

1. Board Of Commissioners Committee Meeting Agenda

Documents:

[2-3-2020 - BOC COMMITTEE AGENDA.PDF](#)

2. Board Of Commissioners Committee Meeting Packet

Documents:

[2-3-2020 - BOC PACKET.PDF](#)

**ROSS TOWNSHIP BOARD OF COMMISSIONERS  
COMMITTEE MEETING  
AGENDA  
MONDAY, FEBRUARY 3, 2020  
7:00 P.M.**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
INVOCATION**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

*At this time, citizens may address the Board of Commissioners on any issue appearing on today's agenda. Only residents and taxpayers of the Township of Ross will be permitted to address the Board of Commissioners. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Board who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record.*

**CONSENT AGENDA**

1. Bill List – February 3, 2020

**MOTION: I move to approve the February 3, 2020 Consent Agenda**

**APPOINTMENTS FOR BOARD AND COMMISSION OPENINGS**

Interviews were conducted at the January 20, 2020 combined Committee and Business Meeting. All persons submitted a clean criminal background check unless otherwise noted.

1. Zoning Hearing Board
  - One (1) opening for a five-year term to expire on December 31, 2024.
  - One (1) opening for an Alternate.
  - Candidate(s) who applied for the position: Tara Howey (current member)
2. Planning Commission
  - Two (2) openings for four-year terms to expire December 31, 2023.
  - Candidate(s) who applied for the position: Jennifer Deemer (current member)
3. Vacancy Board
  - One (1) opening for a one-year term to expire December 31, 2020

- Candidate who applied for the position: Walter Salachup (current member)

#### 4. Civil Service Commission

- One (1) opening for a six-year term to expire December 31, 2025.
- One (1) opening for an Alternate.
- Candidate(s) who applied: William McKellar (current member)

#### 5. Building Appeals Board

- One (1) opening for a three-year term to expire December 31, 2023.
- One (1) opening the remainder of a term set to expire December 31, 2021.
- One (1) opening for an Alternate.
- Candidate(s) who applied: NONE

#### 6. Equal Opportunity Board

- One (1) opening for a five-year term to expire December 31, 2024.
- Candidate(s) who applied: Sandra Miller

#### 7. Environmental Advisory Council

- Three (3) openings for one-year terms to expire December 31, 2020.
- One (1) opening for a two-year term to expire December 31, 2021.
- One (1) opening for a three-year term to expire December 31, 2022.
- One (1) opening for a four-year term to expire December 31, 2023.
- One (1) opening for a five-year term to expire December 31, 2024.
- Candidate(s) who applied: Kim Stelmach, Susan Hockenberry, Bradley August, Barry Rush, Caitlin Klotz, Kristen Schawalder, and Jennifer Deemer (Ryan Briggs did not return a complete application or clearances. Ryan Briggs and William Doran did not interview).

### **ADMINISTRATION, OPERATIONS, AND POLICY**

**Chair: Joe Laslavic; Members: Dan DeMarco, Pat Mullin**

1. Township Manager Report
2. Ordinance to be Introduced
  - a. Creating an Athletic Advisory Board (AAB) – Establishing operating procedures and stating the powers of the board
3. New Business

### **FINANCE, BUDGET, AND PENSION**

**Chair: Sarah Poweska; Members: William McKellar, Jack Betkowski**

1. Finance Director Report
2. New Business

### **PUBLIC WORKS, SANITATION, AND SEWERS**

**Chair: Patrick Mullin; Members: Jason Purring, Jeremy Shaffer**

1. Public Works Director Report
2. New Business

### **PLANNING, ZONING, AND ECONOMIC DEVELOPMENT**

**Chair: Dan DeMarco; Members: Sarah Poweska, Jack Betkowski**

1. Community Development Director Report
2. New Business

### **PUBLIC SAFETY**

**Chair: William McKellar; Members: Jack Betkowski, Dan DeMarco**

1. Police Chief Report
2. Police Contract – The Police Association and the Township have reached a tentative agreement on the terms of a new four (4) year contract retroactive to January 1, 2020.

**MOTION: I move to ratify the Tentative Agreement by and between the Township of Ross and the Ross Township Police Association for changes to the Collective Bargaining Agreement effective January 1, 2020 through December 31, 2023.**

3. New Business

### **PARKS AND RECREATION**

**Chair: Jason Purring; Members: Joe Laslavic, Pat Mullin**

1. Parks and Recreation Director Report
2. New Business

### **OTHER BOARDS/ENTITIES (COG, CONNECT, INTERGOVERNMENTAL)**

### **PUBLIC COMMENT**

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*address for the record and keep comments brief and to the point. Please spell your name for the record.*

**ADJOURNMENT**

**VOTING ORDER**

Commissioner Laslavic  
Commissioner McKellar  
Commissioner Piring  
Commissioner Mullin  
Commissioner Shaffer  
Commissioner Betkowski  
Commissioner DeMarco  
Commissioner Poweska  
Commissioner Korbel

## Memorandum

To: **Ross Township Commissioners**  
CC: Ronald Borczyk and Daniel Berty  
From: Roseanne Jones  
Date: January 31, 2020  
RE: General Fund Vendor Payments February 3, 2020

The Finance Department is asking for approval for payment for the following checks.

1. Checks were issued from the FNB Payroll Account in the amount of **\$208,161.51**. These payments were for the payroll of January 24, 2020:

Employee Checks: #3938 to #3945  
Direct Deposit Transfers

2. Checks were issued from the FNB Payroll Account, for payroll related deductions, in the amount of **\$118,835.01**. These payments were for the payroll of January 24, 2020:

Vendor Checks: #3946 to #3953  
Wire Transfers

3. 4<sup>TH</sup> Quarter Taxes -- October 1, 2019 through December 31, 2019, in the amount of **\$30,946.39**.

