. In no way shall the contractor hold the surveyor responsible for any utility locations shown or not shown on this plan.

Pennsylvania legislation, act 38, requires notification to utility companies prior to any digging, drilling, blasting, or excavation. For location requests in the state of Pennsylvania call toll free.

1-800-242-1776 S/N: 20193021784



Notes:

- Property subject to any issues that may be revealed by a current and complete title report. (None provided)
- Declaration is made to the original purchaser of this survey. It is not transferable to additional institutions or subsequent owners. Copies of this plan without an impression seal are void and are for reference only.
- Utilities shown for this survey must be considered approximate. Additional underground utilities may exist and their respective easements. A PA One-Call must be placed prior to any design or construction.
- Property subject to current Township zoning ordinances.
- Jacks Run Road is a County Road. A Highway Occupancy Permit will be required to access Lot 2 from Jacks Run Road.
- The dwelling and shed are existing non-conforming structures.

R2 - 1 AND 2 FAMILY RESIDENTIAL (ENTIRE SITE ZONED R2)	
REQUIRED (SINGLE-FAMILY / DUPLEX)	
MIN. LOT AREA	6,500 / 5,000 SQ. FT.
MIN. LOT WIDTH	60 / 100 FEET
MAX. BLDG. HEIGHT	35 FEET
FRONT YARD	25 FEET
SIDE YARD	10 FEET
REAR YARD	30 FEET

LOT AREA TABULATION	
B&L: 216-L-115	B&L: 216-L-120
EXISTING AREA 57,832.56 Sq. Feet	EXISTING AREA 55,782.62 Sq. Feet
1.328 Acres	1.510 Acres
LOT 1	
PROPOSED AREA 36,295.84 Sq. Feet	PROPOSED AREA 143,860.22 Sq. Feet
0.833 Acres	3.303 Acres
LOT 2	
PROPOSED AREA 143,860.22 Sq. Feet	PROPOSED AREA 143,860.22 Sq. Feet
3.303 Acres	3.303 Acres
TOTAL PLAN AREA: 180,156.06 Sq. Ft.	
4.136 Acres	

0 50 100 150

SCALE

OWNER:  
MARK PURCELL  
9 McILRATH ROAD  
PITTSBURGH, PA 15229  
412.952.0991

SURVEYOR:  
TAIT ENGINEERING INC.  
908 PERRY HIGHWAY  
PITTSBURGH, PA 15229  
412.364.6090

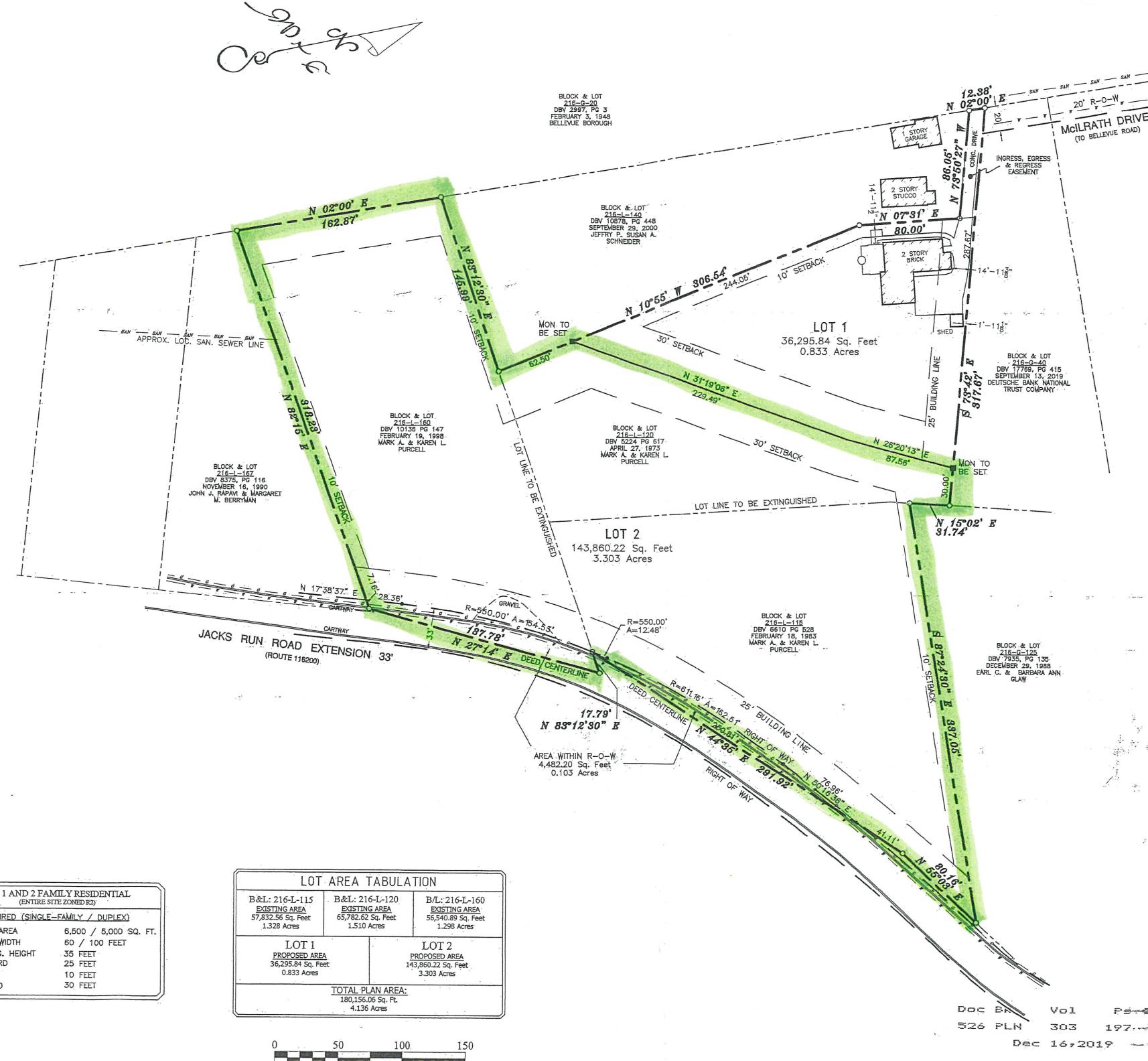
THE PURCELL PLAN  
BEING A LOT LINE REVISION OF ALLEGHENY COUNTY  
TAX PARCELS: 216-L-115, 120 & 160  
SITUATE IN  
ROSS TOWNSHIP,  
ALLEGHENY COUNTY, PA.  
MADE FOR  
MARK PURCELL

Date: August 12, 2019  
Scale: 1" = 50'  
Drawn By:  
Reviewed By: LAT  
File Number: 34195  
CAD File: 19.0185  
Revisions:  
October 29, 2019  
November 22, 2019  
November 26, 2019

908 Perry Highway  
Pittsburgh, Pennsylvania 15229  
tel: 412.364.6090  
fax: 412.364.6716  
e: taiteng@taitengineering.net

REGISTERED SURVEYOR  
Reg. No. SU055571E

TAIT  
ENGINEERING, INC.



**FILE COPY**

SP-19-1

**ROSS TOWNSHIP**  
**1000 Ross Municipal Drive**  
**Pittsburgh, PA 15237**  
**Phone: (412) 931-7055 Fax: (412) 931-3508**

### APPLICATION FOR SITE PLAN APPROVAL

#### PROPERTY INFORMATION

Property Address: 7910-7920 Perry Highway, Pittsburgh, PA, 15237 Zoning District: C1 Ward: 9  
 Owners Name: See Attachment # 1 Parcel Number: 0011 - L - 00060 - 0000-00  
 Address: 11 Parkway Center, Suite # 300 Phone: (412) 921-6100  
 City: Pittsburgh State: PA Zip Code: 15220 Fax: (412) 921-0913

#### APPLICANT INFORMATION

Name: Kossman Development Company  
 Address: 11 Parkway Center, Suite # 300 Phone: (412) 921-6100  
 City: Pittsburgh State: PA Zip Code: 15220 Fax: (412) 921-0913

What is the applicant's interest in this application?  Owner  Agent  Lessee  Other -

12/05/2018

Date of Application

Signature

#### SITE PLAN INFORMATION

Present use of Property: Retail Lot size: 11.068 Acres Acres or square feet.  
 Description of Proposed Project The proposed Perry Highway Development is a mixed-use development which will include Perry View Apartments, Fitness Center, Self Storage, Rite Aid, and Retail Components.

Location of Proposed Site Plan (if different from property information): Same as in property information

#### STATEMENT OF TRUTH

##### COMMONWEALTH OF PENNSYLVANIA COUNTY OF ALLEGHENY

Deponent, being duly sworn, says they are the:

Owner of record of the property for which this application is made, and that all the statements and data furnished with this application are true and correct. I am also aware that independent engineering review fees are my responsibility and an escrow account fee will be collected at time of application and may have to be replenished if all funds are exhausted.

Authorized agent for the owner of record of the property for which this application is made and as such has express authority to bind such owner to all terms and conditions set forth by Ross Township pursuant to this application, and that all statements and data furnished with this application are true and correct. I am also aware that independent engineering review fees are my responsibility and an escrow account fee will be collected at time of application and may have to be replenished if all funds are exhausted.

#### COMMONWEALTH OF PENNSYLVANIA

##### NOTARIAL SEAL

Holly Bliss, Notary Public  
 Green Tree Boro, Allegheny County, PA  
 My Commission Expires Jan. 4, 2020 Public

Sworn to and subscribed before me this 1st day of December 20 18

Kossman Development Company

Applicant (signature)

Applicant (printed)

#### CONDITIONS FOR FILING

Twelve (12) collated sets and PDF file or TIF on a CD or flash drive of this application and all other pertinent information (survey, site plan, drawings, photographs, etc.) are required to be submitted to the Building Inspection/Zoning Department twenty-one (21) days prior to the Planning Commission meeting. All specifications/drawings must be prepared and sealed by a licensed professional engineer, architect or land surveyor. Please refer to the checklist on the reverse side of this application to insure proper submittals. Any information left blank on this application will result in your application being denied and returned to the applicant. Please note that the correct fee must be paid with your application.

#### ADDITIONAL INFORMATION

Following site plan submission and before the Planning Commission meeting, an independent engineering review will be conducted by a consultant hired by the Township at the applicant's expense. A copy of the Township's review comments will be sent to the applicant a few days prior to the Planning Commission meeting. The applicant must address these comments in writing and at the Planning Commission meeting. This application becomes null and void if no action by applicant has transpired after twelve (12) months of final approval by the Board of Commissioners.

#### FILING FEES BASED ON ZONING DISTRICTS

R-1 & R-2: \$100.00 per acre ≤ 10 acres, \$75.00 each additional acre >10: \$250.00 minimum; + \$2,000.00 escrow  
 All Others: \$100.00 per acre ≤ 10 acres, \$75.00 each additional acre >10: \$350.00 minimum; + \$3,000.00 escrow

**SITE PLAN CHECKLIST**

- 1. Twelve (12) sets of plans (three (3) full size sets and nine (9) reduced size sets, no smaller than 11" x 17") sealed by a registered design professional in the Commonwealth of Pennsylvania must be submitted showing the following items.
- 2. The application and plans/drawings must also be submitted in PDF format (preferred) or TIF on either a CD or flash drive.

*Preliminary Plan Review (Items 1-8 shall be completed on checklist)*

*Final Plan Review (Items 1-9 shall be completed on checklist)*

- 3. Key map for purpose of locating property.
- 4. Existing zoning of site and all adjoining properties.
- 5. Project Narrative.
- 6. Applicant required to pay all professional service fees upon receipt of invoice from Ross Township and/or plan review engineering firm.
- 7. Preliminary Conference (Informal); held following adjournment of regular Planning Commission meeting. Requests for Preliminary Conferences must be made one (1) week prior to the Planning Commission meeting. Applicant understands no formal action will be taken.
- 8. Preliminary Plan Review:
  - Application filed and fee paid at least 18 days before meeting.
  - 12 sets of preliminary plans (Three (3) full size sets and nine (9) reduced size sets, no smaller than 11" x 17") sealed by a registered design professional in the Commonwealth of Pennsylvania.
  - Land surveyor's seal, Pennsylvania registration number, name and signature.
  - Date drawing prepared.
  - Plot plan showing adjacent development and uses, existing public streets, traffic patterns, contours, storm and sanitary sewers (new and existing); public and recreational use areas, existing trees over 6" diameter.
  - Site parking layout (size and number of spaces).
  - 12 copies of proof of ownership, deed or sales agreement, or proof of option to purchase.
- 9. Final Approval:
  - All items under Item 5 (Preliminary Plan Review).
  - All amendments as required by Planning Commission.
  - Provide original tracing with signature line for Chairman & Secretary of the Planning Commission.
  - Method of storm water control with calculations.
  - Traffic study.
  - All final lot numbers with all easements, rights of way, and building setback lines.
  - Landscape rendering with plant list.
  - Photometric plan of outdoor lighting.
  - Screening and buffer areas.
  - Location and details of all signage.
  - Commonwealth of Pennsylvania or Allegheny County Highway Occupancy Permit applied for with date.
  - All variances granted by the Zoning Hearing Board (If required).
  - Schedule of development and completion.
  - Agreements, provisions, deed restrictions, or covenants.
  - Market study showing need for residential development (R-3, R-4, R-5, all commercial & industrial areas).
  - Elevation sections and perspective drawings of improvements and structures. These drawings must be in color and indicate the exterior building materials being proposed.
  - Means of ingress and egress to a public street from site.
  - Provide names and addresses of principal owners, officers and partners.
  - Provide name of corporation, company, partnership, or individual for site development agreement.
  - Performance bond 100% of site development, excluding structure.
  - Agree to replenish escrow when account falls below \$100.00.

**(DO NOT WRITE BELOW THIS LINE - TOWNSHIP USE ONLY)**

Fee: \$ 1075.00

Escrow: \$ 2000.00

Application accepted: Dominic Rickett

Ross Township Zoning Officer

Date: 1-7-2019

P-204

Planning Commission No.	<u>SP-19-1</u>	Invoice Number	<u>1758</u>
Public Hearing Date	<u>1-24-19</u>	Check Number	<u>30681</u> \$ <u>1075.00</u>
Date Hearing Advertised	<u>1-18-19</u>		<u>30682</u> \$ <u>3000.00</u>
Date agenda mailed to abutting property owners	<u>—</u>	Date Property Posted	<u>—</u>

ATTACHMENT #1

The Owner of the Property is PNC Bank, National Association, Corporate Trustee and Jan A. Marks and Thomas R. Solomich, Individual Trustees under Deed of Trust of Paul Kossman dated July 15, 1974.

