



**ROSS TOWNSHIP**  
**1000 Ross Municipal Drive**  
**Pittsburgh, PA 15237**  
**Phone: (412) 931-7055 Fax: (412) 931-3508**

**HVAC PERMIT APPLICATION - COMMERCIAL OR MULTI-FAMILY**

**PROPERTY INFORMATION**

Property Address: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Ward: \_\_\_\_\_  
 Location of Work / Tenant: \_\_\_\_\_ Parcel #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Owner's Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

ESTIMATED COST OF WORK: \$ \_\_\_\_\_

Signature of Applicant

**HVAC DIMENSIONAL INFORMATION (Complete only if HVAC unit(s) is/are located outside of building)**

	Type (furnace, A/C)	Location (ground, roof, etc)	Height (feet)	Length (feet)	Width (feet)
<b>Main Structure</b>					
<b>HVAC Unit</b>					
<b>HVAC Unit</b>					
<b>HVAC Unit</b>					

\* If unit(s) is/are located outside of the building, please attach a survey or plot plan to use this application for zoning approval.

\*A separate Electrical Permit may be required in addition to this HVAC Permit Application.

**HVAC UNIT DESCRIPTIONS AND QUANTITIES**

ITEMS INSTALLED	Quantity	
	New	Replacement
Furnaces		
A/C Units		
Heat Pumps		
Fan Units / Fan Coil Units		
Other Mechanical & Duct Systems (List Below)		

**HVAC FEE SCHEDULE**

Up to \$1,000.00 of Total Installation Cost	<b>\$100.00</b>
For Each Additional \$1,000.00 up to \$1,000,000.00	ADD \$15.00 per \$1,000.00
For Each Additional \$1,000.00 over \$1,000,000.00	ADD \$8.00 per \$1,000.00
Occupancy Fee for Zoning Approval	ADD \$60.00
	<b>SUBTOTAL OF HVAC FEES</b>
	<b>PA UCC Fee</b>
	<b>Scanning Fee</b>
	<b>Document Storage Fee</b>
	<b>Plan Review Fee</b>
	<b>GRAND TOTAL OF ALL PERMITS</b>

**DO NOT WRITE BELOW THIS LINE - TOWNSHIP USE ONLY**

Permit #: \_\_\_\_\_ Invoice #: \_\_\_\_\_ Check #: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

BUILDING CODE OFFICIAL