Vendor Checks: #3954 to #3955  
Wire Transfer

4. Checks are being issued from the FNB Checking Accounts, in payment for outstanding invoices, to our vendors in the amount of **\$576,410.71**.

Vendor Checks (General): #11827 to #11911 for \$ 404,369.69  
Vendor Checks (Capital): #4486 to #4487 for \$ 16,946.97  
Vendor Checks (Escrow): #5080 for \$ 3,668.25  
Vendor Checks (Sewage): #3481 to #3486 for \$ 147,898.17

PrePay Checks (General): #11822 to #11826 for \$ 3,527.63

*To:* ROSS TOWNSHIP COMMISSIONERS

*From:* Dan Berty, Director of Finance

*Date:* January 30, 2020

*Subject:* **FEBRUARY 2020 CHECK RUN**

Attached is the Check Run detail listing to be approved at the February 3, 2020 meeting. The following is a brief description of the top four vendors payments listed in the General, Sewer, Escrow and Capital Improvement Fund preliminary check register. These vendor payments comprise **75.9%** of the total check register.

<u>NAME / DESCRIPTION</u>	<u>FUND</u>	<u>AMOUNT</u>
<b>NORTHLAND PUBLIC LIBRARY</b> KEYSTONE GRANT (PASS THROUGH)	OPERATING	\$ 189,657.67
<b>ROSS WEST VIEW EMSA</b> MUNICIPAL CONTRIBUTION PMT #1	OPERATING	\$ 105,131.50
<b>GIRTYS RUN JOINT SEWER AUTHORITY</b> USER FEES	OPERATING	\$ 100,517.45
<b>GATEWAY ENGINEERS</b> ENGINEERING SERVICES	MULTIPLE	\$ 42,123.03

Listed below are total monthly payments for February 2020 to the Township Engineer, the Township Attorney, and any other Vendor with a reimburseable expense during the period, less the reimbursements by developers, grants, or bond proceeds:

<b>Gateway Engineers and Surveyors</b>	\$ 42,123.03
Less: Developer Escrow Payment	\$ (3,668.25)
Total Cost to Township:	<u>\$ 38,454.78</u>

<b>PJ Murray</b>	\$ -
Less: Developer Escrow Payment	\$ -
Total Cost to Township:	<u>\$ -</u>

Please feel free to contact me with any questions. Sincerely,



Dan Berty, Director of Finance





# **TOWNSHIP OF ROSS**

## **General Fund**

**Vendor Payments to be Approved  
For Payment on February 3, 2020**

**Checks #11827 to #11911  
In the amount of \$404,369.69**

**PrePay Checks #11822 to #11826  
In the amount of \$3,527.63**



**FNB OPERATING****Ross Township**  
**Accounts Payable Check Run List**

Page: 1

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>A &amp; A CONCRETE PRODUCTS INC</u></b>				
2/03/2020	01200080	CATCHBASIN	01 436 250001	1718.00
		Check Amount for A & A CONCRETE PRODUCTS INC		<b>1,718.00</b>
<b><u>ABSOLUTE EQUIPMENT</u></b>				
2/03/2020	155632	CHIPPER	01 430 384000	220.00
		Check Amount for ABSOLUTE EQUIPMENT		<b>220.00</b>
<b><u>ALLEGHENY COUNTY TREASURER</u></b>				
2/03/2020	472	DISPENSER REGISTRATION FEE FOR 2020	01 437 250000	100.00
		Check Amount for ALLEGHENY COUNTY TREASURER		<b>100.00</b>
<b><u>AMCOM</u></b>				
2/03/2020	IN815554	BLACK/COLOR USAGE	01 401 451000	18.76
		Check Amount for AMCOM		<b>18.76</b>
<b><u>ARAMARK REFRESHMENT SERVICES</u></b>				
2/03/2020	6217081	LOBBY/WATER	01 401 210000	96.23
		Check Amount for ARAMARK REFRESHMENT SERVICES	01 401 240000	226.42
				<b>322.65</b>
<b><u>BAKER, LAWRENCE</u></b>				
2/03/2020	01272020	REFEREE 3 GAMES 1/10/2020	01 451 146000	120.00
		Check Amount for BAKER, LAWRENCE		<b>120.00</b>
<b><u>BATTERIES PLUS</u></b>				
2/03/2020	P23637807	BATTERY	01 410 200011	25.75
		Pay:BATTERIES PLUS BULBS		
		Check Amount for BATTERIES PLUS		<b>25.75</b>
<b><u>BEARCOM</u></b>				
2/03/2020	4962677	PARTS	01 410 450002	165.71
		Check Amount for BEARCOM		<b>165.71</b>
<b><u>CODE.SYS CODE CONSULTING</u></b>				
2/03/2020	ROS-DEC-19B	UCC INSPECTIONS	01 413 310001	10368.75
		Check Amount for CODE.SYS CODE CONSULTING		<b>10,368.75</b>
<b><u>COMCAST</u></b>				
2/03/2020	8993210280289247	225 CEMETERY LN	01 430 451000	7.40
2/03/2020	8993210280391290	235 CEMETERY LN FRNT	01 410 530002	88.40
		Check Amount for COMCAST		<b>95.80</b>
<b><u>COMCAST TELEPHONES</u></b>				
2/03/2020	94536046	TELEPHONES	01 409 321000	512.75
		Check Amount for COMCAST TELEPHONES		<b>512.75</b>
<b><u>COMMONWEALTH OF PENNSYLVANIA</u></b>				
2/03/2020	22220	ANNUAL ADMIN FEE 1033 PROGRAM FOR 2020	01 410 451000	450.00
		Pay:COMMONWEALTH OF PENNSYLVANIA		
		Check Amount for COMMONWEALTH OF PENNSYLVANIA		<b>450.00</b>
<b><u>CONSOLIDATED COMMUNICATIONS</u></b>				
2/03/2020	4124590053/0	PHONES	01 410 321000	43.60
			01 410 530002	43.60
			01 454 321000	21.81
		Check Amount for CONSOLIDATED COMMUNICATIONS		<b>109.01</b>
<b><u>DEPARTMENT OF REAL ESTATE</u></b>				
2/03/2020	3672746	BILLABLE INTERNET COPIES, OCT 2019	01 408 310000	11.50
2/03/2020	3679452	BILLABLE INTERNET COPIES, NOV 2019	01 408 310000	9.25
		Check Amount for DEPARTMENT OF REAL ESTATE		<b>20.75</b>
<b><u>DUNNING, ISIAH</u></b>				
2/03/2020	01272020	REFEREE 3 GAMES JAN 6	01 451 146000	120.00
		Check Amount for DUNNING, ISIAH		<b>120.00</b>
<b><u>DUQUESNE LIGHT COMPANY</u></b>				
2/03/2020	202737575289	250 JACKS RUN RD SHLT	01 454 361000	29.96
2/03/2020	315261570583	225 CEMETERY LN	01 430 361000	210.84
2/03/2020	336304750721	IVORY AT PERRYSVILLE AVE	01 433 450003	68.09
2/03/2020	459343439465	3430 EVERGREEN RD	01 454 361000	64.63
2/03/2020	525417594022	985 PERRYSVILLE AVE	01 433 450003	144.41
2/03/2020	708014740973	1000 ROSS MUNICIPAL DR	01 409 361000	1529.52