Applicant seeks a variance from the following chronological sections of the Ross Township Zoning Ordinance for the reasons set forth:

1. Section 27-309.4.A One dumpster per lot. Applicant proposes a Mixed-Use development of retail, self-storage, residential apartments and cell tower on its lot, for which multiple dumpsters are a necessity. *per current limit # 6 8 or 50*
2. Section 27-309.4.B Dumpsters are to be no larger than 8' wide by 16' long by 8' high. This restriction should be eliminated so as to permit trash compactors on the lot. *per CLK 12x20 approx 24' for aptr*
3. Section 27-309.4.C No dumpster in a residential zoning district in excess of 14 consecutive days. The Property is zoned C-1, not residential. However, if this section is found to be applicable, Applicant proposes a Mixed-Use development with residential apartment units, wherein multiple trash dumpsters are a necessity. *This section may not be applicable. but I wanted to save the issue*
4. *905* Section 27-904 Table of Use Regulations.  
*new - its to to have x VR and 2 p50 1441*  
The defined term "Self-Storage/Mini Warehouse" is not permitted in a C-1 zone. Applicant requests the Table to be changed to from "N" to "C" to permit "Self Storage/Mini Warehouse" as a conditional use in the C-1 zone, as it is in the R-4 Zone. Applicant is seeking a mixed-use development with a residential apartment complex component. *Ordinance contemplates SS in an R-4 zone*
5. Section 27-906.4.A.(2) requires one parking space for each 200 square feet of retail and consumer service use space, plus one additional space for each full-time employee. Applicant requests a variance to require 4 parking spaces for each 1,000 square feet of retail and consumer service use space.
6. Section 27-906.4.E.(4)(a),(b) and (c) require one space for every 45, 80, or 60 square feet of restaurant type respectively. Applicant requests a variance to require 7 parking spaces for each 1,000 square feet of restaurant space, regardless of type of restaurant. *some vague undefined terms*
7. Section 27-906.5.L(9) Since "Self-Storage/Mini Warehouse" is only a permitted use in Zoning District I-1, and since Applicant is requesting "Self-Storage/Mini Warehouse" to be added as a conditional use in Zoning District C-1, Applicant requests that any parking ratio imposed shall not be "one off-street parking space for each 350 sq. ft. of gross leasable area". Rather, Applicant requests a parking ratio of one off-street parking space for each 10,000 sq. ft. of gross leasable area.

