

ROSS TOWNSHIP DYE TEST CERTIFICATION FORM SUBMITTAL PROCEDURE

Dye Tests are required for ALL sales of residential and commercial properties in Ross Township and they are valid for 1 year. Dye Tests are required to verify that downspouts, exterior drains, springs, French drains and other storm water lines are not connected into the sanitary sewer system. Fresh air vents are to be elevated, or off set, to prevent storm water drainage into them. A Dye Test Certification form and fee must be provided for a property that is vacant land or if it is served by a septic system. Dye Tests are not required for the refinance of a property. Please check the Allegheny County Real Estate Tax Assessment website, <http://www2.county.allegheny.pa.us/realestate/Search.aspx> to verify the last time a property has been sold.

The Ross Township Community Development Department handles the processing of Dye Tests only; Jordan Tax Service must be contacted regarding the issuance of lien letters. In order for Jordan Tax Service to prepare the paperwork necessary for a property to close, both requirements must be fulfilled; Ross Township (Dye Test Certification) AND Jordan Tax Service (lien letters).

The Dye Test Certification form is on the second page of this document

Procedure for submittal to Ross Township:

- Print out the Dye Test Certification form.
- Any registered Allegheny County plumber can perform the Dye Test.
- The plumber will complete the form once the property has **PASSED** the Dye Test.
- The **original** Dye Test Certification form must be submitted to Ross Township. **No emailed copies or faxed forms will be accepted.** The form may be mailed in or dropped off to the address at the top of the Dye Test Certification form.
- The Ross Township Certification fee is **\$50.00**. Please include a self-addressed stamped envelope with the remittance of the Certification Fee and an e-mail for sending out documents.

It is the responsibility of those seeking the Dye Test Certification from Ross Township to make sure the original Dye Test form and the \$50.00 certification fee are received in the Ross Township Office of Community Development in a timely manner.

Once the Dye Test form is certified by Ross Township, the property will be released to Jordan Tax Service. This is the only portion of the lien letter process that Ross Township is involved in. All other lien information and/or letters are handled by Jordan Tax Services (724) 731-2300.

After the Dye Test is certified by Ross Township, a receipt, the original certified Dye Test form, and the Ross Township Dye Test Permit certification will be MAILED to the check issuer.



ROSS TOWNSHIP
1000 Ross Municipal Drive
Pittsburgh, PA 15237
Phone: (412) 931-7055

DYE TEST CERTIFICATION

- ✓ The Dye Test Certification must be completed by a registered Allegheny County plumber.
- ✓ The original form must be submitted to Ross Township. Faxed / emailed copies will not be accepted.

PROPERTY INFORMATION

Property Address: _____ Zoning District: _____ Ward: _____
 Owner's Name: _____ Parcel Number: _____ - _____ - _____
 Address: _____ Phone: () _____
 City: _____ State: _____ Zip: _____ E-mail: _____

TESTING FIRM INFORMATION

Name: _____
 Address: _____ Phone: () _____
 City: _____ State: _____ Zip: _____ Fax: () _____

Date of Test: ____ / ____ / ____ Type of Test: Smoke Dye

Test Results: FAIL (Fail - smoke/dye present) PASS (Pass - no smoke/dye present)

Number of positive (**failed**) downspouts: _____

Number of positive (**failed**) French and/or area drains: _____

(Fresh air vents must be raised a minimum of 2" if water can drain into them)

<u>Type of Remedial Action</u>	<u>Date of Removal</u>
<input type="checkbox"/> Drained to dry well (sump)	____ / ____ / ____
<input type="checkbox"/> Drained to Township Storm Sewer	____ / ____ / ____
<input type="checkbox"/> Other (Must be pre-approved by Township)	____ / ____ / ____

I hereby certify that the above referenced property has been tested for stormwater infiltration to the sanitary sewer under the terms set forth by the Ross Township Code of Ordinances, Chapter 26, §104 and that no violations exist.

Date: ____ / ____ / ____ Allegheny County Health Department Registration Number: _____

 Print Name

 Signature

(DO NOT WRITE BELOW THIS LINE -- TOWNSHIP USE ONLY)

Permit No. _____ Invoice No. _____ Check No. _____ **TOTAL FEE: \$50.00**

The Document of Certification for this property was issued on: ____ / ____ / ____

 Ross Township Building Code Official