# Ross Township

## FNB OPERATING

## Accounts Payable Check Run List

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
2/03/2020	933887778346	JEFFERSON & COUNTRY PARK	01 454 361000	72.98
Check Amount for DUQUESNE LIGHT COMPANY				2,120.43
<u>EJ USA, INC</u>				
2/03/2020	110200001436	CONNIE DRIVE, STORM SEWER	01 436 264000	117.32
Check Amount for EJ USA, INC				117.32
<u>ENGIE RESOURCES</u>				
2/03/2020	01212020	ELECTRICITY	01 434 361000	271.25
Check Amount for ENGIE RESOURCES				271.25
<u>ENJOY COUPON BOOK</u>				
2/03/2020	246760	ENJOY BOOKS	01 368 368112	300.00
Check Amount for ENJOY COUPON BOOK				300.00
<u>FALCO, ADAM</u>				
2/03/2020	01142064570	SHOP	01 437 250000	53.50
2/03/2020	01212064744	SHOP	01 437 250000	211.30
Check Amount for FALCO, ADAM				264.80
<u>GATEWAY ENGINEERS</u>				
2/03/2020	279567	ST. WILLIAMS PLACE EXISTING CONDITIONS SURVEY	01 408 310100	650.45
2/03/2020	279572	2019 MCKNIGHT ROAD STORM CULVERT	01 408 310100	2012.38
2/03/2020	279581	2019 GENERAL PLANNING SUPPORT	01 408 310000	229.50
2/03/2020	279584	2020 PLANNING GENERAL ENGINEERING	01 408 310000	632.50
2/03/2020	279585	GENERAL TRAFFIC ENGINEERING 2019	01 408 310200	32.93
2/03/2020	279586	GENERAL TRAFFIC ENGINEERING 2020	01 408 310200	1889.00
2/03/2020	279588	ST. WILLIAMS PLACE STORM SEWER CORRECTIONS	01 408 310100	1599.00
2/03/2020	279589	2019 MISC ENGR	01 408 310000	291.75
2/03/2020	279592	2020 MISCELLANEOUS ENGINEERING AND CONSULTI	01 408 310000	542.50
Check Amount for GATEWAY ENGINEERS				7,880.01
<u>GENERAL PRODUCTS &amp; SUPPLY INC</u>				
2/03/2020	203802	SHOP/GARAGE	01 437 251000	385.12
Check Amount for GENERAL PRODUCTS & SUPPLY INC				385.12
<u>GREEN GUARD</u>				
2/03/2020	1489801	SHOP & GARAGE	01 430 236001	71.97
2/03/2020	7754606	ROAD GARAGE	01 430 236001	188.78
Check Amount for GREEN GUARD				260.75
<u>GROFF TRACTOR &amp; EQUIPMENT, LLC</u>				
2/03/2020	PSO282332-1	PARTS	01 437 251000	455.36
Check Amount for GROFF TRACTOR & EQUIPMENT, LLC				455.36
<u>GUTTMAN ENERGY INC.</u>				
2/03/2020	1-5309	FUEL/DIESEL	01 437 231000	5346.85
Check Amount for GUTTMAN ENERGY INC.				6861.55
				12,208.40
<u>H &amp; L ELECTRIC</u>				
2/03/2020	3845	REPAIRS	01 430 370000	451.00
Check Amount for H & L ELECTRIC				451.00
<u>HADLEY, RICHARD M.</u>				
2/03/2020	010120	INTERIM MANAGER JAN 2-16, 2020	01 401 310000	3808.00
Check Amount for HADLEY, RICHARD M.				3,808.00
<u>HAMPTON CONCRETE PRODUCTS</u>				
2/03/2020	15765	CONCRETE	01 436 250001	796.00
Check Amount for HAMPTON CONCRETE PRODUCTS				796.00
<u>HANSON AGGREGATES</u>				
2/03/2020	3663241	225 CEMETERY	01 436 250000	641.61
Check Amount for HANSON AGGREGATES				641.61
<u>HARRIS BARNETT</u>				
2/03/2020	01272020	REFEREE 3 GAMES JAN 26	01 451 146000	120.00
Check Amount for HARRIS BARNETT				120.00
<u>HASTINGS HARDWARE</u>				
2/03/2020	03081385	MUNICIPAL BLDG	01 409 250000	4.99
Check Amount for HASTINGS HARDWARE				4.99