*its different for RVs, campers etc - that's not us*

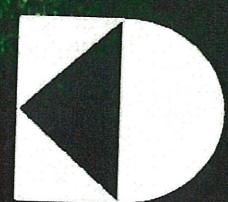
RECEIVED

AUG 29 2019

ROSS TOWNSHIP

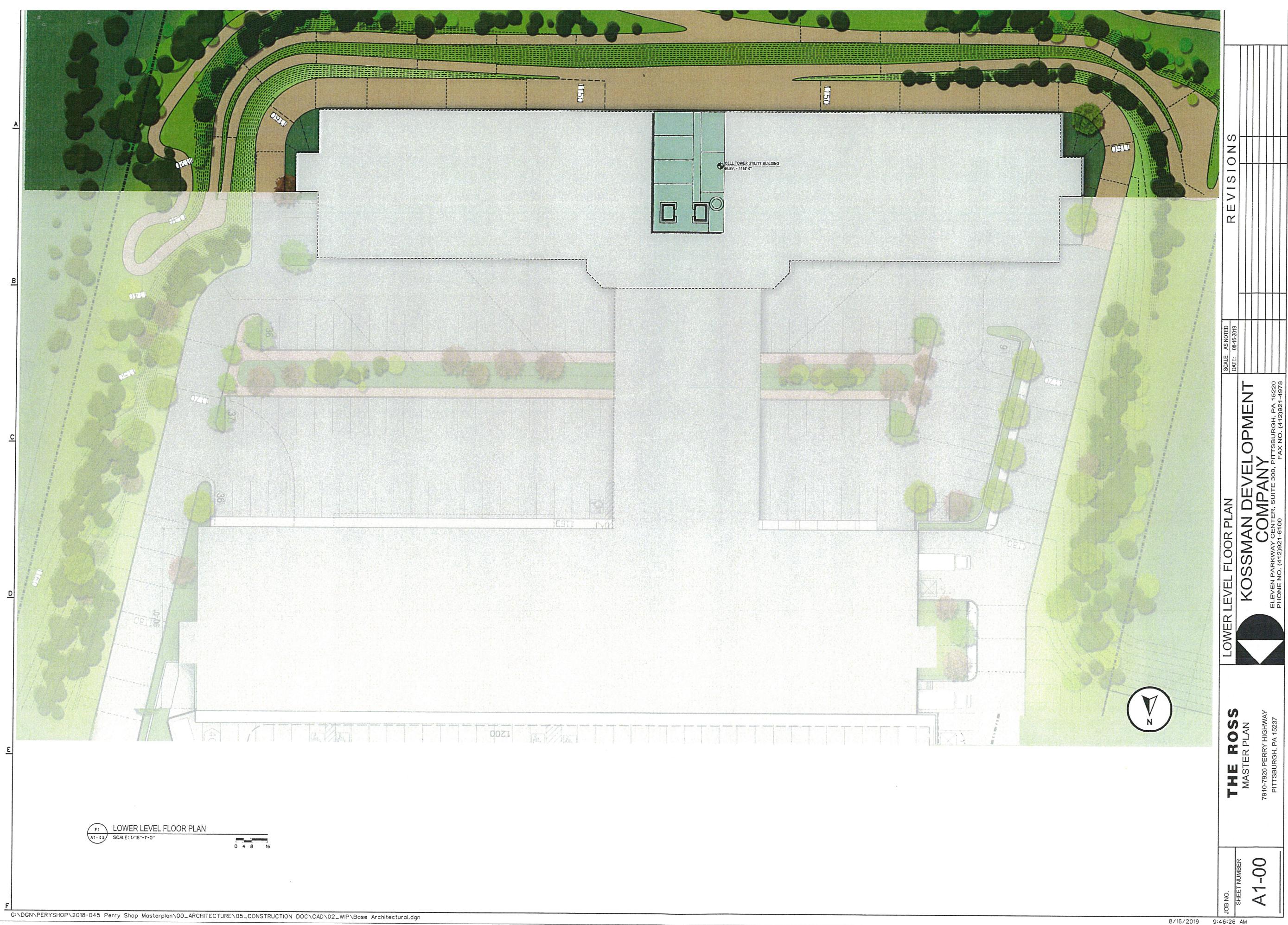
# THE ROSS

A REIMAGINING OF PERRY SHOPS



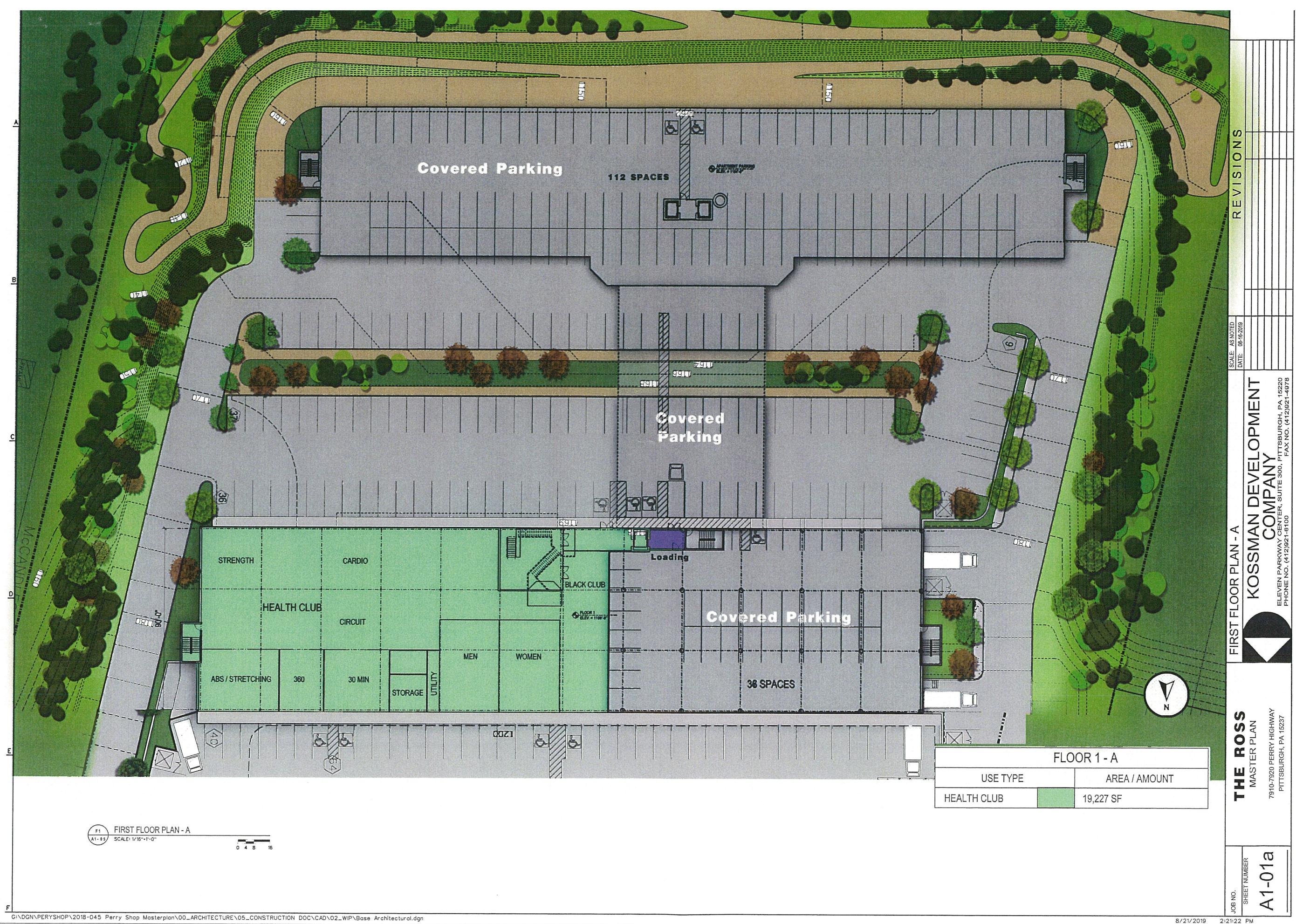
Koszman  
Development  
Company

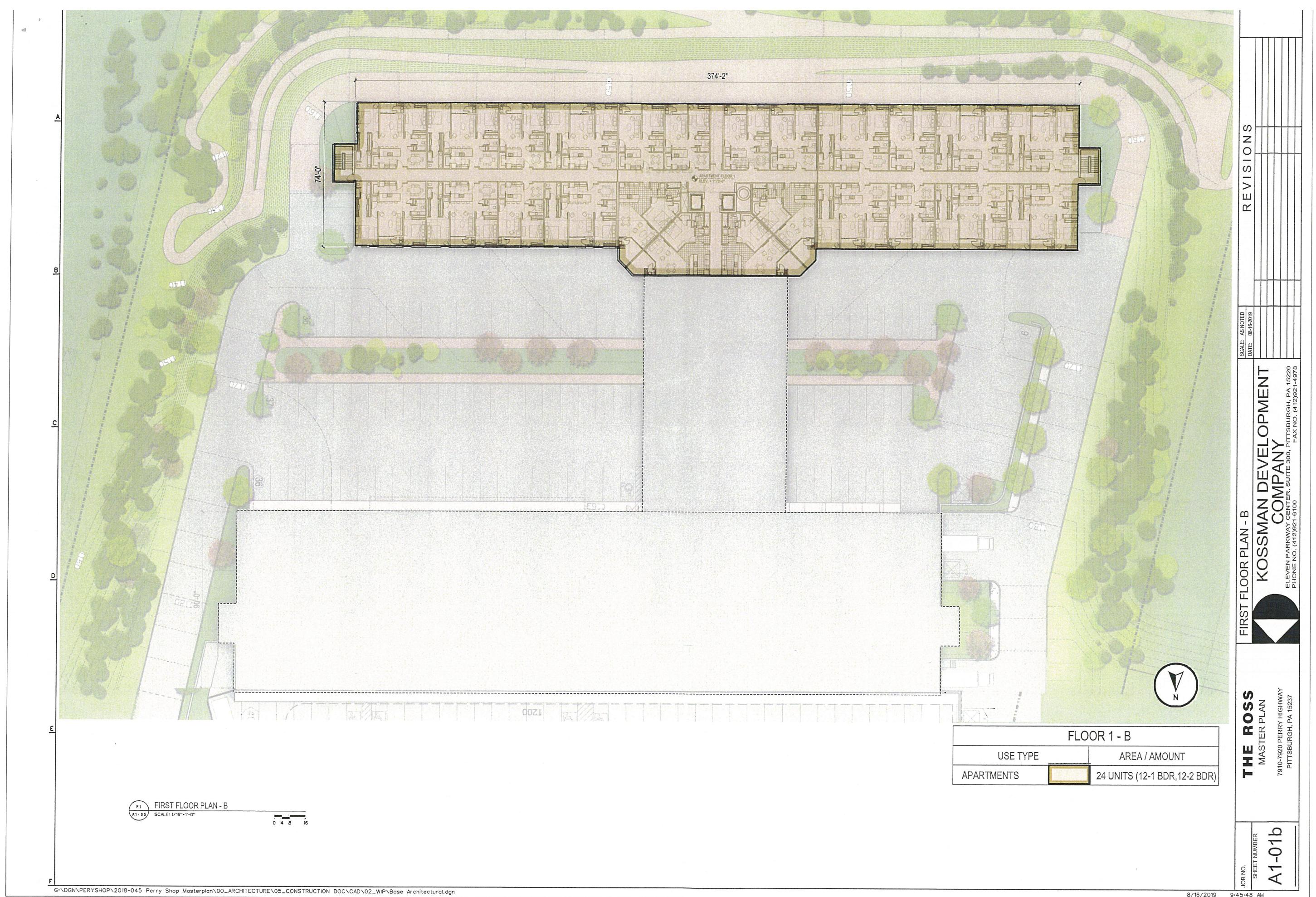


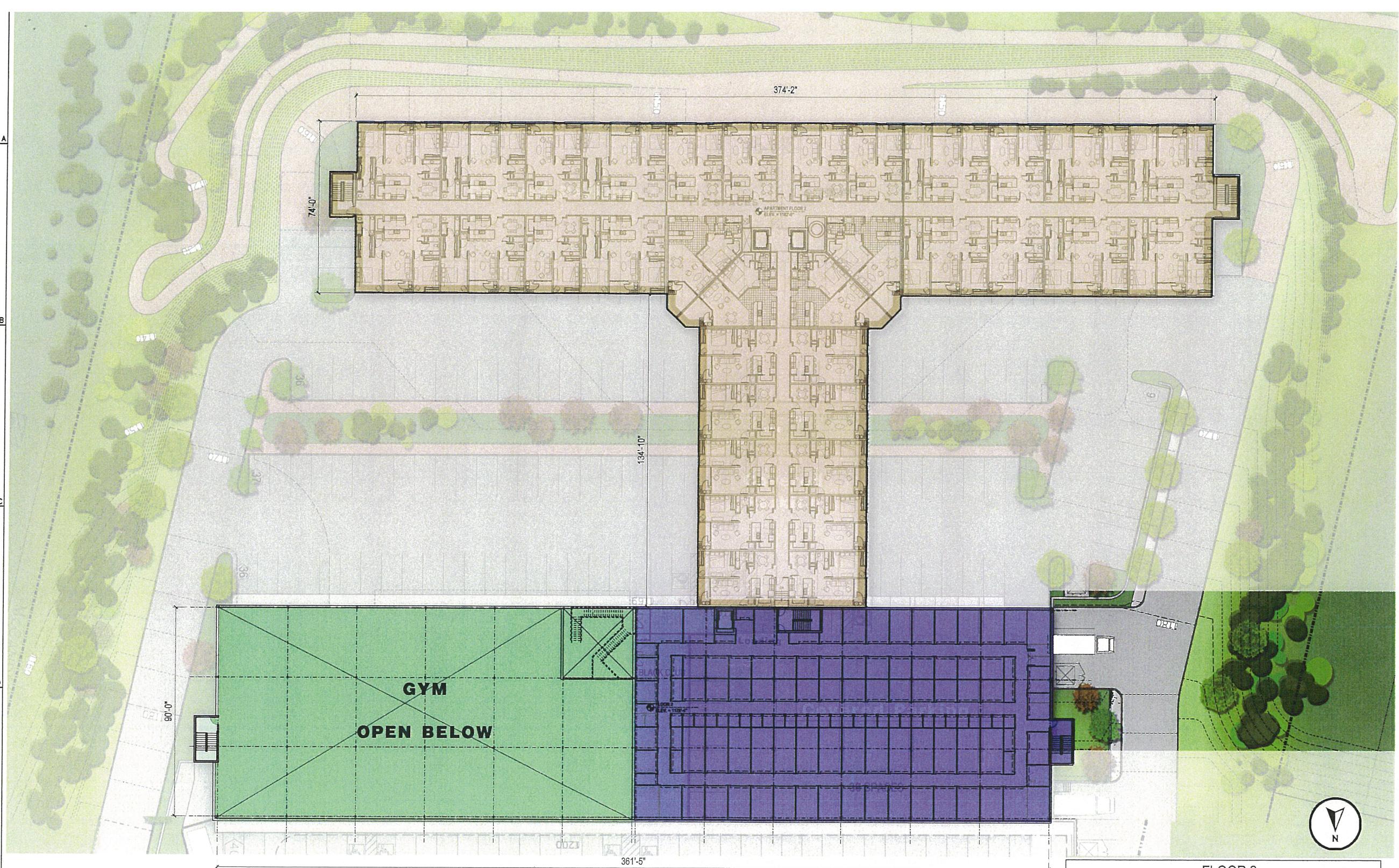


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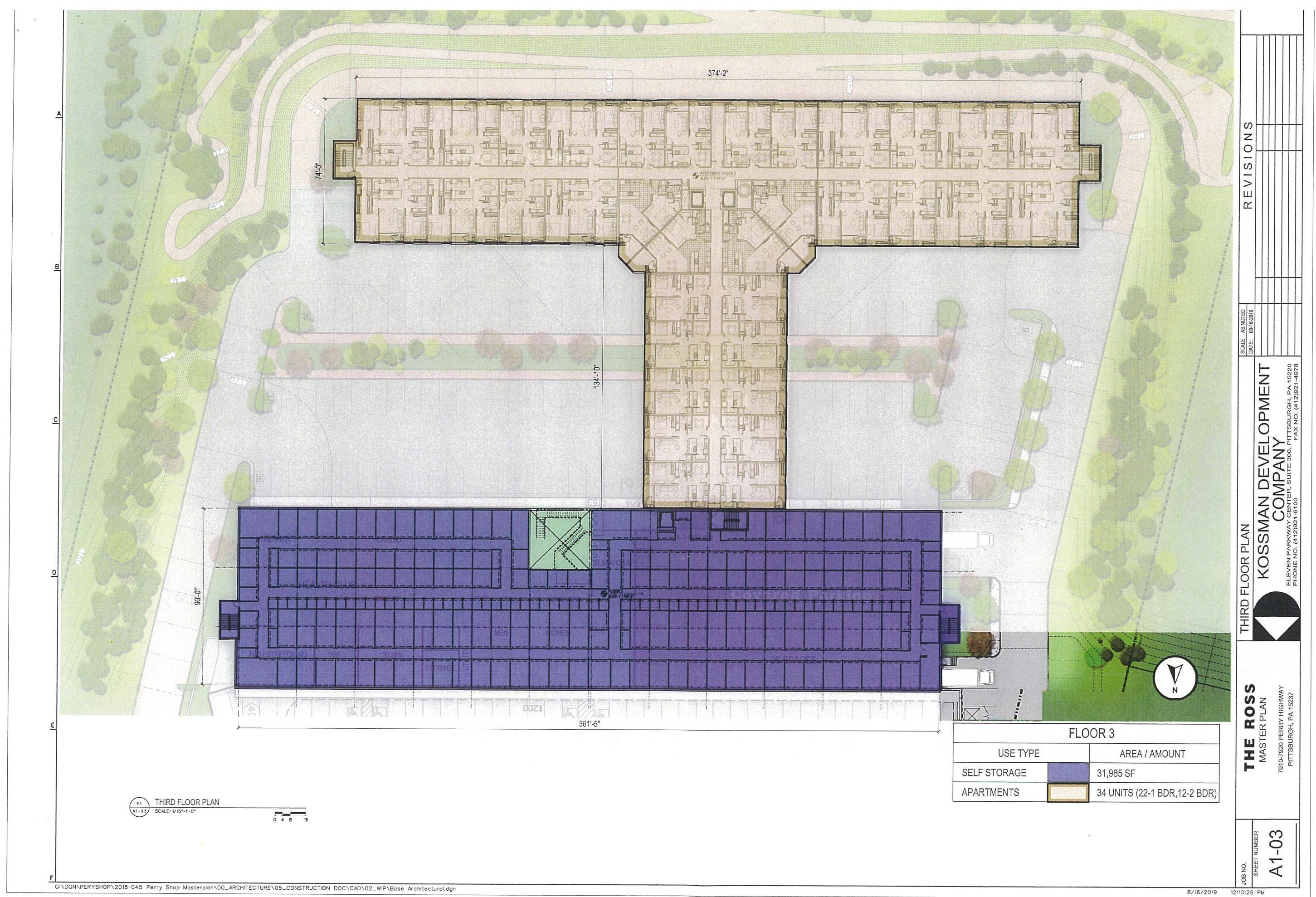


FLOOR 2	
USE TYPE	AREA / AMOUNT
SELF STORAGE	16,415 SF
APARTMENTS	34 UNITS (22-1 BDR,12-2 BDR)

F1 SECOND FLOOR PLAN  
 A1 - 0.5 SCALE: 1/16" = 1'-0"  0 4 8 16

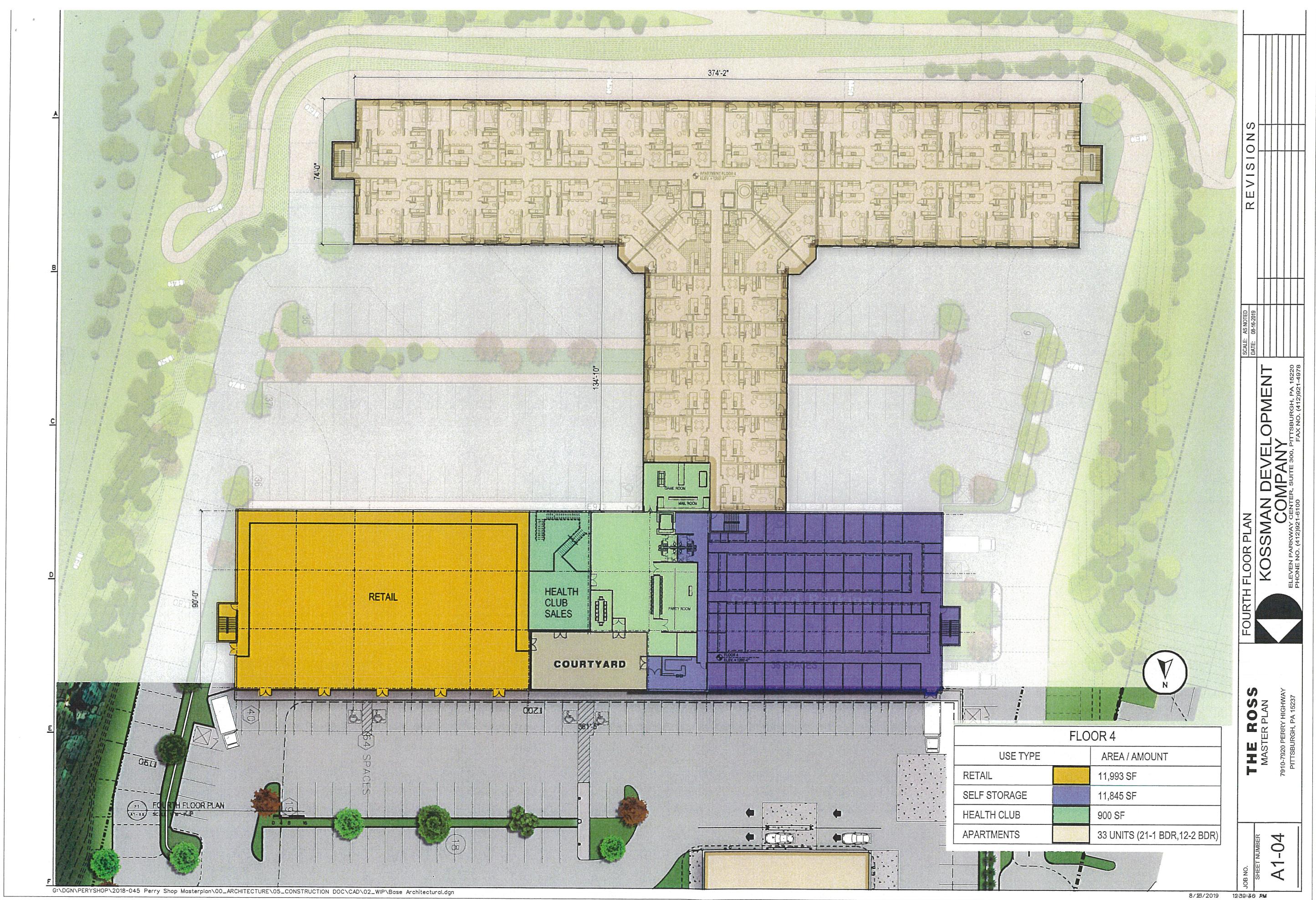
<b>THE ROSS</b> MASTER PLAN	
7910-7920 PERRY HIGHWAY PITTSBURGH, PA 15237	
JOB NO.	SHEET NUMBER
A1-02	
 <b>KOSSMAN DEVELOPMENT COMPANY</b>	
<small>ELEVEN PARKWAY CENTER, SUITE 300, PITTSBURGH, PA 15220 PHONE NO. (412)921-6160 FAX NO. (412)921-14976</small>	
<b>SECOND FLOOR PLAN</b>	
<small>SCALE: AS NOTED DATE: 08-16-2019</small>	

## REVISIONS



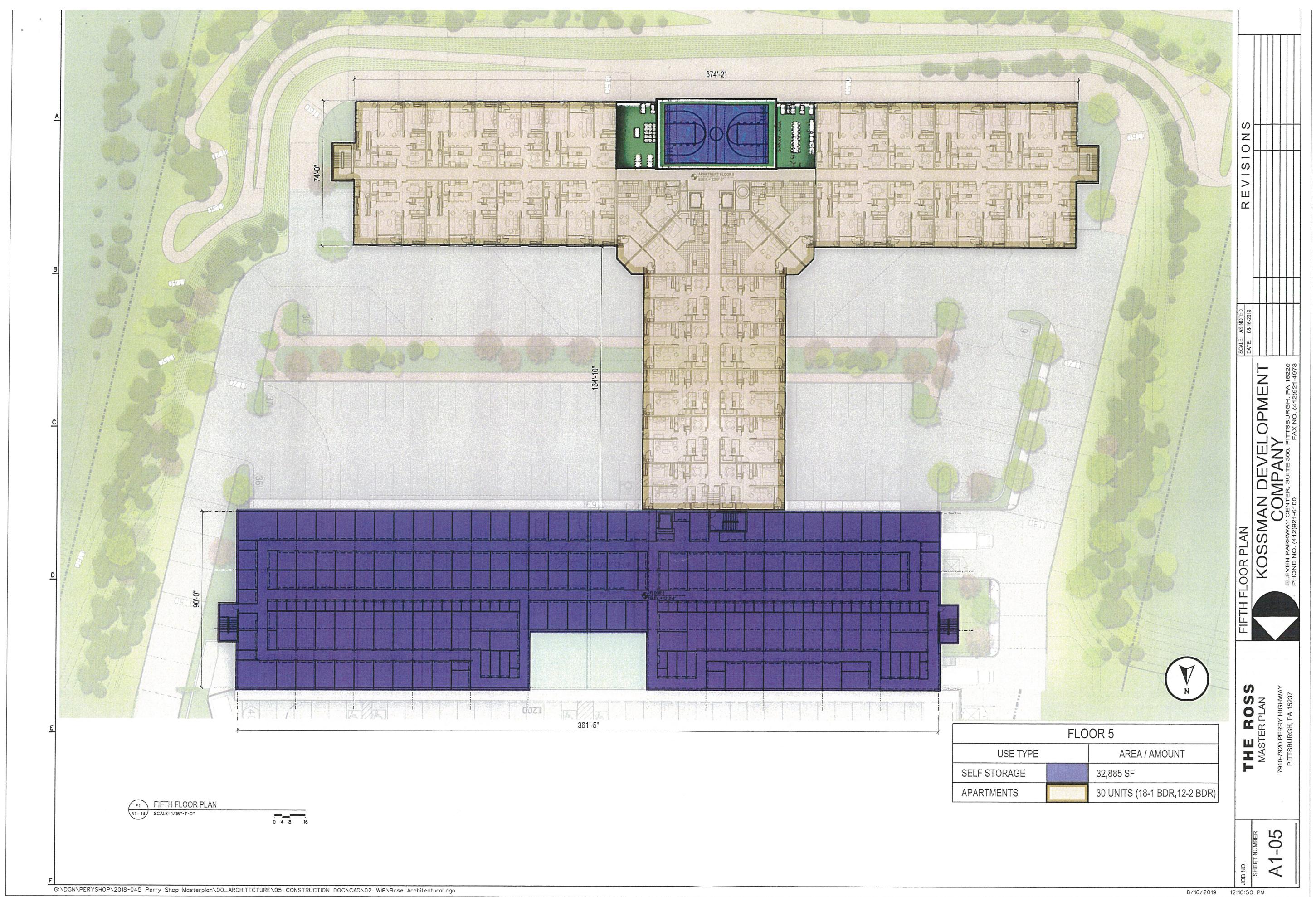
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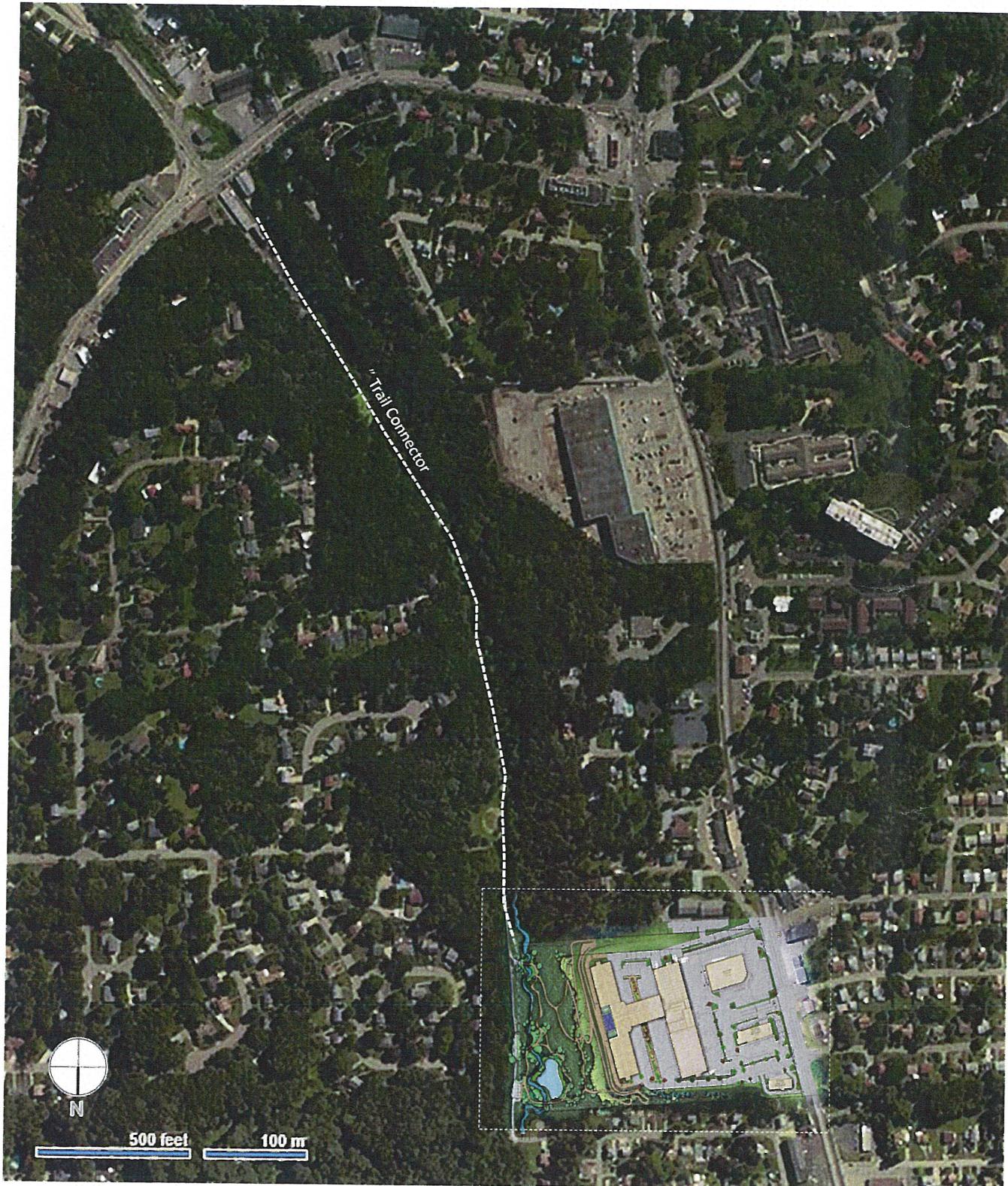
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3/18/2010 11





