



INSPECTION PROCEDURES

ROSS TOWNSHIP
1000 Ross Municipal Drive
Pittsburgh, PA 15237
Phone: (412) 931-7055
Fax: (412) 931-3508

- ✓ **Building Permit Placard** must be posted **AND** accessible on the work site
- ✓ **DO NOT SCHEDULE WORK IF THE WORK IS NOT READY FOR INSPECTION**
- ✓ **FAILURE TO COMPLETE WORK BEFORE INSPECTION MAY RESULT IN A RE-SCHEDULING**
- ✓ **FAILURE TO COMPLY WITH INSPECTION REQUIREMENTS MAY CAUSE YOUR PERMIT TO BE REVOKED / LEGAL ACTION MAY BE FILED.**
- ✓ **DEVIATION FROM APPROVED CONSTRUCTION DOCUMENTS WILL REQUIRE RESUBMISSION TO PLAN REVIEW; THE PROJECT WILL NEED RE-INSPECTED WITH APPROVED REVISED PLANS.**

EMAIL/TXT YOUR INSPECTION REQUEST TO INSPECTIONS@ROSS.PA.US**

-INSPECTION REQUESTS ONLY-

YOUR MESSAGE MUST INCLUDE THE FOLLOWING:

- 1. PERMIT # & ADDRESS (/TENANT SPACE)**
- 2. INSPECTION*** TYPE:** (i.e.: Footer, Framing, etc...)
- 3. REQUESTED DATE & "AM" or "PM"**
 - **FOOTING ONLY** (specify requesting time)

ALLOW 48 HOURS NOTICE.

INSPECTIONS RECEIVED AFTER 3PM (END OF BUSINESS) WILL BE ACCEPTED AS NEXT BUSINESS DAY. You will be notified regarding the scheduling of your inspection.

Electrical & Plumbing Inspections - Contact Directly

Code.sys Code Consulting, Inc.: 412-821-0337 x39 (ELECTRICAL), Gene Meaner

Allegheny County Health Dept. (ACHD) – Plumbing Program: 412-578-8036

Email a copy of any other AHJ & Engineering reports to both the Inspector & Building Code Official for Acceptance

- * *ELECTRICAL INSPECTIONS will be scheduled directly with Code.sys Code Consulting, Inc.*
- ** *Most cellular carriers support "txt to email", txt your requests to the format.*
- *** *Combination Inspectors [ACCESSIBILITY / BUILDING] may be scheduled at the same date for request; time allowing*

TYPICAL INSPECTIONS REQUIRED (not limited to):

RESIDENTIAL PROJECTS

- FOOTER (prior to concrete)
- FOUNDATION¹
- ROUGH-IN ELECTRICAL / HVAC (MECHANICAL) / PLUMBING
- FRAMING¹
- FIRESTOPPING / INSULATION¹
- WALL COVERING
- FINAL¹ ELECTRICAL / HVAC (MECHANICAL) / PLUMBING
- FINAL¹ BUILDING / OCCUPANCY

COMMERCIAL PROJECTS

- FOOTER (prior to concrete)
- FOUNDATION¹
- ROUGH-IN¹ ELECTRICAL / HVAC (MECHANICAL) / PLUMBING
- FRAMING¹
- INSULATION¹
- FIRE SEPARATION / WALL COVERING / ABOVE-CEILING
- FINAL¹ ELECTRICAL / HVAC (MECHANICAL) / PLUMBING
- FIRE ALARM TEST
- FIRE SUPPRESSION
- FINAL BUILDING¹ / OCCUPANCY²
- FINAL ACCESSIBILITY *(if necessary, for **PERMANENT CERTIFICATE OF OCCUPANCY**)*

¹ ENERGY COMPLIANCE MAY NEED VERIFIED AT THE INSPECTION.

² A **TEMPORARY** CERTIFICATE OF OCCUPANCY MAY BE ISSUED BY THE BUILDING CODE OFFICIAL HAVING COMPLETED ALL OTHER REQUIREMENTS, BUT PRIOR TO COMPLETION OF ACCESSIBILITY COMPLIANCE; TYPICALLY ONLY VALID FOR 30 DAYS AFTER ISSUANCE, UNLESS APPROVED BY THE BUILDING CODE OFFICIAL.

TYPICAL INSPECTIONS REQUIRED (not limited to):

RESIDENTIAL DECK INSPECTIONS

- FOOTER
- FRAMING
- FINAL

GROUND SIGN INSPECTIONS

- FOOTER
- ELECTRICAL (if applicable)
- FINAL

(ZONING/USE) OCCUPANCY INSPECTIONS**

- Zoning / Use Compliance
- Use & Occupancy
- Means of Egress
- Exit Access
- Exit Discharge(s)
- Fire Alarm
- Fire Extinguishing / Suppression Systems

RESIDENTIAL POOL INSPECTIONS

- FOOTER (prior to concrete) – IN-GROUND
- ROUGH-IN ELECTRICAL
- ELECTRICAL FINAL
- FINAL- SAFETY BARRIER, LOCKING LADDERS, DOOR ALARMS, etc.

TEMPORARY OCCUPANCY INSPECTIONS*

- Zoning / Use Ordinance Compliance
- Use & Occupancy
- Means of Egress
- Exit Access
- Exit Discharge(s)
- Fire Alarm
- Fire Extinguishing / Suppression System

* A **TEMPORARY** CERTIFICATE OF OCCUPANCY MAY BE ISSUED BY THE BUILDING CODE OFFICIAL HAVING COMPLETED ALL OTHER REQUIREMENTS, BUT PRIOR TO COMPLETION OF ACCESSIBILITY COMPLIANCE; TYPICALLY ONLY VALID FOR 30 DAYS AFTER ISSUANCE, UNLESS APPROVED BY THE BUILDING CODE OFFICIAL.

** A “USE & OCCUPANCY CERTIFICATE” WILL BE ISSUED FOR THE ZONING COMPLIANCE AND/OR SUSTAINING USE & OCCUPANCY COMPLIANCE OF THE STRUCTURE / SPACE. AN INSPECTION WILL VERIFY PROPER MAINTENANCE OF ALL MEANS OF EGRESS AND EXITING, AND (IF APPLICABLE) FIRE ALARMS & SUPPRESSION SYSTEMS. THE SAME CERTIFICATE WILL BE ISSUED FOR PA-UCC EXEMPT ACCESSORY STRUCTURES / FENCES FOR ROSS TOWNSHIP’S ZONING ORDINANCE COMPLIANCE.