**FNB OPERATING****Ross Township**  
**Accounts Payable Check Run List**

Page: 3

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>HEI-WAY, LLC</u></b>				
2/03/2020	00116015	PATCHING MATERIAL	01 431 252001	381.00
2/03/2020	00127015	PATCHING MATERIAL	01 431 252001	182.88
Check Amount for HEI-WAY, LLC				<b>563.88</b>
<b><u>HOVIS AUTO</u></b>				
2/03/2020	13-330501	CORE RETURN - INV 330242	01 437 251000	-18.00
2/03/2020	13-332457	STOCK	01 437 251000	142.29
2/03/2020	13-333185	STOCK, SHOP	01 437 250000	139.99
			01 437 251000	55.50
2/03/2020	13-333843	SHOP	01 437 251000	14.41
Check Amount for HOVIS AUTO				<b>334.19</b>
<b><u>INTERNATIONAL CODE COUNCIL</u></b>				
2/03/2020	1001147433	ISPSC COMMENTARY, IPMC SOFT; ALLEGHENY PLUM	01 413 420000	259.75
Check Amount for INTERNATIONAL CODE COUNCIL				<b>259.75</b>
<b><u>J. YUNKER EXCAVATING LLC</u></b>				
2/03/2020	01282020	FIRE POLICE BLDG (1/2 PAYMENT)	01 410 530001	6000.00
Check Amount for J. YUNKER EXCAVATING LLC				<b>6,000.00</b>
<b><u>JIM SHORKEY NORTH HILLS 1, INC.</u></b>				
2/03/2020	3659446	CAR #14	01 410 251000	100.00
Check Amount for JIM SHORKEY NORTH HILLS 1, INC.				<b>100.00</b>
<b><u>JORDAN TAX SERVICE</u></b>				
2/03/2020	1-C-#26	TAXES	01 403 316000	2256.21
Check Amount for JORDAN TAX SERVICE				<b>2,256.21</b>
<b><u>KEYSTONE SPRING SERVICE INC.</u></b>				
2/03/2020	1563805	TRUCK 23	01 437 251000	324.45
Check Amount for KEYSTONE SPRING SERVICE INC.				<b>324.45</b>
<b><u>KOZERA, TOM</u></b>				
2/03/2020	1989	PHOTOS, POWESKA, MCKELLAR, BORCZYK	01 400 470000	33.33
			01 401 210000	16.67
Check Amount for KOZERA, TOM				<b>50.00</b>
<b><u>LAWSON PRODUCTS INC</u></b>				
2/03/2020	9307317270	PARTS	01 437 251000	68.91
Check Amount for LAWSON PRODUCTS INC				<b>68.91</b>
<b><u>LB WATER SERVICE INC.</u></b>				
2/03/2020	3358094	PIPE	01 436 265000	8288.80
Check Amount for LB WATER SERVICE INC.				<b>8,288.80</b>
<b><u>LEONARDS SAW SHOP</u></b>				
2/03/2020	52211	SMALL ENGINES	01 454 374000	166.95
2/03/2020	52233	CHAIN SAWS	01 454 374000	27.95
Check Amount for LEONARDS SAW SHOP				<b>194.90</b>
<b><u>LEXISNEXIS RISK SOLUTIONS</u></b>				
2/03/2020	1016623-20191231	SEARCHES DEC 2019 MINIMUM COMMITMENT	01 410 420000	150.00
Check Amount for LEXISNEXIS RISK SOLUTIONS				<b>150.00</b>
<b><u>LINDY PAVING INC</u></b>				
2/03/2020	DA150210	ASPHALT	01 431 252000	208.44
Check Amount for LINDY PAVING INC				<b>208.44</b>
<b><u>LOVEBUG THERAPEUTIC HORSES</u></b>				
2/03/2020	00118	COMMUNITY EVENTS	01 451 247001	250.00
Check Amount for LOVEBUG THERAPEUTIC HORSES				<b>250.00</b>
<b><u>MAHER DUESSEL</u></b>				
2/03/2020	478030	PROFESSIONAL SERVICES YR ENDED DEC. 2019	01 402 311000	2000.00
Check Amount for MAHER DUESSEL				<b>2,000.00</b>
<b><u>MORTON SALT</u></b>				
2/03/2020	5402017704	SALT	01 432 245000	28800.35
Check Amount for MORTON SALT				<b>28,800.35</b>
<b><u>NATIONAL AVIARY</u></b>				
2/03/2020	01172020	JULY 10 FIELD TRIP 25% DOWNPAYMENT	01 453 510000	260.75
Check Amount for NATIONAL AVIARY				<b>260.75</b>