## Perry Shops

#### Fitness Center with outdoor fitness trail

## Entrance Feature

- Green infrastructure
- Curb cuts into rain gardens
- Green inlets

### Apartment Clubhouse

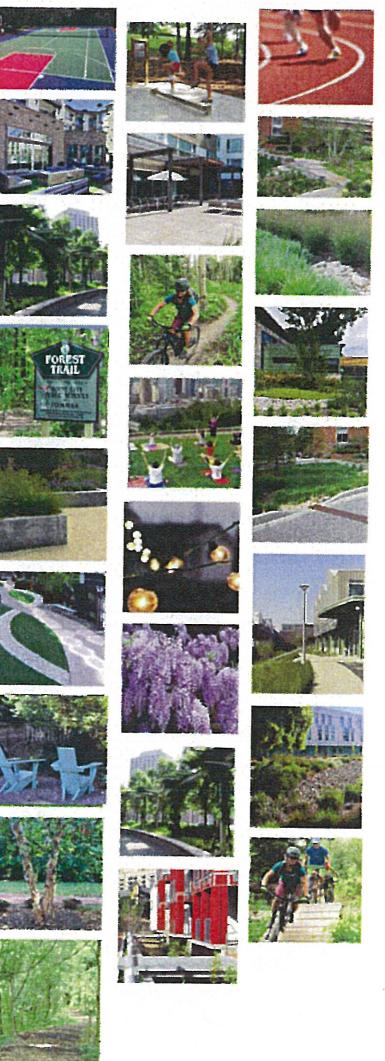
- Outdoor lounge
- Trellis shaded areas
- Community grill and table
- Outdoor fireplace
- Hammocks and seating
- Multi-Use Court

### Natural Area

- Woodland picnic tables
- Rainwater retention pond creates natural and sustainable green feature
- Meandering walkways
- Girdy's Run bridges
- Trail seating / benches

### Trail Connection

- Trail parking
- Trail connecting to Backcock Boulevard
- Seating
- Picnic tables





# THE ROSS

A REIMAGINING OF PERRY SHOPS



Kossman  
Development  
Company



# THE ROSS

A REIMAGINING OF PERRY SHOPS



Kossman  
Development  
Company



# THE ROSS

A REIMAGINING OF PERRY SHOPS

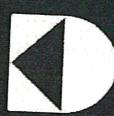


Kossman  
Development  
Company



# THE ROSS

A REIMAGINING OF PERRY SHOPS



Kossman  
Development  
Company



# THE ROSS

A REIMAGINING OF PERRY SHOPS





# THE ROSS

A REIMAGINING OF PERRY SHOPS



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Development  
Company



# THE ROSS

A REIMAGINING OF PERRY SHOPS





# THE ROSS

A REIMAGINING OF PERRY SHOPS



Kossman  
Development  
Company



# THE ROSS

A REIMAGINING OF PERRY SHOPS



Kossman  
Development  
Company

# REDEVELOPMENT OF PERRY SHOPS

**FILE COPY**

7910 - 7920 PERRY HIGHWAY  
PITTSBURGH, PA 15237

RECEIVED

AUG 29 2019

ROSS TOWNSHIP

A  
B  
C  
D  
E  
F  
REVISIONS

## PROPOSED PERRY HIGHWAY DEVELOPMENT

THE PROPOSED PERRY HIGHWAY DEVELOPMENT IS A MIXED-USE DEVELOPMENT WHICH WILL INCLUDE PERRY VIEW APARTMENTS, A SELF-STORAGE COMPONENT, A RETAIL COMPONENT, A FITNESS CENTER, AND A CELL TOWER.

PERRY VIEW APARTMENTS IS PROPOSED TO HAVE 155 UNITS. AS CURRENTLY PROPOSED, THE BUILDING WILL BE FIVE STORIES, WITH CONNECTION TO DEFENDER SELF-STORAGE AND THE FITNESS CENTER. THE APARTMENT COMPLEX WILL HAVE ITS OWN CLUBHOUSE AND SHARE AN OUTSIDE COURT AREA.

DEFENDER SELF-STORAGE WILL BE A TOTAL OF 93,130 SQUARE FEET. THE DEFENDER SELF-STORAGE SPACE WILL BEGIN ON THE SECOND FLOOR AND CONTINUE TO THE FIFTH FLOOR.

THE PROPOSED RETAIL SPACE WILL BE 11,993 SQUARE FEET ON THE FOURTH FLOOR OF THE PRIMARY BUILDING, WITH AN 11,115 SQUARE FOOT RITE AID AS A STANDALONE BUILDING. THE FITNESS CENTER WILL BE 20,127 SQUARE FEET, LOCATED ON THE FIRST FLOOR (GROUND FLOOR).

TWO OUTPARCEL DRIVE-THRU RESTAURANTS TOTALING 7,631 SQUARE FEET WILL BE LOCATED OFF PERRY HIGHWAY. A TOTAL OF 465 PARKING SPACES ARE PROVIDED TO ACCOMMODATE THE PROGRAM DESCRIBED ABOVE.

ZONING CLASSIFICATION: C-1

## DRAWING LIST

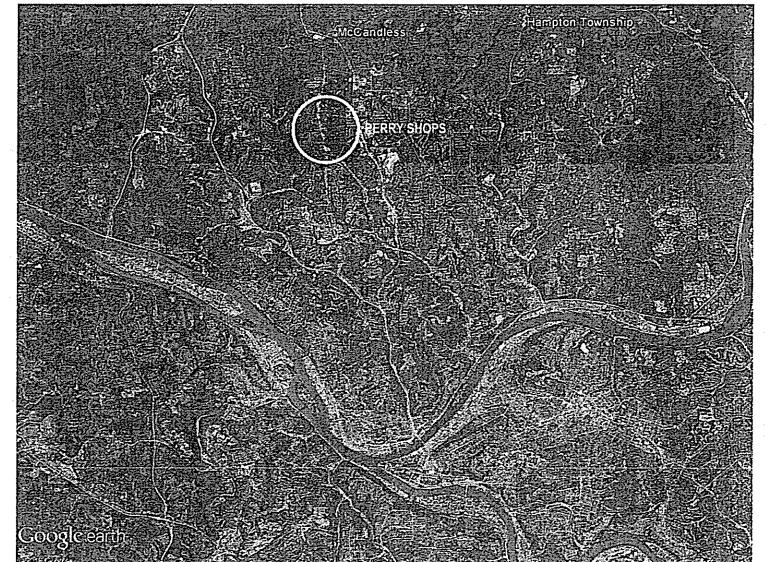
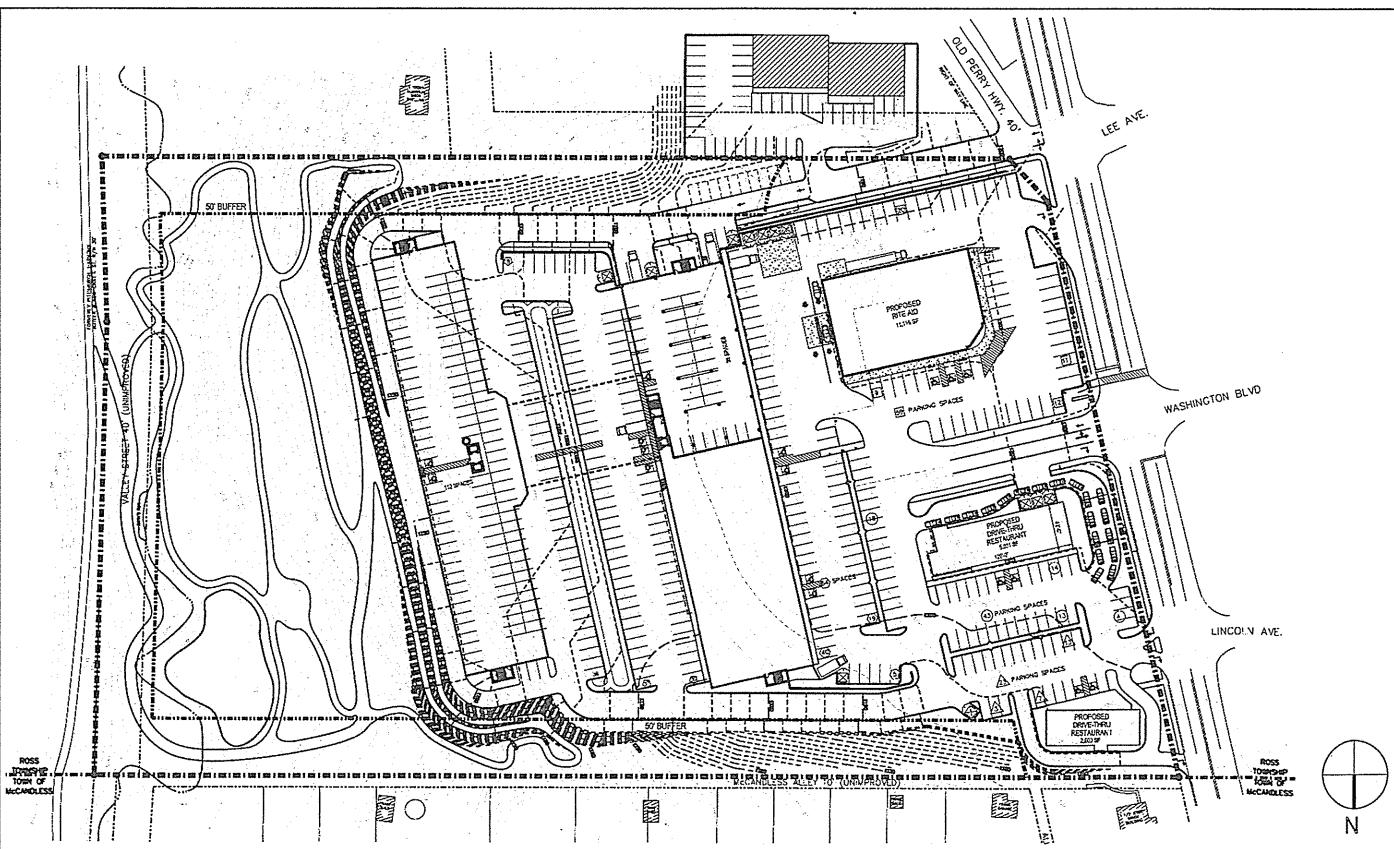
CS-00	COVER SHEET
C0-00	EXISTING SITE PLAN
C1-00	PROPOSED SITE PLAN
C2-00	PROPOSED SITE UTILITY PLAN
C3-00	EXISTING SITE OVERLAY
A1-00	LOWER LEVEL FLOOR PLAN
A1-01 A	FIRST FLOOR PLAN - A
A1-01 B	FIRST FLOOR PLAN - B
A1-02	SECOND FLOOR PLAN
A1-03	THIRD FLOOR PLAN
A1-04	FOURTH FLOOR PLAN
A1-05	FIFTH FLOOR PLAN

SCALE: AS NOTED  
DATE: 08-22-2019

11  
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13  
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15  
16

ROSS TOWNSHIP  
ELEVEN PARKWAY CENTER, SUITE 300, PITTSBURGH, PA 15220  
PHONE NO. (412)921-6100 FAX NO. (412)921-4978

COVER SHEET  
KOSSMAN DEVELOPMENT  
COMPANY  
ELEVEN PARKWAY CENTER, SUITE 300, PITTSBURGH, PA 15220  
PHONE NO. (412)921-6100



LOCATION MAP

MIXED USE CALCULATIONS				
USE TYPE	AREA / AMOUNT	PARKING RATIO	PARKING REQUIRED	PARKING PROVIDED
RETAIL & RITE AID	23,108 SF	4 CARS / 1000 SF**	92 CARS	106 CARS
DRIVE-THRU RESTAURANTS	7,631 SF	7 CARS / 1000 SF**	53 CARS	54 CARS
SELF STORAGE	93,130 SF	1 CAR / 10,000 SF**	9 CARS	9 CARS
HEALTH CLUB	20,127 SF	3.33 CARS / 1000 SF	64 CARS	64 CARS
APARTMENTS	155 UNITS (95-1 BDR, 60-2 BDR)	1.5 CARS / UNIT**	232 CARS	232 CARS
TOTAL			450 CARS	465 CARS

