

ROSS TOWNSHIP ATHLETIC ADVISORY BOARD (AAB)

Minutes - 3/28/2021

At 3:11 PM Commissioner Laslavic called the meeting to order

Pledge of Allegiance

Roll call: All present: Dennis Englert (At Large); David Freudenrich (At Large); Brianne Mazzoleni (WVRAA); Paul McComb (NHAA); Jim Oyler (NHAA); Rob Schweizer (NHSC); Adam Smith (At Large); Edward Spontak (NHSC); Ed Vesely (WVRAA);.

ACTIONS SUMMARY

- Jim Oyler took the action to communicate the Safety Protocol to the Associations.
- Ed Spontak and Rob Schweizer took the action to draft a "Soccer-specific" version of the Field Evaluation Form.
- Ed Vesely took the action to schedule the Evaluation of Fields by AAB members.
- Eloise Peet took the action to invite DPW to the next meeting.
- Jim Oyler took the action to poll members on May 1, 2021 re: Next Meeting.

PUBLIC COMMENT ON AGENDA ITEMS – No Public Comments

CONSENT AGENDA

1. Approval of February 28, 2021 meeting minutes. Ed Vesley motioned to approve the Minutes; Denny Englert seconded the motion; motion passed unanimously.
2. Appointment of a Secretary. Ed Spontak nominated Ed Vesely; Denny Englert seconded the nomination; motion passed unanimously.

OLD BUSINESS

1. Appointment of a Secretary. Ed Spontak nominated Ed Vesely; Denny Englert seconded the nomination; motion passed unanimously.
2. The Technical Field Evaluation sub-committee (Jim Oyler) presented the revised Field Evaluation Forms.
 - a. The Field Evaluation Forms were presented, and the vision / intended use was discussed. It was decided that the Board would have a two-week comment period, at which point the Forms would be updated to address the comments. Depending on the complexity of the comments, the Forms could be used as early as April 12.
 - b. Ed Spontak and Rob Schweizer took the action to draft a "Soccer-specific" version of the form.
 - c. Ed Vesely took the action to schedule the Evaluation of Fields by AAB members.

NEW BUSINESS

1. Field safety was discussed as a first priority for the AAB. To this topic, three actions were taken:
 - a. The role of Safety Coordinator was discussed and established. This position would be a focal point for data collection and follow up of safety concerns raised by the Associations and/or the Public.

- i. Denny Englert motioned to create a Safety Coordinator role. Ed Vesely seconded the motion; motion passed unanimously.
 - ii. Ed Spontak nominated Denny Englert to fill role of Safety Coordinator. Ed Vesely seconded the motion; motion passed unanimously.
- b. A protocol to communicate field safety issues from the Associations to the Township was established.
 - i. The protocol is as follows: Email safety issues as follows:
 - To: epeet@ross.pa.us and denny_englert@comcast.net
 - cc: <Associations to add cc here, if desired>
 - Subject: Safety Issue at <field name>
 - Body: Describe the issue and potential safety concern. Include location on the field, size of issue if applicable (e.g., there is a hole approx. 8" x 4" x 5" deep), and photos. If possible, please suggest how to fix this issue.
 - ii. Jim Oyler took the action to communicate the protocol to the Associations.
- c. Joe Laslavic suggested a Department of Public Works (DPW) representative attend future meetings. Eloise Peet took the action to invite DPW.

CONFIRM FEBRUARY MEETING DAY/TIME – TBD

Jim Oyler took the action to poll members on May 1, 2021. The next meeting will be scheduled when enough members (Quorum plus one – or 6 members) can commit to a common time.

PUBLIC COMMENT - No public comment.

ADJOURNMENT - Motion by Ed Vesely, seconded by Denny Englert @ 4:24, passed unanimously.