**FNB OPERATING****Ross Township**  
**Accounts Payable Check Run List**

Page: 4

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>NATIONAL RECREATION &amp; PARK ASSOCIATION (NRPA)</u></b>				
2/03/2020	324600	NRPA MEMBERSHIP 2020	01 451 420000	175.00
		Check Amount for NATIONAL RECREATION & PARK		<b>175.00</b>
<b><u>NORTH HILLS AUTO SUPPLY INC</u></b>				
2/03/2020	380156	SHOP	01 437 250000	5.22
2/03/2020	380274	YELLOW TRAILER	01 437 251000	9.31
		Check Amount for NORTH HILLS AUTO SUPPLY INC		<b>14.53</b>
<b><u>NORTHLAND PUBLIC LIBRARY</u></b>				
2/03/2020	2	KEYSTONE GRANT PASS THROUGH #2	01 210 022800	189657.67
		Check Amount for NORTHLAND PUBLIC LIBRARY		<b>189,657.67</b>
<b><u>OTIS ELEVATOR CO</u></b>				
2/03/2020	NBP06271X220	2/1-2/29/2020	01 409 375000	195.56
		Check Amount for OTIS ELEVATOR CO		<b>195.56</b>
<b><u>PA DEPT. OF COMMUNITY &amp; ECONOMIC DEVELOPMENT</u></b>				
2/03/2020	4THQTR2019	PERMITS 10/1 THROUGH 12/31/2019 Q4	01 250 025010	670.50
		Check Amount for PA DEPT. OF COMMUNITY & ECONOMIC		<b>670.50</b>
<b><u>PA MUNICIPAL LEAGUE</u></b>				
2/03/2020	44985	PELRAS MEMBERSHIP 2020	01 401 420000	450.00
		Check Amount for PA MUNICIPAL LEAGUE		<b>450.00</b>
<b><u>PBPMTC</u></b>				
2/03/2020	01272020	MEMBERSHIP - DAN BERTY	01 402 420000	50.00
		Check Amount for PBPMTC		<b>50.00</b>
<b><u>PENNSYLVANIA SLING COMPANY</u></b>				
2/03/2020	03049094	SUPPLIES Pay:ALP INDUSTRIES, INC.	01 430 260000	281.66
		Check Amount for PENNSYLVANIA SLING COMPANY		<b>281.66</b>
<b><u>PIRTEK MONROEVILLE</u></b>				
2/03/2020	MO-T00000772	SPARE HOSES	01 437 250000	194.16
		Check Amount for PIRTEK MONROEVILLE		<b>194.16</b>
<b><u>POINT SPRING &amp; DRIVESHAFT CO</u></b>				
2/03/2020	I579184	TRUCK 30	01 437 251000	395.80
2/03/2020	I579641	VIKING TRAILER	01 437 251000	17.47
2/03/2020	I580018	STOCK	01 437 251000	17.40
		Check Amount for POINT SPRING & DRIVESHAFT CO		<b>430.67</b>
<b><u>PRINT &amp; COPY CENTER, INC</u></b>				
2/03/2020	16547	BUSINESS CARDS- RON B; MIKE F.	01 401 210000	53.36
		Check Amount for PRINT & COPY CENTER, INC	01 430 210000	53.35
				<b>106.71</b>
<b><u>PUBLIC AGENCY TRAINING COUNCIL</u></b>				
2/03/2020	245151	KOHLHEPP, KIRTLEY, SCIULLO - SEMINAR	01 410 461000	975.00
		Check Amount for PUBLIC AGENCY TRAINING COUNCIL		<b>975.00</b>
<b><u>QUILL CORPORATION</u></b>				
2/03/2020	4031198	SUPPLIES	01 401 210000	130.91
		Check Amount for QUILL CORPORATION	01 410 210000	301.00
				<b>431.91</b>
<b><u>R &amp; M</u></b>				
2/03/2020	01172020	SHIRTS	01 401 210000	105.00
2/03/2020	01172020	SHIRTS	01 400 470000	56.00
		Check Amount for R & M	01 401 210000	70.00
				<b>231.00</b>
<b><u>RE NOREEN A</u></b>				
2/03/2020	01282020	ZHB 1/8/2020	01 414 145001	225.00
		Check Amount for RE NOREEN A		<b>225.00</b>
<b><u>ROSS MAINTENANCE</u></b>				
2/03/2020	194714	SUPPLIES	01 409 236000	922.70
		Check Amount for ROSS MAINTENANCE		<b>922.70</b>
<b><u>ROSS/WEST VIEW EMSA</u></b>				
2/03/2020	011720A	MUNICIPAL CONTRIBUTION PMT. 1	01 411 530005	105131.50
		Check Amount for ROSS/WEST VIEW EMSA		<b>105,131.50</b>