\*\* DENOTES APPROVED VARIANCE

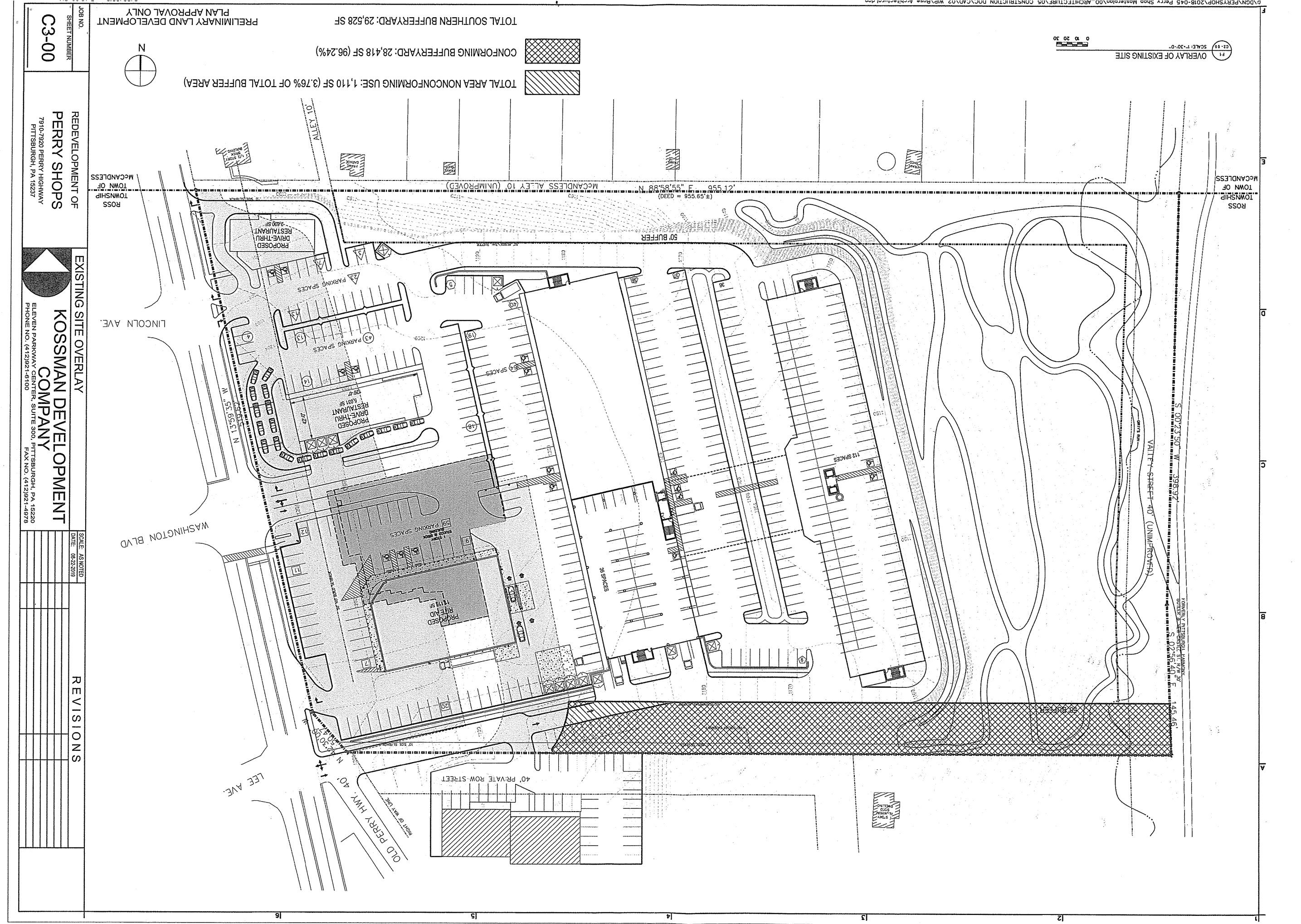
PRELIMINARY LAND DEVELOPMENT  
PLAN APPROVAL ONLY

JOB NO.  
SHEET NUMBER  
CS-00  
8/22/2019 3:27:16 PM











GATEWAY ENGINEERS

100 MCMORRIS ROAD  
PITTSBURGH, PA 15205-9401  
412.921.4030 PHONE  
855.634.9284 TOLL-FREE  
412.921.9960 FAX  
GatewayEngineers.com

FILE COPY

September 24, 2019

C-34540-0001

**MEMO TO:** Dick Hadley, Interim Township Manager  
Steve Korbel, Township Commissioner  
Dan Demarco, Township Commissioner  
Dominic Rickert, Director of Community Development  
P.J. Murray, Esquire

**FROM:** Matthew E. Bagaley, P.E., Project Manager *MEB*

**SUBJECT:** SP-19-1 Redevelopment of Perry Shops  
Land Development Review

**cc:** Alexandra Harmon, Secretary  
Richard D. Minsterman, P.E., Township Engineer  
Joshua Scanlon, E.I.T., Project Engineer  
Kossman Development, 11 Parkway Center, Pittsburgh, PA 15220

As requested, we have reviewed the Redevelopment of Perry Shops plans dated as per below, prepared by Kossman Development Company, for Preliminary Site Plan Approval in compliance with the Ross Township Zoning, Grading, Stormwater Management and Subdivision and Land Development Ordinances, and in accordance with the Ross Township Planning Commission recommendation letter dated February 6, 2019. The proposed development is a mixed-use development which will include Perryview Apartments, a fitness center, self-storage, a Rite Aid, cell tower, and retail components, located within the C-1 Zoning District.

We have received the following plan and materials:

- Land Development Plans Sheets CS-00, C0-00, C1-00, C2-00, and C3-00 dated August 22, 2019
- Site Plan Renderings titled : "The Ross – A Reimagining of Perry Shops"

The following are our comments relative to the provided documents:

**Chapter 9–Grading and Excavation Comments:**

1. All comments from our January 22, 2019 letter remain and must be addressed during the final site plan review/approval process.

A FULL-SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT • SURVEYING • GIS MAPPING  
LANDSCAPE ARCHITECTURE • STRUCTURAL ENGINEERING • TRAFFIC ENGINEERING  
ENVIRONMENTAL / ECOLOGICAL • GEOTECHNICAL • INSPECTION / MATERIAL TESTING

MISSION STATEMENT

TO HELP OUR CLIENTS REACH A HIGHER  
LEVEL OF SUCCESS THROUGH KNOWLEDGE,  
EXPERIENCE AND RESPONSIVENESS.

**Chapter 22–Subdivision and Land Development Part 4-Preliminary Plat Comments:**

1. Please remove sign information from the land development plans as that will be under separate application.
2. It is questioned whether the proposed development is comprised of two lots due to the partition line. If so, a consolidation plan will be required as part of the development.
3. § 22-403.2.D – Zoning data, including any approved special exceptions, conditional uses, and variances, must be noted on the plan.
4. § 22-403.2.G – Please show the location of existing utilities and existing easements.
5. § 22-403.2.K.3 – The proposed building setback lines should be shown.
6. § 22-403.2.K.8 – The developer shall provide a statement regarding their intent regarding open space.
7. Parts 5 and 6 of Chapter 22 will be required as part of the final site plan review/approval process.

**Chapter 23 - Stormwater Management Comments**

1. A stormwater management plan and report must be submitted for review and approval following the requirements of Chapter 23 of the Ordinance during the final site plan review/approval process.
2. A stream and wetland identification report will be required for the development. §23.102.4.I & §23.104.5 – Easements must be provided for existing watercourses and stream buffer requirements followed. The proposed pond location may need to be moved to accommodate the buffer. This will be a condition of final site approval.
3. The floodway of Girty's Run should be shown. There is a FEMA floodplain for this stream that should be shown on the drawings and the requirements of the ordinance with regard to floodplains shall be followed.

**Chapter 27 – Zoning Comments:**

1. §27-906.1.D.1.b – Please provide information regarding the size of the proposed apartments. A variance to section 27-2106.5.A.1 is being requested to align the parking requirement with that of section 27-906.1.D.3. Please add approved variances to the plan information relative to case number, approval date, and description of approved variance from the code. This will be a condition of final site approval.

2. §27-906.2.P & §27-906.4 & §27-906.5.J – Demonstrate how parking requirements are met. Additional information regarding the breakdown of areas within the health club will be required. Please add approved variances to the plan information relative to case number, approval date, and description of approved variance from the code. This will be a condition of final site approval.
3. §27-906.6.I – Demonstrate how Ordinance requirements are met regarding the wireless communication tower. Please add conditional use approvals to the plan.
4. §27- Part 12 – The proposed conditional uses shall be required to follow the application process under this section of the Ordinance. This will be a condition of final site approval.
5. §27-1403.1 – A buffer yard planting plan should be provided for review and approval during the final site plan review/approval process. The applicant has indicated that a variance to §27-1403.1.D has been made. Please add approved variances to the plan information relative to case number, approval date, and description of approved variance from the code. On sheet C3-00, please add a hatch indicating the existing non-conforming buffer yard along the southern property line. Review of buffer yards will be a condition of final site approval.
6. The plans indicate that the yard on the southern property line is a side yard. It is questioned whether this should be a front yard due to its location along a private Right of Way. Setback lines must be added to the site plan. Please add any approved variances to the plan and information relative to case number, approval date, and description of approved variance from the code. This will be a condition of final site approval.
7. §27-1502.6 – All parking spaces and access drives shall be at least 10-feet from any side or rear lot line. Please add approved variances to the plan and information relative to case number, approval date, and description of approved variance from the code. Agreements with the adjoining property owner regarding the proposed access drive as shown will be required. This will be a condition of final site approval.
8. The maximum number of parking stalls shall be 15 before a 10-foot planting island is provided. This item will be reviewed during the final site plan review/approval process.
9. §27-1504 – The design of off-street loading facilities shall follow this section of the Ordinance. Current design does not adhere to these requirements. Please add approved variances to the plan and information relative to case number, approval date, and description of approved variance from the code. This will be a condition of final site approval.

10. §27-1403.1.H.2 – The applicant has requested a variance from the required buffer along the residential properties in McCandless to the north. A 50' buffer must be shown along the eastern property line. As shown, a full 50ft buffer is not being provided for the first residential property adjacent to the 10ft alley, N/F McCracken. Please consult with the ZHB Solicitor regarding this buffer requirement and if necessary add the approved variances to the plan and information relative to case number, approval date, and description of approved variance from the code. This will be a condition of final site approval.
11. §27-2104 – The mixed use development is permitted within a C-1 zoning district and proposes an apartment which is a conditional use within the mixed use, retail stores which are permitted uses, private recreational facility which is a conditional use, self-storage which is not permitted (however a variance request has been made to allow it as a conditional use), restaurant which is a conditional use, and a cell tower which is a conditional use (however a tower currently exists on the property). All approvals for conditional uses and variances must be added to the plans for final approval. A variance has been granted permitting drive through facilities as per hearing No. ZHB-32-18.
12. §27-2105 – The area and bulk standards of this section (and as approved through variance) shall be shown on the plans. Please provide a table demonstrating ordinance requirements and what has been provided. All approved variances must be shown on the plan.
13. §27-2106.6 – Provide documentation that the open space requirements are met.
14. §27-2106.7 – Provide documentation that the sidewalk requirements are met. This item will be reviewed during the final site plan review/approval process.
15. §27-21 – Final Plan must comply with all other applicable zoning ordinances, Mixed Use Zoning Overlay District, and approved variances associated with said project. This will be reviewed during the final site plan review/approval process.

#### **General Comments**

1. A listing of all variances received for the proposed development must be listed on the plan with information relative to the case number and approval date provided.
2. Developer to provide documentation that they have rights to the private right of way. Also, provide documentation that any others that may have rights to this private right of way have signed off on the proposed plan. Demonstrate how access is maintained to others using the private right of way. This will be required as part of the final site plan approval process.
3. Due to the preliminary nature of the current plan set, we reserve the right to make additional comments to the plans and documents as they are developed and submitted with more complete information.

4. A planning module must be submitted for review and comments.
5. Given the size and scope of the proposed development, a detailed Transportation Impact Study (TIS) will be required. The requirements from the TIS Scoping Meeting with PennDOT District 11-0, Ross Township, and Gateway need to be incorporated into a traffic study for the development. Future coordination and approval from PennDOT will be required to grant final plan approval.
6. Gateway has concerns with the access shown on the preliminary site plan. The proposed access(es) may have to be revised pending the results of the TIS. Future coordination and approval from PennDOT will be required to grant final plan approval.
7. Upon approval of the TIS, a PennDOT HOP will be required for each access and for any work proposed within the State roadway right-of-way (utility connections, storm connections, sanitary connections, etc.). Future coordination and approval from PennDOT will be required to grant final plan approval.
8. An NPDES permit will be required. PA DEP Chapter 105 permitting may be required.
9. The applicant must enter into a Developer's Agreement and Stormwater Management Agreement with the Township. The applicant must clearly state on the Developer's Agreement the maintenance and ownership responsibilities off all open space and stormwater facilities. This will be addressed upon final plan approval.
10. All comments of the Allegheny County Department of Planning and Development must be addressed.
11. The Township may have additional comments, do not submit revised plans until after the Planning Commission, Board of Commissioners, and ACED have had a chance to comment on the current plans.
12. All other comments from the January 22, 2019 letter not outlined in this letter will be required to be addressed as part of the final site plan approval process.

*The plans have been reviewed for conformance to the Ross Township Codes only. Gateway Engineers reserves the right to provide further and additional comments on the submitted plans upon the request of Ross Township. The review has been based on surveys and drawings prepared by others and assumes this information is correct and valid as submitted.*

G:\Projects\34000 Ross\34540 Perry Shops cell tower - grading\0001 Perry Shops Redevelopment\Township Application - Review Process\Received Documents\_Sent Review Letters\2019-08-27\_Prelim. Plan Re-Submission\review 2.docx

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OCT 31 2019

ROSS TOWNSHIP

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CU-19-1

P-213



ROSS TOWNSHIP

1000 Ross Municipal Drive

Pittsburgh, PA 15237

Phone: (412) 931-7055 Fax: (412) 931-3508

CONDITIONAL USE OR REZONING APPLICATION

PROPERTY INFORMATION

Property Address: 355 Rochester Road Zoning District: \_\_\_\_\_ Ward: \_\_\_\_\_  
Owner's Name: Lockamp Group, LLC Parcel #: \_\_\_\_\_  
Address: 7440 McKnight Road, Suite 202 Phone: 412-227-1400  
City: Pittsburgh State: PA Zip: 15237 Fax: \_\_\_\_\_

APPLICANT INFORMATION

Name: Mike Locke Email: mlocke@bakeryoung.com  
Address: 7440 McKnight Road, Suite 202 Phone: 412-227-1400  
City: Pittsburgh State: PA Zip: 15237 Fax: \_\_\_\_\_

What is the applicant's interest in this application?  Owner  Agent  Lessee  Other

10/24/19

Date of Application

Signature of Applicant

CONDITIONAL USE INFORMATION (if applicable)

The description of the property in this application is as follows:  
Present use of Property: Business Lot Size: 58,072 sf +/- Acres / sq ft  
Proposed use of property: Commercial School (Cheerleading)

REZONING INFORMATION (if applicable)

The description of the property in this application is as follows:

Present Zoning Classification: " \_\_\_\_\_ " District  
Proposed Zoning Classification: " \_\_\_\_\_ " District  
I / we believe that the Planning Commission should approve this request because:

STATEMENT OF TRUTH (For all applications)

COMMONWEALTH OF PENNSYLVANIA COUNTY OF ALLEGHENY

Deponent, being duly sworn, says they are the:

Owner of record of the property for which this application is made, and that all the statements and data furnished with this application are true and correct. I am also aware that independent engineering review fees are my responsibility and an escrow fee will be collected at the time of application and may have to be replenished if all funds are exhausted.

Authorized agent for the owner of record of the property for which this application is made and as such has express authority to bind such owner to all terms and conditions set forth by Ross Township pursuant to this application, and that all statements and data furnished with this application are true and correct. I am also aware that independent engineering review fees are my responsibility and an escrow account fee will be collected at time of application and may have to be replenished if all funds are exhausted.

Sworn to and subscribed before me this 24 day of OCTOBER, 2019.

Notary Public

Applicant Signature

Michael R. Locke

Applicant Printed Name

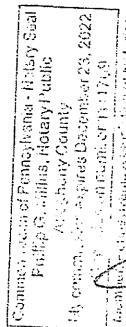
DIRECTIONS FOR FILING

Twelve (12) collated sets of this application and all other pertinent information (survey, site plan, drawings, photographs, etc) are required to be submitted to the Community Development department twenty-one (21) days prior to the Planning Commission meeting. All specifications/drawings must be prepared and sealed by a licensed engineer, architect or land surveyor. Please refer to the checklist on the reverse side of this application to insure proper submittals for rezoning. Any information left blank on this application will result in your application being denied and returned to the applicant. Please note that the correct fee must be paid with this application.

FILING FEES

Conditional Use Application: \$300.00

Rezoning Application: \$500.00 + \$2,000.00 escrow



**REZONING CHECKLIST**

Twelve (12) sets of plans must be submitted showing the following:

- 1. Names of all abutting land areas and uses; names of owners of adjacent properties
- 2. Key map for purpose of locating property
- 3. Total tract boundaries and statement of total acreage (metes and bounds description)
- 4. Zoning data - both existing and proposed
- 5. Contour lines
- 6. Location and elevation
- 7. All existing sewer lines, water lines, fire hydrants, utility transmission lines, bridges, railroads, water courses, etc.
- 8. All existing buildings or other structures
- 9. All existing streets, thoroughfares and traffic patterns
- 10. Copies of existing and proposed deed restrictions
- 11. Impact statements and community advantage statement
- 12. Preliminary commitment from responsible lenders
- 13. Anticipated schedule of development
- 14. Agreements, provisions and covenants
- 15. Twelve (12) copies of site survey, containing surveyor's seal, number, name and address
- 16. Location of all proposed structures
- 17. Location of parking areas and traffic zones
- 18. Agree to replenish escrow when account falls below \$100.00

DO NOT WRITE BELOW THIS LINE - TOWNSHIP USE ONLY

Fee: \$ \_\_\_\_\_

Escrow: \$ \_\_\_\_\_

Application accepted: \_\_\_\_\_ Date: \_\_\_\_\_  
ROSS TOWNSHIP ZONING OFFICER

Planning Commission #:	P - 213	Invoice #:	19251
Public Hearing Date:		Check #(\$):	3789
Date Hearing Advertized:			
Date agenda mailed to abutting property owners:		Date property posted:	

CONDITIONAL USE NARRATIVE

A commercial school proposes to use the existing one story buildings located at 355 Rochester Road, Ross Township, PA 15237 as a commercial school. This building is located in the C-2 Community Commercial Zoning District. According to Table of use regulations, Attachment 1 of the Ross Township Zoning Ordinance, a commercial school is considered a conditional use within the C-2 zoning district.

Per Part 12 Conditional Uses, 27-1201 of the Zoning Ordinance of Ross Township, Allegheny County, PA entitled "Condition and Uses" the following items concerning the proposed conditional use of a Commercial School are addressed:

(1)(A) The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort and general welfare.. **THE PROPOSED USE OF A COMMERCIAL SCHOOL WILL NOT BE DETRIMENTAL TO OR ENDANGER THE PUBLIC HEALTH, SAFETY, MORALS COMFORT AND GENERAL WELFARE. THE PROPOSED COMMERCIAL SCHOOL WILL BE LOCATED WITHIN THE EXISTING BUILDING SO NO CONSTRUCTION IS PROPOSED OTHER THAN MINOR ALTERATIONS TO THE INTERIOR OF THE EXISTING SPACE. THIS WILL NOT CREATE A NUISANCE CONDITION IN THE COMMERCIAL ZONE.**

(1)(B) The conditional use will not be injurious to the use and enjoyment of the other properties in the immediate vicinity for the purpose already permitted nor substantially diminish and impair the values within the neighborhood **THE COMMERCIAL SCHOOL WILL BE LOCATED WITHIN THE EXISTING BUILDING THAT IS IN COMPLIANCE WITH THE CURRENT ZONING AND SHOULD HAVE LITTLE IMPACT ON THE NEIGHBORHOOD. THE PROPOSED CONDITIONAL USE WILL BE AN IMPROVEMENT TO THE EXISTING BUILDING AS IT WILL BE IMPROVED IN APPEARANCE BY CLEANING IT AND PROVIDING PARKING LOT STRIPING THUS INCREASING IT'S AND THE NEIGHBOR'S VALUES.**

(1)(C) the proposed conditional use will serve the best interests of all the Township, convenience of the community and public welfare **THE COMMERCIAL SCHOOL WILL SERVE BEST INTEREST BY PROVIDING TRAINING FOR STUDENTS, COMMUNITY CITIZENS IN A WHOLESOME ENDEAVOR TO IMPROVE CHEERLEADING SKILLS.**

(1)(D) The establishment of the conditional use will not impede the normal and orderly development of surrounding property for uses in the district. **THE EXISTING BUILDING IS IN CONFORMITY WITH THE ROSS TOWNSHIP COMPREHENSIVE PLAN AND IS IN HARMONY WITH THE SURROUNDING AREA SUCH THAT IT WILL NOT IMPEDE DEVELOPMENT OF THE SURROUNDING AREA.**

(1)(E) Adequate utilities and access roads, drainage and/or other necessary facilities will be provided **THE COMMERCIAL SCHOOL WILL BE LOCATED WITHIN THE EXISTING BUILDING AND MAKE USE OF THE EXISTING UTILITIES, ACCESS ROADS, DRAINAGE, ETC. THE EXISTING FACILITIES ARE ADEQUATE FOR THIS USE.**

October 24, 2019  
355 Rochester Road  
Page 2 of 2

(1)(F) Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion and the public streets. **THE COMMERCIAL SHOOL WILL REQUIRE NINE PARKING SPACES, FIFTEEN PARKING SPACES WILL BE PROVIDED. THE AMOUNT OF EXPECTED TRAFFIC IS MINIMAL AND WILL HAVE MINIMAL IMPACT CONCERNING TRAFFIC CONGESTION. THE PRIOR TENANT WAS A STREET CLEANING COMPANY AND HAD +/-18 VEHICLES WITH OUT STRIPING. REFER TO THE ATTACHED TRAFFIC REPORT.**

(1)(G) The Board of Commissioners may impose such conditions as are necessary to insure that the intent of this chapter is complied with, which conditions may include harmonious design of buildings, planting and its maintenance as a sight or sound screen, the minimizing of obnoxious or hazardous elements and adequate standards of parking sanitation **THE OWNER AGREES WITH KEEPING A CLEAN WELL MAINTAINED BUILDING AND SURROUNDINGS.**

(1)(H) The Board of Commissioners shall consider the traffic generated, and determine if the parking areas are suitably paved with appropriate materials and such other standards as may be required by the Board. **THE COMMERCIAL SCHOOL WILL BE LOCATED WITHIN THE EXISTING BUILDING AND MAKE USE OF THE EXISTING ASPHALT PAVEMENT FOR PARKING. CONCERNING TRFFIC GENERATED THIS SHOOL WILL HAVE A CLASS MAXIMUM SIZE OF 20 STUDENTS WITH 2 TEACHERS. PARKING REQUIRED IS 9 SPACES. THIS NUMBER OF VEHICALS WILL HAVE MINIMAL IMPACT ON TRAFFIC.**



December 3, 2019

Michael Locke  
Lockamp Group, LLC  
7440 McKnight Rd., Suite 202  
Pittsburgh, PA 15237

Project: Commercial School- Conditional Use  
Location: 355 Rochester Road  
Description: Conditional Use  
Parcel ID: 429-P-366  
File #: CU-19-1

Dear Mr. Locke:

In accordance with §27-1201 of the Township Zoning Ordinance the Township Planning Commissioners at the November 21, 2019 regularly scheduled monthly meeting reviewed the above referenced Conditional Use application. The Planning Commission recommended the following to the Board of Commissioners:

Conditional Approval of the Conditional Use application with the following conditions as permitted in accordance with §27-1202:

1. Applicant is to provide a landscape plan demonstrating an improvement over existing conditions.
2. Provide a photometric lighting plan in accordance with §27-1502.8 of the Township Zoning Ordinance.

The December 16, 2019 Board of Commissioners public hearing is cancelled due to the holidays. Therefore, the Township requests the granting of an extension of time in accordance with §908 (1.2) of the PA Municipalities Planning Code (MPC) to hold the public hearing no later than January 20, 2019. This is the date of the first regularly scheduled public hearing in the new year. **Please respond in writing (email is acceptable) accepting or denying the request.**

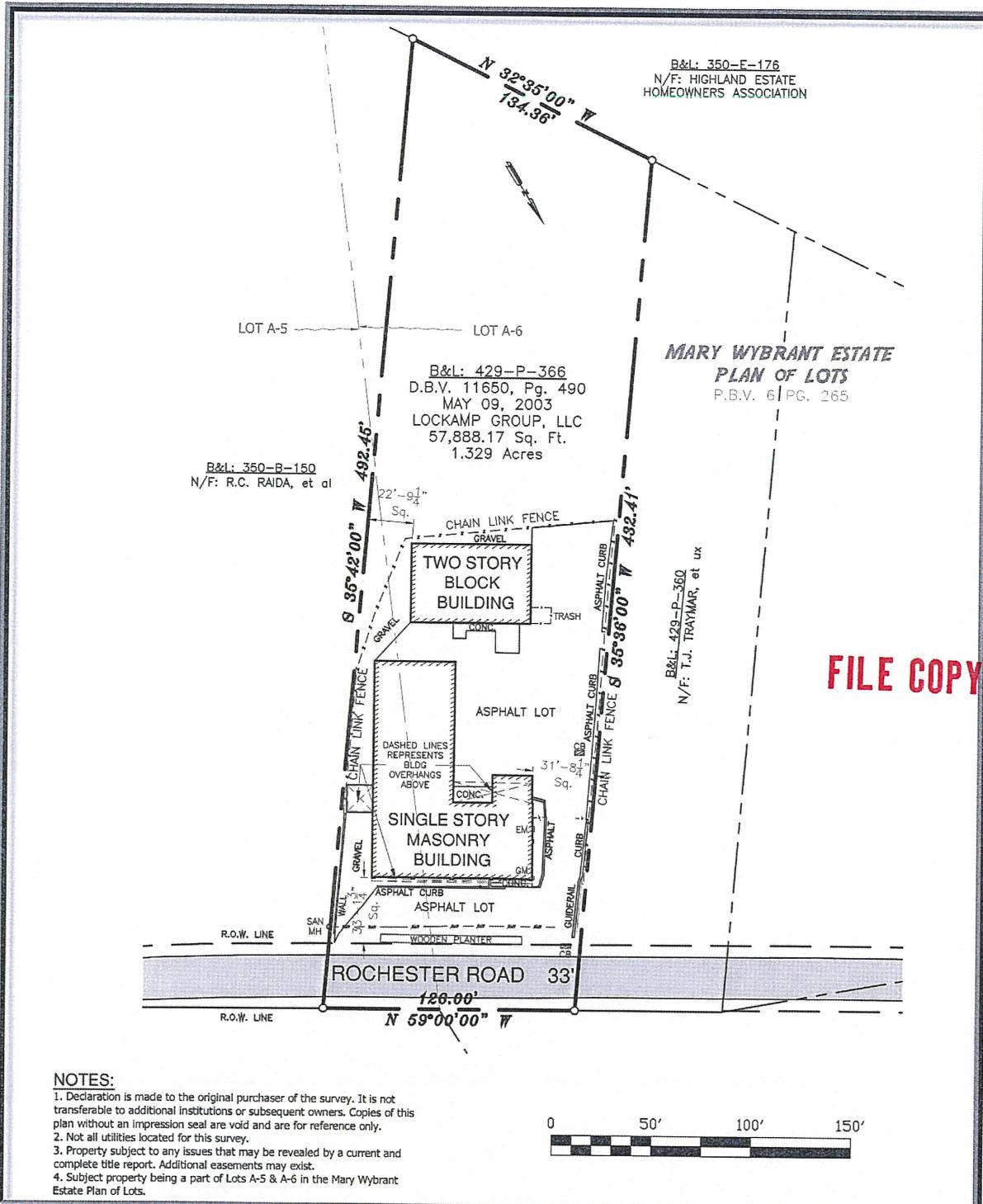
If granted the conditional use application is scheduled for first public hearing of the **Board of Commissioners meeting on January 20, 2020 at 7:30 p.m. at the Township Municipal Building**. If you would prefer another date please contact our office as soon as possible to reschedule.

If you have any questions please do not hesitate to contact me.

Sincerely,

Dominic Rickert,  
Community Development Director

Cc: James Wigal, Planning Commission  
Daniel DeMarco, Planning Committee Chair, Ward 1  
Richard Hadley, Township Manager  
P.J. Murray, Township Solicitor



<p>Made For: <b>Lockamp Group LLC</b> 355 Rochester Road</p> <p><b>TAIT</b> ENGINEERING, INC.</p>	<p>Plan of Property Situete in: <b>Township of Ross</b> <b>Allegheny County, PA</b></p>
<p>908 Perry Highway Pittsburgh, Pennsylvania 15229 tel: 412.364.6090 fax: 412.364.6716 e: taiteng@taitengineering.net</p>	<p>Date: October 30, 2019 Scale: 1"=50' Drawn By: CSA Reviewed By: LAT File Number: 32835 CAD File: 19.0268 Revisions:</p>
<p>Lee Arthur Tait Professional Surveyor State of Pennsylvania</p> <p>Registered Surveyor Reg. No. SU-055571-E</p>	

## TRIP GENERATION

David E. Wooster and Associates, Inc.  
2 East Crafton Avenue  
Pittsburgh, PA 15205

County : Allegheny County  
Municipality : Ross Township  
Client Code: #3756

Land Use Code: 180  
Description: Specialty Trade Contractor

SF Gross Floor Area: 10,123  
X = 1,000 Square Feet Gross Floor Area

Page: 166 AM Peak Hour (adjacent street between 7 and 9 a.m.)

Equation: Not Given      Average Rate = 1.66

T = 17 AM Peak

73% entering = 12

27% exiting = 5

Page: 167 PM Peak Hour (adjacent street between 4 and 6 p.m.)