# Ross Township

## FNB OPERATING

## Accounts Payable Check Run List

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>RUBENSTEIN, TANIECCIA</u></b>				
2/03/2020	JAN.2020	CLASS: 1/8, 1/15, 1/22, 1/29	01 380 380220	300.00
		Check Amount for RUBENSTEIN, TANIECCIA		300.00
<b><u>SAFETY KLEEN SYSTEMS, INC</u></b>				
2/03/2020	R002671020	PARTS	01 437 250000	129.20
		Check Amount for SAFETY KLEEN SYSTEMS, INC		129.20
<b><u>SAXONBURG KENNELS</u></b>				
2/03/2020	JANUARY 16	K9 NEEKO BOARDING	01 410 319000	768.00
		Check Amount for SAXONBURG KENNELS		768.00
<b><u>SCHMIDT, JASON F.</u></b>				
2/03/2020	01272020	REFEREE 3 GAMES	01 451 146000	120.00
		Check Amount for SCHMIDT, JASON F.		120.00
<b><u>SMC, LLC</u></b>				
2/03/2020	20538-33	RANDOM DRUG/ALCOHOL (CONNORS, MCGAW,	01 430 450000	240.00
		Check Amount for SMC, LLC		240.00
<b><u>STAPLES ADVANTAGE</u></b>				
2/03/2020	3436180752	SUPPLIES	01 401 210000	10.98
			01 410 210000	393.47
			01 413 240000	191.47
			01 430 210000	4.50
		Check Amount for STAPLES ADVANTAGE		600.42
<b><u>T &amp; M HARDWARE &amp; RENTAL, INC.</u></b>				
2/03/2020	2001-613668	STEPLADDER	01 409 250000	119.99
2/03/2020	2001-614928	CHAPRON	01 430 236001	49.99
2/03/2020	2001-615130	RETURN - CREDIT CHAPRON	01 430 236001	-49.99
2/03/2020	2001-618364	SCREWS FOR BARRACADES	01 430 250000	13.98
2/03/2020	2001-618377	RED DRIVEWAY MARKER	01 430 250000	11.96
2/03/2020	2001-622405	MUNICIPAL/ECP	01 454 370000	79.93
		Check Amount for T & M HARDWARE & RENTAL, INC.		225.86
<b><u>TARCO INDUSTRIES, INC</u></b>				
2/03/2020	65469	SUPPLIES	01 437 250000	373.80
		Check Amount for TARCO INDUSTRIES, INC		373.80
<b><u>TELEPLEX INC</u></b>				
2/03/2020	164900819101	ANSWERING SERVICE	01 430 321003	236.00
		Check Amount for TELEPLEX INC		236.00
<b><u>THE BARN LANDSCAPE SUPPLY INC.</u></b>				
2/03/2020	70508	SUPPLIES	01 454 250000	31.00
		Check Amount for THE BARN LANDSCAPE SUPPLY INC.		31.00
<b><u>TIFCO INDUSTRIES</u></b>				
2/03/2020	71522287	SHOP	01 437 251000	200.55
2/03/2020	71522413	SHOP	01 437 250000	154.67
		Check Amount for TIFCO INDUSTRIES		355.22
<b><u>TOYOTA FINANCIAL SERVICES</u></b>				
2/03/2020	020392LY577	MONTH 12	01 250 025003	372.57
		Check Amount for TOYOTA FINANCIAL SERVICES		372.57
<b><u>TRAFFIC CONTROL</u></b>				
2/03/2020	S2253	PERRY HIGHWAY & LINDLEY LN & JACKSON ST.	01 433 450001	289.17
2/03/2020	S2255	MCKNIGHT RD & MCINTYRE	01 433 450001	381.39
		Check Amount for TRAFFIC CONTROL		670.56
<b><u>UNIFIRST CORPORATION</u></b>				
2/03/2020	0745660381	UNIFORMS	01 430 238000	205.38
2/03/2020	0745663108	UNIFORMS	01 430 238000	374.03
2/03/2020	0752961205	MATS	01 409 450000	73.75
		Check Amount for UNIFIRST CORPORATION		653.16
<b><u>VECTOR SECURITY</u></b>				
2/03/2020	65200406	225 CEMETERY LN	01 430 451000	29.95
2/03/2020	65235696	235 CEMETERY LN; MUNICIPAL BLDG	01 409 450000	36.17
			01 410 530002	54.31
		Check Amount for VECTOR SECURITY		120.43

**FNB OPERATING****Ross Township**  
**Accounts Payable Check Run List**

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>WASTE MANAGEMENT</b>				
2/03/2020	6943747-0068-0	CONTAINER USAGE 1/1-1/15	01 430 250000	1592.57
2/03/2020	6943779-0068-3	GOLF DRIVE; CONTAINER USAGE 1/9-1/13/20	01 454 250000	884.65
Check Amount for WASTE MANAGEMENT				<b>2,477.22</b>
<b>WEST VIEW WATER AUTH</b>				
2/03/2020	270001007200000	235 CEMETERY LN	01 410 530002	11.95
2/03/2020	270001007400000	225 CEMETERY LN	01 430 366000	129.46
2/03/2020	270001007500000	225 CEMETERY LN	01 430 366000	1101.82
2/03/2020	354001019600000	3430 EVERGREEN RD	01 454 366000	25.91
2/03/2020	354001057800000	1000 ROSS MUNICIPAL RD RR	01 454 366000	31.74
2/03/2020	354001058000001	1000 ROSS MUNICIPAL RD	01 409 366000	154.22
Check Amount for WEST VIEW WATER AUTH				<b>1,455.10</b>
<b>WITMER PUBLIC SAFETY GRP, INC</b>				
2/03/2020	1967884.002	AMMO	01 410 261000	533.98
Check Amount for WITMER PUBLIC SAFETY GRP, INC				<b>533.98</b>
<b>Report Total</b>				<b>404,369.69</b>