Equation: Not Given      Average Rate = 1.97

T = 20 SAT Peak

32% entering = 6

68% exiting = 14

## TRIP GENERATION

---

David E. Wooster and Associates, Inc.  
2 East Crafton Avenue  
Pittsburgh, PA 15205

County : Allegheny County  
Municipality : Ross Township  
Client Code: #3756

Land Use Code: 492  
Description: Health / Fitness Club

SF Gross Floor Area: 10,123  
X = 1,000 Square Feet Gross Floor Area

### Page: 292 AM Peak Hour (adjacent street between 7 and 9 a.m.)

Equation: Not Given      Average Rate = 1.31

T = 13 AM Peak

51% entering = 7

49% exiting = 6

### Page: 293 PM Peak Hour (adjacent street between 4 and 6 p.m.)

Equation: Not Used ( $R^2 < 0.70$ )      Average Rate = 3.45

T = 35 AM Peak

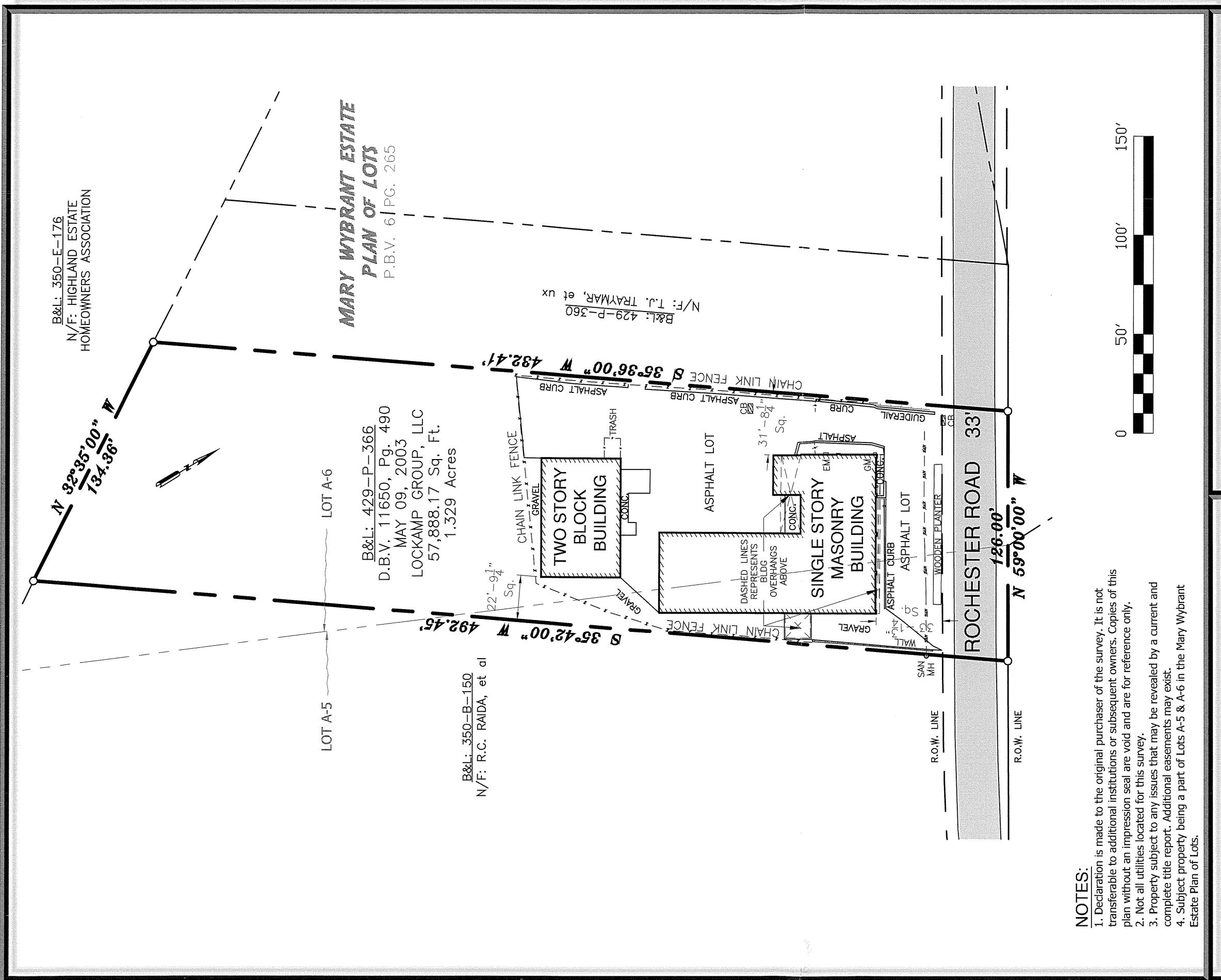
57% entering = 20

43% exiting = 15

# FRONT ELEVATION

SCALE: N.T.S.





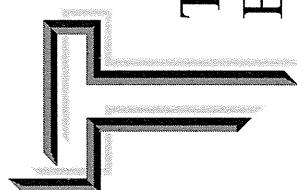
## NOTES.

1. Declaration is made to the original purchaser of the survey. It is not transferable to additional institutions or subsequent owners. Copies of this plan without an impression seal are void and are for reference only.
2. Not all utilities located for this survey.
3. Property subject to any issues that may be revealed by a current and complete title report. Additional easements may exist.
4. Subject property being a part of Lots A-5 & A-6 in the Mary Wybrant Estate Plan of Lots.

Made For:  
**Lockamp Group LLC**  
**355 Rochester Road**

9008 Perry Highway  
Pittsburgh, Pennsylvania 15229  
tel: 412.364.6090  
fax: 412.364.6716

Date: October 25, 2012  
Scale: 1"=50'  
Drawn By: CSA  
Reviewed By: LAT  
File Number: 32835  
CAD File: 19.0268  
Revisions:



Registered Surveyor  
Reg. No. SU-055571-E

File No 32835 100268



**WALL TYPES**

- WALL FINISH**: Represented by a diamond shape containing the letters P, C, G, and B.
- FLOOR FINISH**: Represented by a diamond shape containing the letters P, C, G, and P.
- EXISTING WALL**: Represented by a horizontal line with a break in the middle.
- EXISTING WALL TO BE DEMOLISHED**: Represented by a horizontal line with a dashed segment in the middle.
- NEW PARTITION- 5/8" GYPSUM BOARD ON 3-5/8" METAL STUDS- 16" O.C. W/ R-11 SOUND BATTs**: Represented by a solid horizontal line.
- 8" BLOCK- EXTERIOR WALL**: Represented by a horizontal line with diagonal hatching.

## PLUMBING FIXTURES

## OCCUPANCY (B)

## EGRESS

## CHANGE OF OCCUPANCY

ALL BARRIERS ARE BEING REMOVED IN THIS RENOVATION

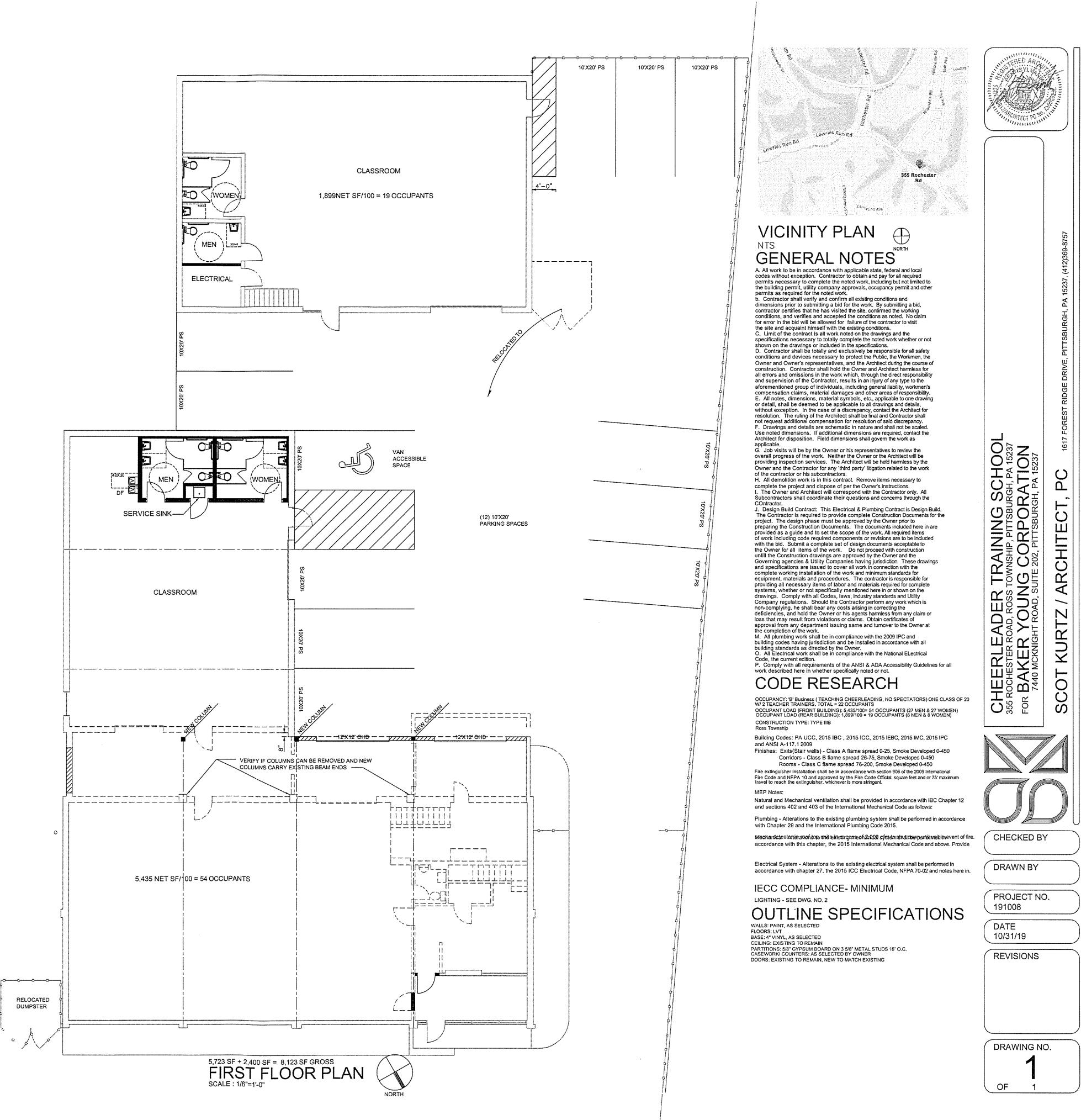
# ACCESSIBLE REACH

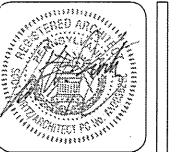
**EXIT SIGN**

Tactile exit sign at each exit door per IBC section 1011.3 Characters shall be upper case sans serif & raised 1/2". The "I" shall be used to determine the letter heights. It shall be 50" high. Mount Exit letters between 45" AFF to the bottom of the letters & 60" AFF to the top of the letters. Mount 9" to the center of the sign from the edge of the latch side door frame. Provide 18"X18" clear floor area at sign.

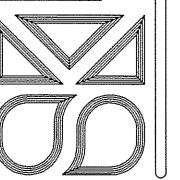
## RESTROOM SIGN

FINISHES		
MARK	TYPE	REMARKS
P	PAINT	AS SELECTED
L	LVT	FLOORING AS SELECTED





CHEERLEADER TRAINING SCHOOL  
355 ROCHESTER ROAD, ROSS TOWNSHIP, PA 15237  
FOR BAKER YOUNG CORPORATION  
1617 FOREST RIDGE DRIVE, PITTSBURGH, PA 15237, (412)389-8757



CHECKED BY

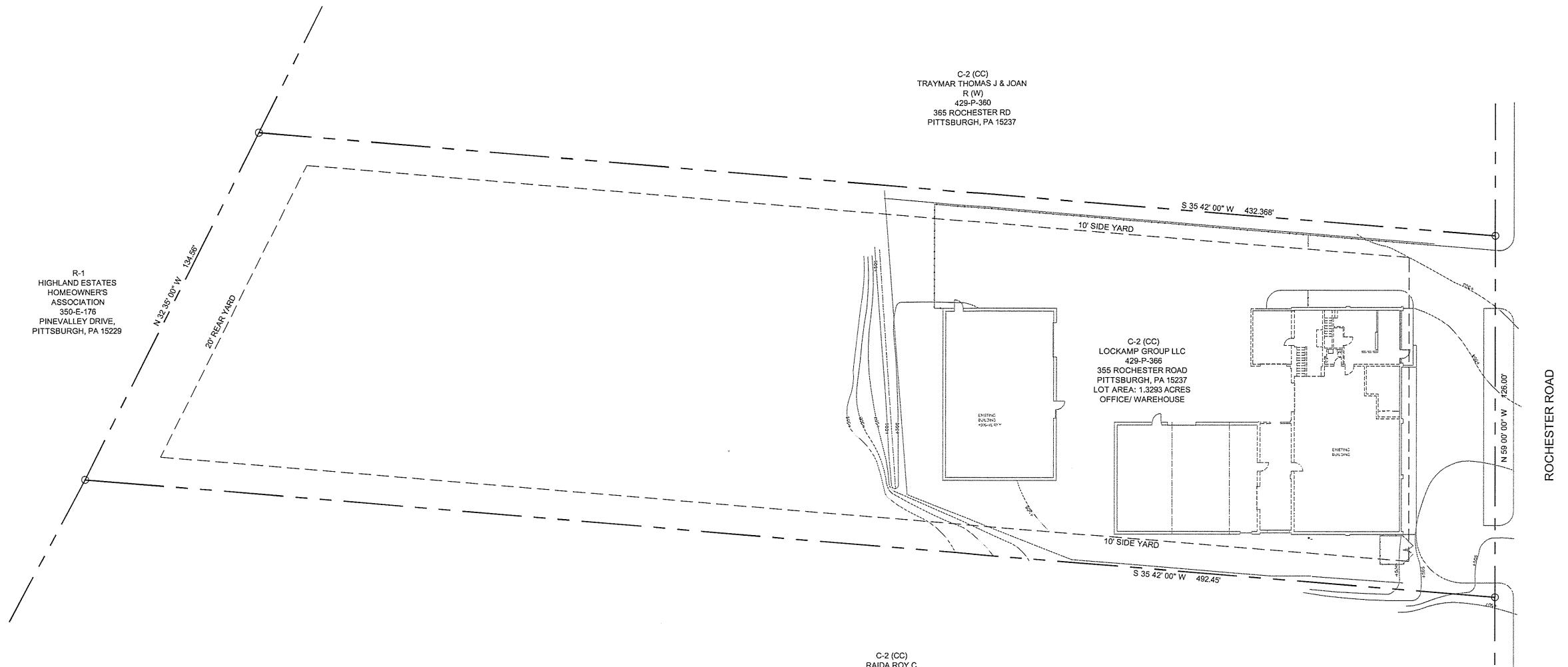
DRAWN BY

PROJECT NO.  
191008

DATE  
10/31/19

REVISIONS

DRAWING NO.  
SP-1  
OF 2



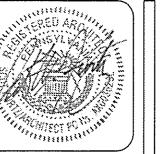
ZONING, SURVEY & EXISTING CONDITIONS SITE PLAN

SCALE : 1=20'-0"



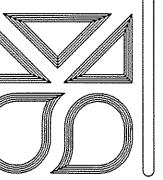
NORTH

2



SCOT KURTZ / ARCHITECT, PC 1617 FOREST RIDGE DRIVE, PITTSBURGH, PA 15237  
FOR BAKER YOUNG CORPORATION  
7440 MCKNIGHT ROAD, SUITE 202, PITTSBURGH, PA 15237