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>COMCAST</b>				
1/27/2020	8993210280412021	225 CEMETERY LN UNIT MAINT	01 430 451000	22.20
1/27/2020	8993210280426526	302 CEDAR DR OFC	01 407 451000	88.40
Check Amount for COMCAST				110.60
<b>DUQUESNE LIGHT COMPANY</b>				
1/27/2020	549026077538	3430 EVERGREEN RD POOL	01 454 361000	13.54
1/27/2020	895394123767	235 CEMETERY LN	01 410 530002	76.53
1/27/2020	951694204370	225 CEMETERY LN WRKS	01 430 361000	726.24
Check Amount for DUQUESNE LIGHT COMPANY				816.31
<b>PEOPLES NATURAL GAS</b>				
1/27/2020	200001621511	MCKNIGHT RD	01 409 362000	1183.04
1/27/2020	200008299758	3430 EVERGREEN RD	01 454 362000	146.93
Check Amount for PEOPLES NATURAL GAS				1,329.97
<b>TOSHIBA FINANCIAL SERVICES</b>				
1/27/2020	34725739	COPIERS	01 410 451000	401.91
				489.67
				379.17
Check Amount for TOSHIBA FINANCIAL SERVICES				1,270.75
<b>Report Total</b>				<b>3,527.63</b>



# **TOWNSHIP OF ROSS**

## **Capital Improvement**

**Vendor Payments to be Approved  
For Payment on February 3, 2020**

**Checks #4486 to #4487  
In the amount of \$16,946.97**

# Ross Township

FNB CAPITAL

Accounts Payable Check Run List

Page: 1

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>GATEWAY ENGINEERS</b>				
2/03/2020	279564	DENNY PARK CA AND INSPECTION	19 454 370000	312.00
2/03/2020	279565	MAYER PARK TRAIL	19 454 370000	3294.60
2/03/2020	279566	2020 ROAD PROGRAM DESIGN	19 439 370000	1460.25
2/03/2020	279573	SANGREE PARK - NEW PLAYGROUND	19 454 370000	261.00
2/03/2020	279574	HILLCREST BRIDGE STRUCTURAL REPAIRS	19 439 376000	1030.66
2/03/2020	279575	2019 NELSON RUN ROAD BRIDGE INSPECTION	19 439 376000	1279.75
2/03/2020	279587	EVERGREEN PARK SPILLWAY REPAIR REBID	19 454 370000	1538.96
2/03/2020	279590	GAZEBO AND FOUNDATION DESIGN AN BID DOCS	19 454 370000	2769.75
Check Amount for GATEWAY ENGINEERS				<b>11,946.97</b>
<b>PENNSYLVANIA STATE UNIVERSITY</b>				
2/03/2020	153417	ROBERT ZEGAR - COURSE ENROLLMENT	19 410 500002	5000.00
Check Amount for PENNSYLVANIA STATE UNIVERSITY				<b>5,000.00</b>
<b>Report Total</b>				<b>16,946.97</b>



# **TOWNSHIP OF ROSS**

## **Escrow Payments**

**Vendor Payments to be Approved  
For Payment on February 3, 2020**

**Check #5080  
In the amount of \$3,668.25**

# Ross Township

FNB ESCROW HOLDING

Accounts Payable Check Run List

Page: 1

<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b>GATEWAY ENGINEERS</b>				
2/03/2020	279576	ECKER GRADING PERMIT (G-126)	05 250 250120	145.75
2/03/2020	279577	HIGHLANDS PRD - PHASES 7&8	05 250 250124	156.00
2/03/2020	279578	PANDA EXPRESS - CONSTRUCTION INSPECTION	05 250 250244	77.50
2/03/2020	279579	ROSS PARK TRAILS CONSTRUCTION	05 250 250259	146.00
2/03/2020	279580	ROSS PARK MALL REDEVELOPMENT (SEARS PARCEL)	05 250 250273	769.25
2/03/2020	279582	NORTH SIDE CATHOLIC CEMETERY GRADING PERMIT	05 250 250246	1579.25
2/03/2020	279583	DIAMONDS DIRECT (SP-19-4)	05 250 250283	794.50
Check Amount for GATEWAY ENGINEERS				<b>3,668.25</b>
<b>Report Total</b>				<b>3,668.25</b>



# **TOWNSHIP OF ROSS**

## **Sewage Payments**

**Vendor Payments to be Approved  
For Payment on February 3, 2020**

**Checks #3481 to #3486  
In the amount of \$147,898.17**

# Ross Township

## FNB SEWAGE FUND

## Accounts Payable Check Run List

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<u>Check Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Accounting Distribution</u>	<u>Invoice Pay Amount</u>
<b><u>DRNACH ENVIRONMENTAL, INC.</u></b>				
2/03/2020	C-34505-A916	INV NO 1- DEC1-31, 2019; DOWNLOADING,INSPECTION AND REPORTING THREE JACKS RUN FLOW METERING PT LOCATI	08 429 310002	3570.00
Check Amount for DRNACH ENVIRONMENTAL, INC.				<b>3,570.00</b>
<b><u>GATEWAY ENGINEERS</u></b>				
2/03/2020	279568	2019 O&M GENERAL SANITARY SEWER	08 430 370000	492.50
2/03/2020	279569	2019 O&M CCTV	08 430 450000	2296.45
2/03/2020	279570	2019 O&M REPAIRS	08 430 370000	12679.35
2/03/2020	279571	2019 O&M MANHOLE INSPECTIONS	08 430 370000	2027.25
2/03/2020	279591	ROSS JACKS RUN FLOW MONITORING	08 430 451000	1132.25
Check Amount for GATEWAY ENGINEERS				<b>18,627.80</b>
<b><u>GIRTYS RUN JOINT SEWER AUTHORITY</u></b>				
2/03/2020	20170157	USER FEES, METER READ DATE: 11/15/2019	08 429 364001	100517.45
Check Amount for GIRTYS RUN JOINT SEWER AUTHORITY				<b>100,517.45</b>
<b><u>JORDAN TAX SERVICE</u></b>				
2/03/2020	1-C-#165	SEWAGE COLLECTIONS DECEMBER 2019	08 402 316000	7833.33
2/03/2020	1-C-#27	MUNICIPAL CLAIMS - SEWAGE	08 402 316000	1353.01
Check Amount for JORDAN TAX SERVICE				<b>9,186.34</b>
<b><u>SERVICEMASTER OF GREATER PITTSBURGH</u></b>				
2/03/2020	32447	12 PIONEER AVENUE - EMERG. MITIGATION SERVICES SEWAGE	08 429 250000	4278.58
Check Amount for SERVICEMASTER OF GREATER				<b>4,278.58</b>
<b><u>STATE PIPE SERVICES</u></b>				
2/03/2020	C-34505-1902	APP NO. 1 - 2019 MANHOLE REHABILITATION PROJECT OCT 29-DEC. 13, 2019	08 429 310000	11718.00
Check Amount for STATE PIPE SERVICES				<b>11,718.00</b>
<b>Report Total</b>				<b>147,898.17</b>