ROCHESTER ROAD



CHECKED BY

DRAWN BY

PROJECT NO.  
191008

DATE  
10/31/19

REVISIONS

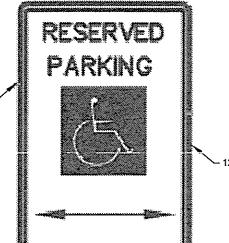
DRAWING NO.  
SP-2  
OF 2

SITE PLAN  
SCALE : 1'=10'-0"  
NORTH

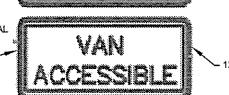
RAIDA ROY C  
TESSMER CHARLES H JR  
350-B-150  
331-339 ROCHESTER ROAD  
PITTSBURGH, PA 15237

LOCKAMP GROUP LLC  
429-P-366  
355 ROCHESTER ROAD  
PITTSBURGH, PA 15237

TRAYMAR THOMAS J & JOAN R (W)  
429-P-360  
365 ROCHESTER RD  
PITTSBURGH, PA 15237



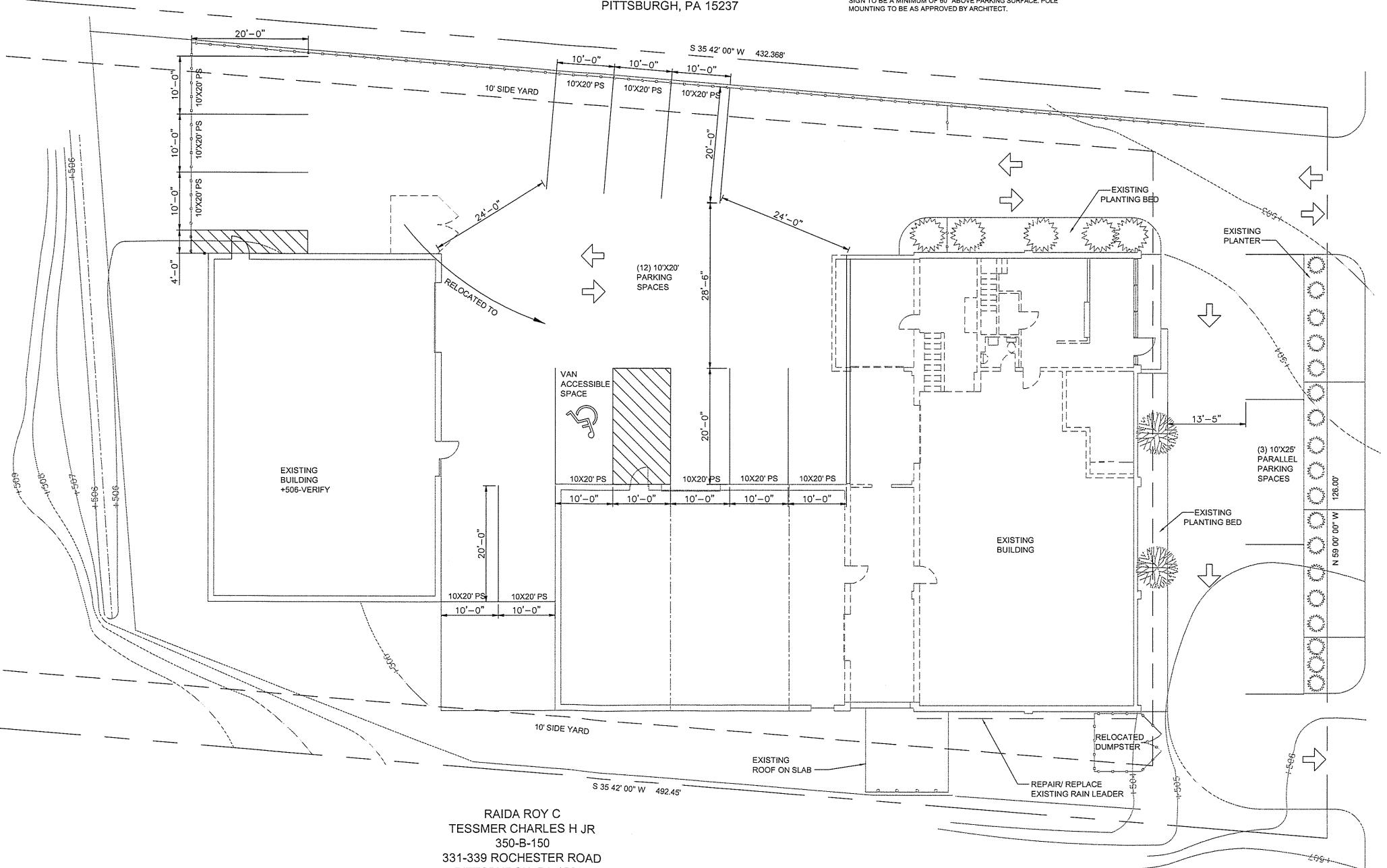
THIS SIGN TYPICAL AT ALL  
ACCESSIBLE SPACES



THIS SIGN TYPICAL  
AT ALL VAN  
ACCESSIBLE  
SPACES

PARKING SCHEDULE

FRONT BUILDING 7,725 SF, REAR BUILDING 2,400 SF = 6,123 SF  
COMMERCIAL SCHOOL, 20 STUDENTS & 2 FACULTY MEMBERS  
REQUIRED 1 SPACE/3 STUDENTS + 1 SPACE/FACULTY MEMBER = 9  
PROVIDED: 15 SPACES (TO BE STRIPED) INCLUDES 1 VAN ACCESSIBLE SPACE





ALLEGHENY COUNTY  
ECONOMIC DEVELOPMENT,  
COMMUNITY INFRASTRUCTURE  
& TOURISM FUND

GRANT  
CONTRACT

Office Address:  
One Chatham Center, Suite 900  
112 Washington Place  
Pittsburgh, PA 15219

Contact Numbers:  
Tel: 412.350.1000  
Fax: 412.642.2217

Website:  
[www.allegHENYcounty.us/economic/](http://www.allegHENYcounty.us/economic/)

Project Title: **Sangree Park Master Plan, Phase I (Play Area)**

Grant Application No.: **2019-CITF-118**

Project Manager: **Andrew H. Hartwell**

Grantee: **Ross Township**

Primary Contact Person for Grantee:

Grantee's Office Address:  
1000 Ross Municipal Drive  
Pittsburgh, PA 15237

Name: **Mr. Steve Korbel**  
Title: **President, Board of Commissioners**  
Phone: **(412) 931-7055**  
Email: **commward2@ross.pa.us**

Type of Entity:

nonprofit corporation  
 body corporate and politic (authority)  
 municipality

GRANT AMOUNT
<b>\$75,000.00</b>

CONTRACT TERM	
Effective Date	Termination Date
<b>July 24, 2019</b>	<b>January 24, 2021</b>

This Grant Contract (this "Contract") is made by and between THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (the "Authority"), as agent for the County of Allegheny (the "County"), and the undersigned Grantee, upon the terms and subject to the conditions hereinafter set forth (the "Terms and Conditions"). Subject to the terms and conditions of this Contract, the Authority hereby agrees to grant out of the Fund to the Grantee the Grant Amount. This Contract is subject to the Terms and Conditions attached hereto, which Terms and Conditions are hereby incorporated herein by reference. By signing below, Grantee acknowledges that it read this Contract in its entirety, understood the contents hereof, and had opportunity to consult counsel before signing below. The parties hereto have caused this Contract to be signed and attested by their proper officers/officials, pursuant to due and legal action authorizing the same to be done, as of the Effective Date specified above, with the intent to be legally bound hereby.

**GRANTEE: ROSS TOWNSHIP**

**ATTEST:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**AUTHORITY:**

**ATTEST:**

**THE REDEVELOPMENT AUTHORITY OF  
ALLEGHENY COUNTY, as agent for the  
County of Allegheny**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## APPENDIX A

### **PROJECT DESCRIPTION**

I. **Scope of Services:** **CITF FUNDS WILL BE USED SOLELY FOR THE FOLLOWING:**

To implement Phase I of the Sangree Park Master Plan, using grant funding to purchase and install playground equipment within the park.

II. **Purpose of Project:**

- a. *Jobs:*
- b. *Infrastructure:* To implement Phase I of the Sangree Park Master Plan, using grant funding to purchase and install playground equipment within the park.
- c. *Tourism:*

III. **Additional Conditions:**

**APPENDIX B**  
**BUDGET**

Name of funding source:	SOURCE #1	SOURCE #2	SOURCE #3	SOURCE #4
	CITF	ROSS TOWNSHIP		
<b>LAND</b>				
Acquisition				
Site Preparation				
Infrastructure				
Other:				
<b>BUILDING</b>				
Acquisition				
New Construction				
Rehabilitation				
Engineering				
Architectural				
Other				
<b>MACHINERY &amp; EQUIPMENT</b>				
Acquisition				
New Equipment	\$69,208.00			
Used Equipment				
Delivery/Installation	\$4,042.00	\$18,363.37		
Other				
<b>WORKING CAPITAL</b>				
Inventory				
Training				
Other				
<b>ENVIRON. REMEDIATION</b>				
Remediation Study				
Other:				
<b>VACANT PROPERTY REUSE</b>				
Prep & Assemblage		\$5,760.00		
<b>TRAINING</b>				
<b>SOFT COSTS</b>				
Planning				
Engineering		\$7,500.00		
Architectural				
Permit Fees				
Title Ins. Recording				
Surveys		\$5,000.00		
Appraisal Costs				
Legal Costs				
Grant Origination Fee (REQUIRED)	\$750.00			
Brokers Fees				
Transfer Tax				
Interest During Construction				
Contingencies				
Close-out Audit (Required)	\$1,000.00			
Other				
<b>TOTAL:</b>	<b>\$75,000.00</b>	<b>\$36,623.37</b>		

**GATEWAY ENGINEERS**

100 MCMORRIS ROAD  
PITTSBURGH, PA 15205-9401  
412.921.4030 PHONE  
855.634.9284 TOLL-FREE  
412.921.9960 FAX

[GatewayEngineers.com](http://GatewayEngineers.com)

January 14, 2020  
C-34518-0007

Ross Township  
1000 Ross Municipal Drive  
Pittsburgh, PA 15237

Attn: Ron Borcyk, Township Manager

Re: Evergreen Park Spillway and Seating Area Project  
Award Recommendation

Dear Mr. Borcyk:

Five (5) bids were received and opened on January 7, 2020 for the above referenced project.

Gateway prepared the attached Certified Bid Tabulation from the submitted bids and determined that the apparent low bidder for the Base Bid, Add-Alternate 1, Add-Alternate 2, and Add-Alternate 3 is S.E.T., Inc. in the total amount \$144,805.00

Gateway reviewed the apparent low bid and notes that all required bidding attachments were submitted. We therefore recommend that the Contract be awarded to S.E.T., Inc. for the Base Bid, Add-Alternate 1, Add-Alternate 2, and Add-Alternate 3 in the amount \$144,805.00.

Please also find enclosed the original bids for your files.

Sincerely,  
THE GATEWAY ENGINEERS, INC.

Nathaniel S. Hayes, P.E.  
Project Manager

Enclosures

cc: Eloise Peet, Parks and Recreation Director  
Michael Funk, Department of Public Works Director  
Richard D. Minsterman, P.E., Township Engineer

G:\Projects\34000 Ross\34518 - Evergreen Park\0007 Spillway Resign and Rebid\Docs\Engineering\Specifications\Bid Recommendation Letter.docx

A FULL-SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT • SURVEYING • GIS MAPPING  
LANDSCAPE ARCHITECTURE • STRUCTURAL ENGINEERING • TRAFFIC ENGINEERING  
ENVIRONMENTAL / ECOLOGICAL • GEOTECHNICAL • INSPECTION / MATERIAL TESTING

**MISSION STATEMENT**

TO HELP OUR CLIENTS REACH A HIGHER  
LEVEL OF SUCCESS THROUGH KNOWLEDGE,  
EXPERIENCE AND RESPONSIVENESS.

## RECORD OF BIDS

The Gateway Engineers, Inc.  
100 McMoris Road  
Pittsburgh, PA 15205

**Evergreen Park**  
**Spillway and Seating Area Project**

C-34518-0007  
January 14, 2020



On Call On Time, On Target.

S.E.T. Inc.				Plavchak Construction				Jet Jack Inc.				TBI Contracting, Inc.				WG Land Company, LLC			
Item No.	Item	Unit	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
1	Mobilization/demobilization, complete in place.	L.S.	1	\$ 45,000.00	\$ 45,000.00	\$ 36,800.00	\$ 36,800.00	\$ 15,000.00	\$ 15,000.00	\$ 11,978.00	\$ 11,978.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00		
2	Site demolition, complete in place.	L.S.	1	\$ 5,000.00	\$ 5,000.00	\$ 24,600.00	\$ 24,600.00	\$ 40,000.00	\$ 40,000.00	\$ 45,727.00	\$ 45,727.00	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00		
3	Salvaging of Existing Large Cut Stone, complete in place.	L.S.	1	\$ 2,000.00	\$ 2,000.00	\$ 7,500.00	\$ 7,500.00	\$ 35,000.00	\$ 35,000.00	\$ 10,310.00	\$ 10,310.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00		
4	Installation of Stone Steps and Seat Blocks, complete in place.	S.S.F.	180	\$ 171.00	\$ 30,780.00	\$ 300.00	\$ 54,000.00	\$ 216.00	\$ 38,880.00	\$ 380.00	\$ 64,800.00	\$ 568.00	\$ 102,240.00	\$ 102,240.00	\$ 102,240.00	\$ 102,240.00			
5	Dewatering forebay and installation of a stream bypass pump, complete in place.	L.S.	1	\$ 14,025.00	\$ 14,025.00	\$ 14,500.00	\$ 14,500.00	\$ 15,000.00	\$ 15,000.00	\$ 12,280.00	\$ 12,280.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00		
Base Bid				\$ 98,305.00	\$ 137,490.00	\$ 143,880.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00	\$ 145,095.00		
Add Alternate Items																			
ADD ALT-1	Prepare Spillway and Sidewalk for Township to Concrete, complete in place.	L.S.	1	\$ 6,000.00	\$ 6,000.00	\$ 19,000.00	\$ 19,000.00	\$ 5,000.00	\$ 5,000.00	\$ 21,867.00	\$ 21,867.00	\$ 25,600.00	\$ 25,600.00	\$ 25,600.00	\$ 25,600.00	\$ 25,600.00	\$ 25,600.00		
ADD ALT-2	Installation of Concrete Spillway and Sidewalk, complete in place.	S.F.	400	\$ 45.00	\$ 18,000.00	\$ 60.00	\$ 24,000.00	\$ 50.00	\$ 20,000.00	\$ 80.00	\$ 32,000.00	\$ 22.50	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00			
ADD ALT-3	Installation of bridge and railing, complete in place.	L.S.	1	\$ 24,000.00	\$ 24,000.00	\$ 27,500.00	\$ 40,000.00	\$ 40,000.00	\$ 19,780.00	\$ 19,780.00	\$ 9,800.00	\$ 9,800.00	\$ 9,800.00	\$ 9,800.00	\$ 9,800.00	\$ 9,800.00			
TOTAL BASE + ALTERNATE BID ITEMS				* \$ 144,805.00	\$ 207,900.00	\$ 208,880.00	\$ 218,742.00	\$ 218,742.00	\$ 218,742.00	\$ 218,742.00	\$ 235,640.00	\$ 235,640.00	\$ 235,640.00	\$ 235,640.00	\$ 235,640.00	\$ 235,640.00			

\* Apparent lower bidder

Certified As A Correct Copy Of All Bids Received

Date 1/14/2020