# **TOWNSHIP OF ROSS**

## **Payroll Fund**

**Payroll & Payroll Liabilities to be  
Ratified for the period, January 6, 2020  
through January 19, 2020.**

**Checks #3938 through #3953;  
Direct Deposits; and  
Wire Transfers  
in the amount of \$326,996.52**

**\*\*\*\*\***

**4<sup>th</sup> Quarter Taxes  
October 1, 2019 through December 31, 2019  
Checks #3954 to #3955  
Wire Transfer  
In the amount of \$30,946.39**



**ORDINANCE NO. \_\_\_\_**

**TOWNSHIP OF ROSS  
ALLEGHENY COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF ROSS TOWNSHIP, ALLEGHENY COUNTY, PENNSYLVANIA, CREATING AN ATHLETIC ADVISORY BOARD, PROVIDING OPERATING PROCEDURES AND STATING THE POWERS OF THE BOARD.**

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**WHEREAS**, Ross Township (the "Township") is a First Class Township in Allegheny County, Pennsylvania; and

**WHEREAS**, pursuant to section 1502.44 of the Pennsylvania First Class Township Code, 53 P.S. section 56544, the Board of Commissioners has the authority to enact and amend provisions of the Code of Ordinances of Ross Township (the "Code") at any time it deems necessary for the health, safety, morals, cleanliness, beauty, convenience, comfort and general welfare of Ross Township and the inhabitants thereof; and

**WHEREAS**, the Board of Commissioners has deemed it to be in the best interest of the citizens of Ross Township to amend the Code to create an Athletic Advisory Board of Ross Township.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COMMISSIONERS OF ROSS TOWNSHIP, ALLEGHENY COUNTY, PENNSYLVANIA, AND IT IS HEREBY ORDAINED AND ENACTED BY AND WITH THE SAME THAT:**

**SECTION 1:**

An advisory board to be known as the Ross Township Athletic Advisory Board (the "Ross AAB"), is hereby created and shall continue to function until this ordinance is revoked.

**SECTION 2:**

The Ross AAB shall be composed of nine (9) voting members who shall be appointed by the Township Board of Commissioners. Three (3) voting members shall be appointed at large, and six (6) members each shall be appointed from athletic organizations recognized by the Township. The Township will also be permitted to appoint a liaison and staff members from the Township Parks and Recreation Commission all of whom shall be nonvoting members.

**SECTION 3:**

Members of the Ross AAB shall be appointed in accordance with the following procedures:

- (1) The terms of office for each member shall expire on the first Monday in January following the last year of his or her term of office.
- (2) Duly appointed members shall serve without compensation, except for payment of expenses.
- (3) Members shall be eighteen (18) years or older. The Township Board of Commissioners shall initially appoint members to serve a three (3) year term. The term of the initial members shall be set by the Township Board of Commissioners so as to be staggered in order to expire evenly.
- (4) The Township Board of Commissioners shall designate the initial Chair who shall serve a three (3) year term. Thereafter, the members shall elect the Chair every three (3) years.

#### **SECTION 4:**

The Ross AAB is to be advisory to and shall coordinate its activities with the Township Board of Commissioners.

#### **SECTION 5:**

The Ross AAB shall have the following powers:

- (1) Review athletics facilities, related services and activities, excluding the Herb Field facility, advise and make recommendations to the Township Board of Commissioners regarding said facilities, services and activities.
- (2) Review and recommend changes and improvements to the athletic facilities.
- (3) Assist with, and make recommendations as to, the continued safe provision of athletic opportunities to Township residents.
- (4) Receive and consider public comment and input regarding athletics facilities, services and activities.
- (5) Support and promote programs and services.

#### **SECTION 6:**

The Ross AAB shall keep minutes of its meetings and records of its activities and shall make an annual report for the Township Board of Commissioners.

#### **SECTION 7:**

The Township Board of Commissioners may, from time to time, appropriate funds for the expenses incurred by the Ross AAB.

**SECTION 8:**

Any Ordinance or part thereof in conflict herewith, is hereby repealed to the extent of said conflict.

**SECTION 9:**

The Township Board of Commissioners is hereby authorized and directed to execute any and all documents necessary to effectuate the purposes of this Ordinance.

**SECTION 10:**

This Ordinance shall become effective on the date that it is passed by the Township Board of Commissioners.

**ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS FOR ROSS TOWNSHIP THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.**

**ATTEST**

**ROSS TOWNSHIP**

\_\_\_\_\_  
**Ronald Borczyk**  
Township Manager

By: \_\_\_\_\_  
**Stephen L. Korbel, Esq.**  
President, Board of Commissioners